

# Redbourne Parish Council

## Agenda

You are hereby summoned to attend the Annual Meeting of Redbourne Parish Council on **Monday 2 September 2019**  
Proceeding will commence at 1900 in St Andrews Church, Redbourne.  
The agenda is set out below.  
Members of the public and press are welcome.

*Natasha Vick*

**Natasha Vick – Clerk to the Council**

Date of issue:



### Public Comment

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

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- 1909/01      **Apologies for absence**  
To note apologies for absence.
- 1909/02      **Declaration of Interest**  
a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
b. To note dispensations given to any member of the council in respect of the agenda items listed below.
- 1909/03      **Minutes of Previous meeting**  
Minutes of the Parish Council meeting held on 1 July 2019 & 22 July 2019 to be approved and signed.
- 1909/04      **Councillor co-option**  
To receive any applications and co-opt
- 1909/05      **Clerk's Report**  
To receive an update on items from the previous meeting. See appendix A.
- 1909/06      **Report from Ward Cllrs on NLC issues**  
To receive a report from the Ward Councillors on North Lincolnshire Council issues.
- 1909/07      **Police Matters / NATs**  
To receive any updates from Humberside Police and/or the NATs representative and take note of the next NATs meeting date.
- 1909/08      **Play Area**  
To receive the playground checks sheets and determine if any further actions are required.  
To receive an update on the public consultation
- 1909/09      **Highways / Footpaths / NLC issues**  
To consider any Highways matters within the Parish for the Clerk to take up with NLC.

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- 1909/10      Grass Cutting  
To review tender documentation for send out
- 1909/11      Planning  
To consider planning applications:  
To receive planning decisions:
- 1909/12      Parish Projects/Delegate Reports  
a. To receive updates on Parish Projects
- 1909/13      Correspondence for Discussion/Decision  
Best kept village results  
Fund raising request from 1<sup>st</sup> Hibaldstow & Scawby Scouts
- 1909/14      Accounts  
a. To approve the monthly accounts for payment.  
b. To sign banking forms  
c. To consider purchase of additional notice board  
d. To approve reconciliation
- 1909/15      To review emergency plan
- 1909/16      To consider changing to monthly meetings
- 1909/17      Minor Items  
a. To take any points from members.  
b. Matters of correspondence for information which arrived after the agenda was posted.  
c. To complete new Register of Interest Forms  
d. To obtain meter readings  
e. To take photos for Parish website
- 1909/18      Agenda Items for the next meeting
- 1909/19      Next meetings  
To confirm the date and time of the next Full Council meeting

### Clerks Update

1. Compose a letter to the PCC regarding the churchyard – drafted and issued July 2 2019, confirmation received back that cutting has been arranged and initial cut(s) carried out
2. Action – list out the keys and who has hold of them all – records being built up
3. Action – letter regarding the Dykes and the drains – drafted and posted July 15 2019, response received, dykes cleared, follow up regarding culverts being blocked sent on August 12 2019, response received confirming action will be taken following the harvest
4. Report damaged post – done, no response from NLC
5. Request cutting schedules – not available

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6. Look into history regarding telephone box and who owns it – kiosk owned by community heartbeat. They have confirmed no need for a defibrillator and will transfer it back to the Parish Council on request.
7. Carry forward move of notice board and check with relocating to outside church railings
8. Submission of VAT reclaim for 2018-19 made on 12 August. Amount claimed back of £1,219.04
9. Report requirement to clear the lines between the drainage gullies, response received 13/08/19 “as you know, the gullies are cleared on a regular schedule, but within time the lines do become stilted up. Regrettably, with the extreme downpours we are now experiencing the systems will sometimes be overloaded but will dissipate over time. If you have any locations you have specific worries about then please report them via the confirm portal”
10. Prepare ITT documents for tender – drafted and issued with agenda, item to review in meeting