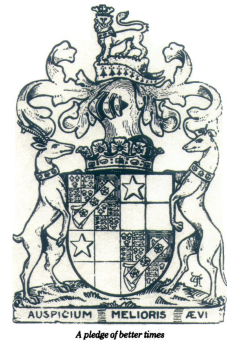


Redbourne Parish Council Agenda

You are hereby summoned to attend the Annual Meeting of Redbourne Parish Council on **Tuesday 1st May, 2018**.
Proceeding will commence immediately after the Annual Parish Meeting in St Andrews Church, Redbourne.
The agenda is set out below.
Members of the public and press are welcome.



N.Taylor-Matson

Neil Taylor-Matson – Clerk to the Council

Clerk to the Council

Date of issue: 25th April 2018

Public Comment

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

- 1805/01 Election of Chairman and to receive the Chairman's Declaration of Acceptance of Office**
- 1805/02 Election of Vice – Chairman and to receive the Vice-Chairman's Declaration of Acceptance of Office**
- 1805/03 Election of Committee Representatives**
- a. Play Area Weekly Inspections
 - b. Police NATS representative
 - c. Flood/Snow Warden
 - d. Internal Auditor
 - e. Two voting delegates to attend the ERNLLCA District Committee.
 - f. Personnel Committee
- 1805/04 To review and approve Standing Orders and Financial Regulations**
- 1805/05 To review and approve the Asset Register**
- 1805/06 To review and approve the Financial and H & S Risk Assessment**
- 1805/07 To review and approve the Complaints Procedure**
- 1805/08 To review and approve the procedure for handling requests made under the Freedom of Information Act 2000**
- 1805/09 To review and approve the procedure for handling the Data Protection Act 1998**
- 1805/10 To review and approve the Community Emergency Plan**
- 1805/11 To review and approve the Equal Opportunity Policy**
- 1805/12 To review and approve the Co-option Policy**
- 1805/13 To review and approve the Personnel Committee Terms of Reference**
- 1805/14 To review and approve the Disciplinary & Grievance Procedure**
- 1805/15 To review and approve the Child Protection Policy**
- 1805/16 To review and approve the Vulnerable Adult Policy**
- 1805/17 To review and approve the Reserves Policy**

Redbourne Parish Council Agenda

- 1805/18** **To adopt the Annual Return Assertions pro forma Policy**
- 1805/19** **To set out the dates of the ordinary Parish Council Meetings for 2017/18**
- 1805/20** **To confirm all Councillors have reviewed their Register of Interests and for all Councillors to sign Declarations of Acceptance of Office**
- 1805/21** **To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:**
- a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
 - b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.

- 1805/22** **Apologies for absence**
To note apologies for absence.
- 1805/23** **Declaration of Interest**
- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b. To note dispensations given to any member of the council in respect of the agenda items listed below.
- 1805/24** **Minutes of Previous meeting**
Minutes of the Parish Council meeting held on 6th March, 2018 to be approved and signed.
- 1805/25** **Clerk's Report**
To receive an update on items from the previous meeting. See appendix A.
- 1805/26** **Report from Ward Cllrs on NLC issues**
To receive a report from the Ward Councillors on North Lincolnshire Council issues.
- 1805/27** **Police Matters / NATs**
To receive any updates from Humberside Police and/or the NATs representative and take note of the next NATs meeting date.
- 1805/28** **Play Area Health & Safety**
To receive the playground checks sheets and determine if any further actions are required.
- 1805/29** **Highways / Footpaths / NLC issues**
To consider any Highways matters within the Parish for the Clerk to take up with NLC.

Redbourne Parish Council Agenda

1805/30 Planning

To consider the following Planning Applications:

- (i) Number: PA/2018/606
Proposal: Planning application to vary condition 23 of WD/2012/1336 to increase the processing tonnage from 35,000 tonnes to no more than 48,000 tonnes per annum of non-waste plant material.
Site: Biomass Facility, Hibaldstow Airfield, Redbourne Road, Hibaldstow, DN20 9NN
Applicant: H Jones, Merlin Renewables Ltd (application fwd 19/04/2018)
- (ii) Number: PA/2018/792
Proposal: Outline planning permission with all matters reserved for residential development
Site: Carr Lane, Redbourne, DN21 4QZ
Applicant: Ms Melanie Thompson

1805/30 Parish Projects/Delegate Reports

- To receive updates on the planned works at the tennis courts and to decide any actions required.
- To receive an update regarding the repair of the BT Kiosk determining actions required.
- To receive an update from the Great British Spring Clean events.
- To discuss the In Bloom project utilising the NLC Grant Funding.

1805/31 Correspondence for Discussion/Decision

- To discuss the Parish Paths Partnership – costs received / information gathered
- Best Kept Village documents
- Ethical Standards Consultation
- Mycommunityalerts scheme
- Town and Parish Grant Acceptance letter
- Clerk request for Wednesday June 6th and Wednesday June 13th as annual leave.

Correspondence for Information

- Cameron Huggins enquiry about land at Carr Lane
- Confirmation of removal of email addresses
- NALC employment briefing – 2018-2019 National Salary Award.

1805/32 Accounts

- To approve the monthly accounts for payment. See financial report (*fwd 25/04/2018*)
- To receive Zurich insurance renewal notification
- To receive ERNLLCA membership renewal
- To consider amendments to the budget with regard to grass cutting SLA costs.
- To be notified and approve the Internal Audit report 2017/18 and determine any actions required.
- To approve the Annual Governance Statement 2017/18.
- To approve the Accounting Statement 2017/18.

1805/33 Minor Items

- To take any points from members.
- Matters of correspondence for information which arrived after the agenda was posted.

1805/34 Agenda Items for the next meeting

1805/35 Next meetings

To confirm the date and time of the next Full Council meeting as being
Tuesday 3rd July, 2018 at 7pm in St Andrews Church.

Clerks Report - Appendix A

- Clerk to continue to raise issues over the surface of village roads and concerns about the drainage between the roundabout at Redbourne Hall and the Red Lion – monitoring continuing.

Redbourne Parish Council Agenda

- b. Clerk to chase up works at Vicarage Lane with NLC – date of works to be confirmed.
- c. Clerk to continue to chase up Community Heartbeat re BT Kiosk. Date of replacement of kiosk to be confirmed. Agenda item.
- d. Clerk to chase up works to the trees at the Green and Play Area – information update.
- e. Clerk to contact Biomass to request that the Welton Aggregates logo is included on the information sheet about the Fire Engine Project – amendment received for approval.
- f. Clerk to approach North Lincs Council about insurance cover for volunteer litter pickers – information received.
- g. Clerk to notify Lawn N Order as successful with their tender and arrangement payment schedule – information update.
- h. Clerk to approve play area inspection SLA with North Lincs Council – notified.
- i. Clerk to cross reference previous fees from Scawby PCC and update councillors – information circulated.