

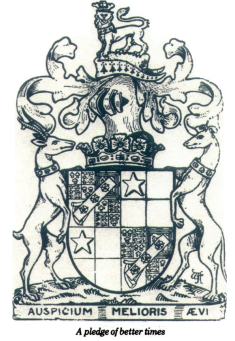
Redbourne Parish Council Minutes

Parish Clerk – Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Minutes of the Redbourne Parish Council Meeting held at 7pm on Tuesday 1st March, 2016.
at St Andrews Church, Redbourne.

Present: Cllr Carr, Cllr Devan, Cllr Lurie (Chair), Cllr Muggleton, Cllr Steel,
Cllr Wainwright & Cllr Wright.

Also Present: NLC Highways & Neighbourhood Services - Sheena Alexander and
2 residents.
Deb Hotson – Clerk to the Council.



Public Comment

Mr & Mrs Fjaerem has written into the Council with regard to noise concerns from the airfield. All information was circulated to Cllrs prior to the meeting which included Mr & Mrs Fjaerem letter, a letter from the local MP with Mr & Mrs Wainwrights concerns, planning permissions and appeal information. Planning permission was refused from NLC but was granted on appeal. Mr & Mrs Fjaerem main concerns were the breaches against the conditions of the appeal. Cllr Lurie asked Mr & Mrs Fjaerem to provide details of the breaches against the conditions which would allow Cllr Lurie to produce a letter for circulation and approval to send onto the local authority.

Mr & Mrs Fjaerem left the meeting at 7.20pm.

Cllrs addressed NLC Sheena Alexander (SA) with their highway concerns which included: -

- Recent resurfacing near to the new bus stop has left a triangle of mud.
- At the main bus stop on the High Street there are tree roots coming through the footpath.
- Pot holes on south side of Carr Lane.
- Road to the rear of the Green has had some minor repairs done to the edge of the road which hasn't been done to a very good standard.
- Street lights throughout the village.

Sheena Alexander to look into the issues raised above, and she continued to update the council on the following issues: -

- From Carr Lane to Redbourne Hayes and Beck Lane, a ticket has been put in to do works on pot holes.
- Redbourne Hayes has had verge markers provided to warn of dykes.
- Uneven road signs to be repaired.
- St Andrews name plate to be repaired.

Sheena Alexander was thanked for attending and left the meeting at 7.35pm.

Cllr Lurie opened the meeting.

1603/1 Apologies for absence

Apologies for absence received from Cllr Cooper.

1603/2 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Wainwright declared a personal interest in agenda item 11a.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

1603/3 Minutes of Previous meeting

The Minutes of the Parish Council meetings held on 5th January, 2016 were approved and signed as a true and correct record.

1603/4 Clerk's Report

- a. Clerk submitted information to the next PCC magazine including the NLC Care Call Service.
- b. Clerk has escalated the tree programme issue to Tim Allen at NLC. Agenda item.
- c. Clerk has invited the Area and Ward Officers to a Parish Council meeting.

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- d. Clerk has begun the process of obtaining quotes to refurbish the play area including the tennis court. Awaiting quote from Cllr Cooper for concreting the entrance. Agenda item.
- e. Clerk has created outstanding highway list which will be discussed at each meeting.
- f. Clerk has obtained costs for new village signs and replacement CPRE sign from MD Signs. Agenda item.
- g. Clerk has invited PC Hayes and PCSO Horsfall to a future meeting. No response received to date.
- h. Clerk has obtained the latest figures from the speed sign. Agenda item.
- i. CEP brought to the church for display and a further copy sent to Cllr Cooper. A copy in the church has been placed in the drawer cabinet in the church vestry.
- j. Clerk has asked for an update on the village Flood Alleviation Scheme. Agenda item.

1603/5 Report from Ward Cllrs on NLC issues

No report received.

Apologies received from Cllr Poole.

Clerk to write to all Ward Cllrs stating that the Parish Council are very disappointed in the lack of attendance from members since the elections in May. Cllr Foster and Cllr Poole have attended one meeting each.

1603/6 Police Matters / NATs

To receive an update verbal / written report from Humberside Police and the NHW representative.
Clerk to check when the next meeting has been arranged.

1603/7 Play Area Health & Safety

a. To receive the playground checks sheets and determine if any further actions are required.
Cllr Devan provided a copy of the check sheets and stated there was nothing to report.

1603/8 Highways / Footpaths / NLC issues

- a. To be notified of the tree programme determining actions required.
Information received from NLC Colin Horton was circulated prior to the meeting.
Resolved – to accept the tree programme proposed by NLC.
Clerk to ask if a programme could also be undertaken for the play area to remove the current trees and replace with birch.
- b. To receive an update on the Flood Alleviation Scheme determining any actions required.
NLC Rod Chapman responded to the Parish Council and stated that further modelling work has been done on the beck in conjunction with consultants and the work has highlighted that the flood risk is 1:200 and this statistic will not justify funding from DEFRA as originally planned. The Local Flood Risk Management Strategy has recommended that some form of remote monitoring of the Beck levels in the vicinity of the culvert is considered together with consultations with the affected property owners to look at options for specific property level protection.
Clerk to contact NLC stating that the Parish Council are disappointed that the scheme is now not being undertaken as there are still serious concerns for householders within the parish.
Clerk to forward to NLC relevant details as to previous work carried out which may compromise the flow of the Beck in School Lane.
- c. To consider any other Highways matters within the Parish for the Clerk to take up with NLC and to review the outstanding highway list.
Clerk to update the list and chase any outstanding issues.

1603/9 Planning

- a. To receive any decisions made by North Lincolnshire Council.
No decisions received.
- b. The following response was submitted to NLC under the Clerks delegated powers.
2016/0031 – Mrs Borrill, Ford Cottage, Beck Lane – planning permission to erect a single storey extension to form entrance hall, cloakroom and family room including changing French door to window and insertion of additional kitchen window to east wall.
No objection or comments.

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2016/0032 – Mrs Borrill, Ford Cottage, Beck Lane – listed building consent to erect a single storey extension to form entrance hall, cloakroom and family room including changing French door to window and insertion of additional kitchen window to east wall.

No objection or comments.

1603/10 Parish Projects

- a. To consider the next steps with regard to the conservation of the fire engine determining actions required including grant funding requests.

The engine has been put on blocks short term but does not look attractive long term. Cllr Wright to obtain 3 quotes with a view to purchase some axle stands.
No further actions have been taken on this at present until the play area grant application has been submitted to and a decision made by NLC.
There was an article in the evening telegraph about a person living in the area who had experience with the renovation of similar vehicles. Clerk to obtain contact details for Cllr Lurie to approach for any advice or assistance he may be able to give.
- b. To determine actions required with regard to the Village signs.

It was agreed that the sign material should be aluminium and that Cllrs would try and inspect the signs manufactured by MD Signs at Horkstow, New Holland and Kirmington. Cllrs need to consider the final designs for the signs for the next meeting. Drawings of the church and gate to be sent to the Clerk for circulation to all members prior to the next meeting.
Clerk to ask the Church Conservation Trust if an image of the church can be used on the sign.
Clerk to ask if examples of the flat and built up signs were available.
Clerk to find out if NLC would erect the new signs and also if the current village signs incorporating the 30mph sign could be removed and replaced by smaller mph sign only.
- c. To receive an update on the installation of the defibrillator from NLC determining any further actions required.

The defib has been installed to the left of the fire engine shed. Clerk to obtain dates when LIVES are available to undertake appropriate training. Training to be held at the Church.
- d. To receive an update with regard to the new website determining actions required.

The Clerk provided an update on the website – documents and information has been provided to the webmaster and the website should be available to view in about 30 days. The Clerk will issue the address which will allow Cllrs to view and provide feedback, Clerk to amend and when the Parish Council is happy the website will go live. Funding has been received from Central Government to allow for the provision of a village website, training and to include additional work by the Clerk for its setting up, running and maintenance.
- e. To receive an update with regard to the refurbishment of the children's play area determining any further actions required.

Cllrs Devan and Carr met with contractors and two quotes have been provided which includes the refurbishment of the tennis court, the current play area and installation of new equipment. One quote has also been obtained to refurbish the tennis court only. Clerk to obtain a further quote and then begin to put together the grant application to NLC.
- f. To be notified of plans for the 2016 planting including the items detailed below determining actions required.
 - a. Condition of the Rockery on Vicarage Lane – Cllr Muggleton and Cllr Wainwright informed members that the rockery has sunken and the shingle is falling down the rockery which is not looking particularly attractive. Cllrs to view the area and provide feedback at the next meeting.
 - b. Handyman tasks – **resolved** – if required funds approved not to exceed £100 to tidy the churchyard. Residents of the juvenile care centre are helping out where they can and are allowing use of their polytunnel.
 - c. Costs – unknown at present. **Resolved** - £500 to be reserved for the Gardening Club if required.
 - d. Ground Maintenance – Village & Churchyard – the grass on the green has been damaged when the NLC cleared the leaves 6-8 weeks ago. Clerk to ask if this can be reseeded.

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1603/11 Correspondence for Discussion/Decision

- a. To be notified of the noise concerns raised by residents with regard to Target Sky sports determining actions required.
Resolved – submit letter to NLC with regard to the breaches of conditions relating to the existing planning permission when comments received from Mr & Mrs Fjaerem.
- b. To be notified of the concerns with regards to the timbers that support the bells in the church determining actions required.
Cllr Devan has taken on the role as clock winder and accesses the area twice a week. Cllr Devan has major concerns with regard to the safety of the floor.
Clerk to write to the Church Conservation Trust to ask that as a matter of urgency a site inspection to review the safety of the timbers supporting the bells. Cllr Devan can meet the CCT on site work permitting.
Clerk to also remind the CCT that they have not yet repaired the weather board on the vestry door, the drain is still blocked making the area around the door very wet and muddy, the glass and chimes are also still in the vestry and have not been moved into the mausoleum.
- c. To be notified of the NLC Queen's Birthday Grant Fund determining actions required.
Defer to the next meeting.
- d. To be notified of the CPRE Best Kept Village Competition 2016 determining actions required.
Resolved – Parish Council to enter the competition for this year.
- e. To be notified of the email received from Ralph Day with regard to a litter pick date determining actions required.
Item noted.
- f. To be notified of the ERNLLCA information on Limited Assurance Review 2015/16 and the External Audit for Smaller Authorities determining actions required.
The Clerk explained the documentation received and that an advice note was to be received in due course from ERNLLCA the Parish Council **resolved** to opt into the external audit process.
Correspondence for Information
- g. Crime Stats update.
- h. CPRE January newsletter.
- i. BNLL press release Feb 2016 and minutes of the meeting held on 26/01/16.
- j. HMRC – paying PAYE electronically update.
- k. NLC Mobile Library update. Item to be placed onto the notice board.
- l. Redbourne Speed Sign stats Nov 15.

1603/12 Accounts

- a. To be notified of the grant request from Humberside & South Yorkshire Army Cadet Force – Brigg Detachment determining actions required.
Letter from the Army Cadets asking for a donation. Clerk to ask if they would carry out the churchyard clearance and tidying for which a donation of £50 could be provided.
Cllr Wainwright to meet cadet leader on site to agree the required works.
- b. To be notified of the NLC Street Sport Session running in school holidays determining actions required.
Item noted.
- c. To consider the cost for the supply of an updated CPRE Best Kept Village Plaque determining action required.
Clerk to email a further copy of the information to Cllr Wainwright who will confirm that the wording is correct prior to the Clerk ordering. Cllr Wainwright to check the sign will fit in the old notice board.
Resolved – order plaque at a cost of £49.05.
- d. To consider the grass cutting tenders for 2016 determining actions required.
Resolved – NLC selected as the contract for a 5-year contract.
- e. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the accounts for payment.
Resolved – 2-year contract arranged via Npower for the church lighting.

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| 05.01.16 | 17 | Online | T Carr | Moss killer – tennis courts | £123.46 |
| 05.01.16 | 18 | Online | Agri-Cycle | Picnic benches | £663.00 |
| 05.01.16 | 19 | Online | D Hotson | Salary | £404.78 |
| 05.01.16 | 20 | Online | HMRC | Tax | £ 77.20 |
| 05.01.16 | 21 | Online | L Wainwright | Plants | £ 44.65 |
| 05.01.16 | 22 | Online | T Carr | Moss killer – replacement swap | £ 10.34 |
| 05.01.16 | 23 | Online | Vision ICT | Website | £600.00 |
| 05.01.16 | 24 | Online | L Wainwright | Planter material | £127.72 |
| 05.01.16 | | 200169 | J Brown | Planter material | £ 81.60 |

1603/13 Minor Items

a. To take any points from members.

- Cllr Wright informed the Council that he had attended the last BNLL meeting and that the only outstanding issue was the straw being blown from the unsheeted HGV. Various options were being investigated.
- Trees have been heavily pruned within the conservation area – Clerk to ask NLC if permission had been sought and to investigate if needs be and report back to the Council.

b. Matters of correspondence for information which arrived after the agenda was posted.

- PhD student questionnaire on the church completed by Cllr Lurie.
- ERNLLCA February newsletter.

1603/14 Agenda Items for the next meeting –

- Purchase of axle stands.
- Gardening & Maintenance 2016.

1603/15 To confirm the date and time of the next meeting as being Tuesday 3rd May, 2016 at 7pm in St Andrews Church.

1603/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

The meeting closed at 9.25pm.