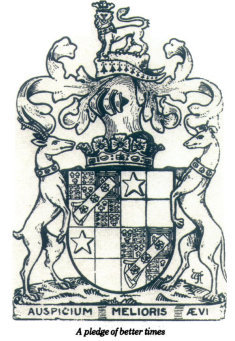


Redbourne Parish Council Minutes

Parish Clerk – Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Minutes of the Redbourne Parish Council Meeting held at 7pm on Tuesday 3rd May, 2016.
at St Andrews Church, Redbourne.

Present: Cllr Carr, Cllr Devan, Cllr Lurie (Chair), Cllr Muggleton,
Cllr Wainwright & Cllr Wright.
Also Present: Cllr N Poole.
Deb Hotson – Clerk to the Council.



Public Comment

No public present.
Cllr Lurie opened the meeting.

1605/1 Apologies for absence

Apologies for absence received from Cllrs Cooper & Steel.

1605/2 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.
None outstanding.

1605/3 Minutes of Previous meeting

The Minutes of the Parish Council meetings held on 1st March, 2016 were approved and signed with the agreed matters of accuracy as a true and correct record.

1605/4 Clerk's Report

- a. Clerk has written to Ward Cllrs stating that the Parish Council are disappointed with the lack of presence over the past year to which Cllr Poole stated that it is difficult to attend all meetings due to clashes with other commitments.
- b. Clerk has asked Colin Horton at NLC if a maintenance programme can be prepared in respect of the trees in the play area. Colin Horton has stated that he will look into this matter.
- c. Clerk has contacted NLC stating that the Parish Council is disappointed that the Flood Alleviation Scheme is not going ahead and that that the Parish Council still have concerns for householders within the parish. The Clerk has also passed on information regarding a section of the beck adjoining School Lane that had previous work carried out by and adjoining property owner that could compromise the flow and lead to flooding at the bottom of School Lane.
- d. Clerk obtained contact details for the fire engine restorer in Appleby and has passed his information to Cllr Lurie. Agenda item.
- e. Clerk has been in contact with the Church Conservation Trust with regard to using an image of the church on the proposed village signs and, concerns with regard to the bell timbers supports and to chase up other repairs to the church. No response received to date.
- f. Clerk has been in touch with NLC with regard to the installation of new village signs and replacing the current 30mph signs. Agenda item.
- g. Clerk has asked NLC to reseed the grass on the Green where it was damaged when NLC cleared the leaves.
- h. Clerk put the Cadets Leader in touch with Cllr Wainwright who was organising a churchyard clean for the weekend of 2nd April. Agenda item.
- i. New CPRE sign ordered and received.
- j. Grass cutting contract with NLC for the churchyard cannot be a 5 year SLA.
- k. Clerk informed NLC of the extensive tree pruning work that has been carried out in the parish and NLC with investigate.

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1605/5 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllrs England & Foster.

Cllr Poole informed the Council that the Mayor Making Ceremony was planned for 10th May which will see Cllr Foster take up the role again.

Cllr Poole will be taking up the role as Cabinet Member for Neighbourhood Services.

The budget was set in February 2016 and provides a Community Fund of £1.8m over the next 3 years.

Call Connect is working well across the Ridge Ward and is proving popular.

Investigations into cars that are parking on verges and damaging them is being undertaken. North East Lincolnshire Council have put in place an initiative and this will be piloted in 2 areas in North Lincolnshire.

The Ward Officers scheme has been in place for a year now and is working well, improving the connectivity between NLC and Parish Councils.

Clean for the Queen grants of £250 were awarded across the authority to various groups.

Last year grass cutting was an issue which seems to now be resolved due to a change in process.

Cllr Poole advised the Clerk to contact Andy Tate at NLC with regard to the outstanding grass cutting issues in the parish including – cutting of the verge adjacent to South View Farm, lack of clearing up of the branches on the green prior to it being cut and the SLA cuts not being carried at the same time.

£350k funding has been secured from Government towards pot hole repairs. NLC was intending a programme to grind and relay roads and footpaths rather than slurry sealing which would be more expensive but a more permanent repair.

Cllr Poole has been chairing the meeting between Local Parish Council and BNLL Power Station.

Actions are being taken to ensure the vehicles making deliveries are fully sheeted before they are dispatched to keep the A15 and other routes clear of straw. The company is allocating a 2-year Community Fund of £50k per year.

Cllr Wright added that the delivery vehicles were operating the designated route to the plant.

Cllr Poole also stated that a dialogue is ongoing with Merlin Renewables with regard to the delivery route.

He advised that when a campaign is taking place delivery vehicles will use all available routes.

Cllr Carr added that when a campaign was running delivery vehicles passed his home every 6 minutes.

Clerk to send Cllr Poole information received from Steve Harrison with regard to village signs.

Cllr Poole left the meeting at 8.10pm.

1605/6 Police Matters / NATs

To receive an update verbal / written report from Humberside Police and the NHW representative.

There has been no recent NATs meet notified to the Parish Council.

1605/7 Play Area Health & Safety

To receive the playground checks sheets and determine if any further actions are required.

Cllr Devan provided the check sheets which confirmed that no action was required.

1605/8 Highways / Footpaths / NLC issues

a. To consider any Highways matters within the Parish for the Clerk to take up with NLC and to review the outstanding highway list.

Clerk to chase up the outstanding issues.

1605/9 Planning

To receive any decisions made by North Lincolnshire Council.

2016/0031 & 2016/0032 – Listed building and planning permission granted to erect a single storey extension to form entrance hall, cloakroom and family room including changing French doors to window and insertion of additional kitchen window to east wall at Ford Cottage, Beck Lane.

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1605/10 Parish Projects

- a. To consider the next steps with regard to the conservation of the fire engine determining actions required including grant funding requests.
Ongoing project.
- b. To determine actions required with regard to the Village signs including the comments received from NLC.
Resolved – MD Signs selected in red, with the church logo which Cllr Lurie is to supply to the Clerk. The sign will be built up with sides.
Steve Harrison from NLC will be attending a site meeting on Friday, 6th May 2016 at 10am – Clerk to send confirmation to Cllr Lurie along with the email on the signage and the emails sent to the CCT.
- c. To receive an update with regard to the new website determining actions required.
Clerk has provided a copy of the website and input was received from Cllrs. Once the alternations are implemented the Clerk will reissue the link for further review.
 - Additional amendments – Chair, Vice Chair and in alphabetical order.
 - Cllrs Muggleton, Wainwright & Wright – no telephone numbers.
 - News tile to be incorporated.
- d. To receive an update with regard to the refurbishment of the children’s play area determining any further actions required.
A third quote awaited and when received the Clerk will submit the grant application. Once the application has been submitted, Clerk is to circulate the quotes and an additional meeting will be arranged to decide on the preferred equipment.
- e. To be notified of plans for the 2016 planting including the items detailed below determining actions required.
 - a. Condition of the Rockery on Vicarage Lane – the plants will cover the rockery which will be monitored.
 - b. Handyman tasks – Cllr Wainwright to create a list as last year and circulate to Cllrs for the jobs to be undertaken. List to be regularly updated.
 - c. Costs – no additional costs identified.
 - d. Ground Maintenance – Village & Churchyard – Cadets have not been in touch and it was agreed this work will be added to the list.
Cllr Carr is to weed killer the church path and area at the entrance to the Falconers.

1605/11 Correspondence for Discussion/Decision

- a. To be notified of the NALC Star Councils 2016 Awards determining any actions required.
Noted.

Correspondence for Information

- b. North Lincolnshire Local Development Framework – Housing and Employment Land Allocations DPD – Adoption.
- c. NLC Grass Cutting – SLA.

1605/12 Accounts

- a. To receive an update on the work carried out and to determine a donation for Humberside & South Yorkshire Army Cadet Force – Brigg Detachment.
No further actions require due to lack of contact.
- b. To consider a donation request from L.I.V.E.S with regard to the recent training provided on the defibrillator.
Resolved - £50 donation to be provided.
The training held on 23/04 went very well with 30 residents in attendance. Questions that arose from the meeting were being dealt with by the Clerk who would forward the relevant information to the LIVEA representative Sheila Wright.
- c. To consider the ERNLLCA membership renewal for 2016/17.
Resolved – membership renewal approved.
- d. To consider renewal of the NLC SLA for the playground equipment for 2016/17.
Resolved – approval of renewal of SLA.
- e. To consider the renewal of the CPRE membership for 2016/17.

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- Resolved** – approval of renewal.
- f. To be notified and approve the Internal Audit report 2015/16 and determine any actions required.
The minor recommendation was noted and the Clerk will action these.
- g. To approve the Accounting Statement 2015/16.
Resolved – the Accounting Statement was approved.
- h. To approve the Annual Governance Statement 2015/16.
Resolved – the Annual Governance Statement was approved.
- i. To approve the Insurance Policy for 2015/16 determining any actions required.
Clerk to ensure the Asset Register and Policy are the same.
- j. To approve the monthly accounts for payment. See financial report.
Resolved – approval of accounts for payment.

03.05.16	1	Online	D Hotson	Salary – April & May	£573.70
03.05.16	2	Online	HMRC	Tax – April & May	£103.60
03.05.16	3	Online	R Dixon	Internal Audit Fee	£290.00
03.05.16	4	Online	L Wainwright	Plants / Planter material	£114.24
03.05.16	5	Online	M Muggleton	Plants / key cut	£24.43
03.05.16	6	Online	MD Signs	CPRE Sign	£58.86
03.05.16	7	Online	CPRE	Membership renewal	£36.00
03.05.16	8	Online	ERNLLCA	Membership renewal	£273.70
15.04.16	DD	Online	N Power	Electricity - church	£131.63

1605/13 Minor Items

- a. To take any points from members.
- The Clerk updated members with regard to extensive pruning.
 - Clerk to return the CPRE BKV sign to enable an error in the printing to be rectified.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1605/14 Agenda Items for the next meeting –

1605/15 To confirm the date and time of the next meeting as being Tuesday 5th July, 2016 at 7pm in St Andrews Church.

1605/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

The meeting closed at 8.50pm.