

# Redbourne Parish Council Minutes

Minutes of the Redbourne Parish Council Meeting held at 7pm on Tuesday, 6<sup>th</sup> March 2018.  
at St Andrews Church, Redbourne.



Present: Cllr Lurie (Chair), Cllr Muggleton, Cllr Carr, Cllr Wainwright,  
Cllr Wright & Cllr Stevenson.

Also Present: Dave Sanderson, NLC Council; Neil Taylor-Matson – Parish Clerk.  
1 member of the public.

## **Public Comment**

Cllr Lurie welcomed Dave Sanderson to the meeting and invited him to address the Council.

Mr Sanderson spoke about the Parish Paths Partnership and the expectations of Parish Councils who take on the partnership.

Cllr Lurie opened the meeting.

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## **1803/01 Apologies for absence**

No apologies for absence were received.

## **1803/02 Declaration of Interest / Dispensations**

- a. No declarations of interest were made.
- b. No dispensations were sought or granted.

## **1803/03 Minutes of Previous meeting**

The Minutes of the Parish Council meeting held on 9<sup>th</sup> January 2018 were approved and signed as a true and correct record following a correction at 1801/15(a; ii).

## **1803/04 Clerk's Report**

- a. Clerk to continue to raise issues over the surface of village roads and concerns about the drainage between the roundabout at Redbourne Hall and the Red Lion – monitoring continuing and further contact with NLC required by the Clerk to highlight the need for action on these issues.
- b. Clerk to chase up works at Vicarage Lane with NLC – date of works to be confirmed. This needs further contact with NLC to highlight these outstanding works.
- c. Clerk to continue to chase up Community Heartbeat re BT Kiosk. Date of replacement of kiosk to be confirmed. Agenda item.
- d. Asset register to be reviewed – further draft distributed for approval of publication on website.  
**RESOLUTION: That the amended asset register is now published on the website.**  
**ACTION: Parish Clerk**
- e. Clerk to contact MD Signs to arrange delivery of the finial for the village sign – received and installed by Cllr Wright.
- f. Clerk to confirm precept decision to NLC – this was confirmed with NLC 14/01/2018.
- g. Clerk to chase up works to the trees at the Green and Play Area – awaiting further information. Continued contact required with NLC by the Clerk to highlight the need for action in this area.
- h. Training attended and completed – Clerk attended ERNLLCA GDPR Training 21/02/2018 and the SLCC Practitioners Conference 22-23/02/2018.

## **1803/05 Report from Ward Cllrs on NLC issues**

No Ward Councillors were present and no report was received. It was noted that the Parish Council are extremely disappointed that Ward Cllrs do not attend Redbourne Parish Council meetings.

**RESOLUTION: Contact to be made with Ward Councillors to highlight that the Parish Council are extremely disappointed that they do not attend Redbourne Parish Council meetings.**  
**ACTION: Parish Clerk**

## **1803/06 Police Matters / NATs**

No update at this time, the next meeting on 27/03/2018 was noted.

## **1803/07 Play Area Health & Safety**

The playground check sheets for January and February were provided by Cllr Stevenson with a report that there were no concerns, just that some litter issues were noted and a residents fence on the perimeter damaged during windy weather had been replaced by the resident concerned.

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## 1803/08 Highways / Footpaths / NLC issues

It was again noted that there are concerns over the condition of the surface of the roads in the village continuing to deteriorate which needs to be chased up with NLC, along with the drainage issues between the roundabout and the Red Lion. The works to the entrance to the playground on Vicarage Lane also to be chased up in terms of the proposed schedule.

**RESOLUTION: *That the Clerk continues to highlight the concerns over the road surfaces, the drainage and chases up the schedule of works on Vicarage Lane.***

**ACTION: Parish Clerk**

## 1803/09 Planning

The Council noted the following planning decision from NLC;

**PA/2017/1800** – Planning permission to install a balcony, Walnut Cottage, Park Lane, Redbourne, DN21 4QL – **Full Planning Permission**

## 1803/10 Parish Projects/Delegate Reports

- a. The Council received quotations for resurfacing works planned at the tennis courts and were updated on funding opportunities.

**RESOLUTION: *Approach Anglican Water to carry out a survey to ascertain whether the drain under the tennis courts has collapsed.***

**ACTION: Parish Clerk**

**RESOLUTION: *To accept the quotation from EC Surfacing for resurfacing and basic lining to be carried out once the situation with the drain is known.***

**ACTION: Parish Clerk**

**RESOLUTION: *Cllr Carr and Cllr Wright to flood the area with weedkiller as part of the resurfacing works.***

**ACTION: Cllr Carr & Cllr Wright**

**RESOLUTION: *To continue to apply for funding opportunities including NLC Community Pot and to work with Angle Consultancy to gain assistance with bid documentation.***

**ACTION: Parish Clerk**

- b. The Council received an update regarding the repair of the BT Kiosk.

**RESOLUTION: *That Community Heartbeat are chased up for further details of the schedule for replacement of the kiosk.***

**ACTION: Parish Clerk**

- c. The Council considered any actions required regarding the Parish Council water bowser and trailer. It was noted that the assistance of Martin Broadley was greatly appreciated, and it was hopeful that repairs could be started prior to the summer.

- d. The Council considered actions remaining regarding the fire engine project.

**RESOLUTION: *That the contact at Biomass is requested to amend the information sheet to include the Welton Aggregates Logo.***

**ACTION: Parish Clerk**

- e. The Council received information on the planned Great British Spring Clean events. It was noted that the event was rescheduled from the original planned dates of 3<sup>rd</sup> and 4<sup>th</sup> March due to the adverse weather. The rescheduled date was agreed as Sunday 8<sup>th</sup> April. The Clerk passed new posters to Cllr Wainwright to promote the rescheduled date and will also update the website.

**RESOLUTION: *That the website be updated and NLC approached to query insurance cover for volunteer litter pickers.***

**ACTION: Parish Clerk**

## 1803/11 Correspondence for Discussion/Decision

- a. The Council considered the grounds maintenance contract tenders for 2018/2019.

**RESOLUTION: *That Lawn N Order are notified as successful with their tender and that the payment schedule is queried with the company.***

**ACTION: Parish Clerk**

- b. The Council considered the play area inspection SLA renewal cost from NLC.

**RESOLUTION: *That the SLA renewal cost is approved.*** **ACTION: Parish Clerk**

- c. The Council discussed the 'Battles Over' project.

**RESOLUTION: *That Redbourne are unable to take part in the activities of Battles Over however will include commemoration of 100 years since the end of World War I as part of a 2018 sculpture in conjunction with Cameron Huggins to be placed within a flower bed in the village.***

**ACTION: Cllr Wainwright/Cllr Stevenson**

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d. The Council considered entry into the CPRE – Best Kept Village Competition 2018.

**RESOLUTION: That membership of CPRE is renewed in May 2018 at £36 and entry into the Best Kept Village Competition 2018 is registered at £25.**

**ACTION: Parish Clerk**

e. The Council considered ERNLLCA training – “Councillors Financial Responsibilities”

**RESOLUTION: That Councillors will not attend this training.**

## Correspondence for Information

f. The Council noted the ERNLLCA Newsletter for January 2018.

g. The Council received an update on the NLC Community Capital Grant for North Lincolnshire In Bloom funding. The grant deadline is extended into the next financial year and once receipts for the purchase of the plants are available the funding will be claimed.

**ACTION: Cllr Wainwright, Cllr Stevenson, Parish Clerk**

h. The Council noted the deadline for submissions to the NLC Local Plan Consultations as 12/03/2018.

i. The Council noted the Blacksmith’s Shop Open Day on Saturday 7<sup>th</sup> April.

## **1803/12** Parish Clerk

The Council approved the amended contract of employment for the Parish Clerk which was then signed by the Chairman and the Clerk.

## **1803/13** Accounts

a. The Council approved the monthly accounts for payment.

**RESOLUTION: That the accounts be duly paid.**

**ACTION: Parish Clerk**

16.01.18	DD	Npower	Church electricity	£139.23
22.01.18	DD	Tesco Mobile	Clerk’s mobile contract	£11.00
31.01.18	45	MD Signs	Replacement finial for village sign	£66.00
22.02.18	DD	Tesco Mobile	Clerk’s mobile contract	£11.00
07.03.18	46	Parish Clerk	Salary & Expenses – Feb & Mar 18	£486.97
07.03.18	47	HMRC	Tax – Feb & March 18	£87.40
07.03.18	48	SLCC	Training Course – Parish Clerk	£140.40

b. The Council noted the funds of £164 received from Scawby PCC for funeral fees at St Andrew’s Church.

**RESOLUTION: That previous fees received are cross referenced and Councillors updated**

**ACTION: Parish Clerk**

c. The Council noted the funds of £1000 received from Tesco Bags of Help.

d.

e. The Council approved attendance at the SLCC Branch Meeting on 21/03/2018 for the Clerk at £10.

**ACTION: Parish Clerk**

f.

g. The Council considered the annual grant for 2018/19 from NLC and the conditions attached.

**RESOLUTION: That NLC is informed the annual grant is accepted and the conditions will be worked towards.**

**ACTION: Parish Clerk**

**RESOLUTION: That the draft Reserves Policy is adopted.**

**ACTION: Parish Clerk**

**RESOLUTION: That information from Dave Sanderson at NLC regarding the Parish Paths Partnership is shared with Councillors.** **ACTION: Parish Clerk**

## **1803/14** Minor Items

a. Cllr Wainwright noted that the village planters will need maintenance and requested a maximum of £40 to cover staining and repair works.

**RESOLUTION: That £40 is assigned for the required maintenance of the planters.**

**ACTION: Cllr Wainwright / Parish Clerk**

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- b. Invoice from Vision ICT for hosted email accounts received.

**RESOLUTION: *That Vision ICT are notified of unused hosted email accounts so that these can be deleted.***  
**ACTION: Parish Clerk**

**1803/15**    **Agenda Items for the next meeting** – Parish Paths Partnership

**1803/16**    **Next meetings**

- a. The Council confirmed the date and time of the next Full Council meeting as being the Annual Meeting of the Parish Council on Tuesday 1<sup>st</sup> May, 2018 in St Andrews Church which will follow on immediately after the Annual Parish Meeting.
- b. The Council confirmed that date and time of the Annual Parish Meeting of Redbourne on Tuesday 1<sup>st</sup> May 2018 at 7pm in St Andrews Church.

The meeting closed at 8:32pm.