

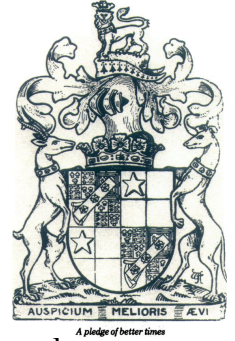
Redbourne Parish Council Minutes

Parish Clerk – Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Minutes of the Redbourne Parish Council Meeting held at 7pm on Tuesday 3rd November, 2015 at St Andrews Church, Redbourne.

Present: Cllr Carr, Cllr Devan, Cllr Lurie (Chair), Cllr Giles, Cllr Muggleton, Cllr Steel, Cllr Wainwright & Cllr Wright.

Also Present: NLC Sally Walker.
Deb Hotson – Clerk to the Council.



Public Comment

NLC Sally Walker informed the Council of the duties of the new Community Wardens. There are no longer Traffic Wardens these have been replaced by the Community Wardens.

Prior to 2010 the police enforced on street parking restrictions (yellow lines etc) and NLC the off street car parks.

In 2010 they gained 'civil enforcement powers' from the DFT whereby they took over on street enforcement from the police, when it then became a 'civil' offence rather than a 'criminal' offence. Previous NLC car park wardens became 'civil enforcement officers'.

In 2015 the decision was made to extend the role of parking team to include enforcement of such things as litter, dog fouling, fly tipping, abandoned vehicles etc.

The parking team now consists of some 'Community Wardens' who carry out the wider enforcement role, as well as parking, and some 'civil enforcement officers' who just carry out parking enforcement.

The role of the Community Wardens is one of education and enforcement (can issue FPN's for £80 (discounted to £50 if paid within 10 days).

As well as providing a visible presence to deter offences, the Community Wardens respond to intelligence received from members and the general public in relation to litter, dog fouling etc.

This intelligence, obtained via the council's self-service portal, is invaluable in directing what are limited resources to the right place at the right time.

The best intelligence includes details of day(s) of the week, times, exact locations, descriptions of persons/animals, known names/addresses etc.

To report intelligence you need to go onto the 'Self Service Portal' on the NLC website and register. This then allows you to either 'Report Parking Problem' or 'Report Neighbourhood Problem' (dog fouling, littering), giving as much detail as possible.

Sally Walker also went on to say that she was now responsible for Care Call Service which was for the elderly and vulnerable and provided push button units in cases of emergency and key safe devices. There was a cost associated to this service. Clerk to publish information in the next PCC magazine.

Ms Walker left the meeting at 7.15pm.

Cllr Lurie opened the meeting.

1601/1 Apologies for absence

All members present.

1601/2 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Wainwright declared a prejudicial interest in agenda item 1601/14b.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1601/3 Minutes of Previous meeting

Minutes of the Parish Council meetings held on 3rd November, 2015 were approved and signed as a true and correct record.

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1601/4 Clerk's Report

- a. Clerk has contact NLC with regard to the tree programme. Clerk has escalated to Tim Allen, Colin Hortons manager.
- b. Clerk has contacted NLC with regard to the installation of a baby swing. Agenda item.
- c. Picnic benches have been purchased for the play area and installed.
- d. Roundabout blocked drains have been reported and these have now been cleared. These have not been cleared and are causing flooding at the roundabout. Clerk to invite the Area Manager and Ward Officer to the next meeting informing NLC Chris Matthews that the Parish Council are dissatisfied with the responses received from the officers.
- e. Clerk has applied for funding for the website and started talks with the consultant. Agenda item.
- f. Clerk has asked for clarification of the contact list – will clarify at the next meeting. This was passed round and information checked. Clerk to place onto the notice board.

1601/5 Report from Ward Cllrs on NLC issues

No Cllrs present.

1601/6 Police Matters / NATs

The next NATs meeting is due later this month. Clerk to check dates.

1601/7 Play Area Health & Safety

- a. To receive the playground checks sheets and determine if any further actions are required.
Cllr Devan provided the check sheets for November and December.
Several points were raised including a loose brace at the side of the swings – Cllrs Cooper and Devan to look into and keep the Clerk in the loop of progress.
Tennis Court is breaking up and has sunk above the drain.
Moss on the mat under the play areas – Cllr Carr to check to see if the moss cleaner used on the tennis courts is suitable to use in this area.
- b. To consider the options for replacement equipment in the play area and determine if any actions are required at present.
Resolved – Clerk to obtain quotes for resurfacing the tennis courts including repairs to the fence and gate. Clerk to also obtain quotes for 2 small rockers and a roundabout and refurbishment of current equipment in the play area. Quotes received for the placement of 2 baby swings into the 2 bay swing. Cllr Cooper to provide quote to concrete and make good the drainage at the entrance to the park from Vicarage Lane.
Once all information has been obtained Clerk to put in a grant request to NLC for funding.

1601/8 Highways / Footpaths / NLC issues

- a. To consider any other Highways matters within the Parish for the Clerk to take up with NLC.
Clerk to create an outstanding list to include the following:-
 - Blocked drains – roundabout.
 - Vicarage Lane – pot holes.Clerk to report the following issues and add to the list:-
 - Carr Lane left hand turn sign damaged and leaning in.
 - PROW corner of School Yard through to Little Redbourne – has been gravelled but is loose and looks untidy. Vehicle is parking here too and not using own facilities.Cllr Cooper to clean the blocked gully outside the fire engine shed.
Cllr Lurie to write to the riparian owner of the dyke running along Beck Lane with regard to the growth of weeds and the need to cut them back.

1601/9 Planning

- a. To receive any decisions made by North Lincolnshire Council.
- b. The following response was submitted to NLC under the Clerks delegated powers.
2015/1354 – Eaton Lodge, Beck Lane – planning permission to convert and extend detached garage.

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1601/10 Parish Projects

- a. To consider the next steps with regard to the conservation of the fire engine determining actions required including grant funding requests.
- b. To determine actions required with regard to the Village signs.
- c. To receive an update on the installation of the defibrillator from NLC determining any further actions required.
- d. To receive an update with regard to the new website determining actions required.

1601/11 Correspondence for Discussion/Decision

- a. To be notified of the DCLG – The future of External Audit for Smaller Authorities determining actions required.
Noted, no further actions required at present.
 - b. To be notified of the New Year 2017 Honours List determining actions required.
Noted.
 - c. To be notified of the NLC Lincolnshire Lakes Proposed Modification consultation determining actions required.
Noted.
- ### Correspondence for Information
- d. Crime Stats for November & December 15.
 - e. ERNLLCA December 15 newsletter.
 - f. Community Policing in your area.
 - g. DCLG Interactive Community Right Usage Map.

1601/14 Accounts

- a. To consider the budget and set the precept for 2016/17.
Resolved – precept to be set at £10,000 as 2015/16.
- b. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the monthly accounts for payment.

03.11.15	10	Online	D Hotson	Salary - Oct & Nov	446.48
03.11.15	11	Online	HMRC	Tax - Oct & Nov	77.20
03.11.15	12	Online	T Carr	Refurbishment of Millennium sign	78.17
03.11.15	13	Online	M Muggleton	Plants/conifer/plaque	52.54
03.11.15	14	Online	PKF Littlejohn LLP	External Audit	120.00
03.11.15	15	Online	North Lincolnshire Council	Ground Maintenance	837.60
03.11.15	16	Online	North Lincolnshire Council	Play area inspection	90.00
03.11.15		200168	J Brown	Plants	17.11

1601/15 Minor Items

- a. To take any points from members.
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- b. Matters of correspondence for information which arrived after the agenda was posted.
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1601/16 Agenda Items for the next meeting –

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1601/17 To confirm the date and time of the next meeting as being Tuesday 1st March, 2016 at 7pm in St Andrews Church.

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1601/18 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

- Update of Clerks Contract. **Resolved** – approval of the revised contact with immediate affect.

The meeting closed at 9.30pm.