

Redbourne Parish Council Minutes

Minutes of the Redbourne Parish Council Meeting held at on Tuesday 8th January 2018 at St Andrews Church, Redbourne.



Present: Cllrs Leon Lurie (Chair) Geoff Hawley Mary Muggleton
Lynn Wainwright Richard Wright

Also Present: Ward Cllr Neil Poole (part); Brian Brooks Acting Clerk; Natasha Vick Clerk

Public Comment There were four members of the public present who reported on the disturbances on land in Carr Lane over the Christmas period, see NLC report

Cllr Lurie opened the meeting at 1913

1901/01 **Apologies for absence**

Apologies were noted from M Randle, T Carr & P Stevenson

1901/02 **Declaration of Interest / Dispensations**

- a. No declarations received
- b. No dispensations were sought or granted.

1901/03 **Minutes of Previous meeting**

Minutes of the Parish Council meeting held on 4th November 2018, were approved and signed as a true and correct record.

1901/04 **Clerk's Report**

- a. Informed Natasha Vick of offer of appointment as per min 1811/17
- b. Prepare terms/condition of Contract of Employment as per min 1811/17
- c. Submitted CEP to Humber Emergency Planning Service as per min 1811/12 b
- d. Responded to Rev Eames/ Scawby PCC as per min 1811/12 c 1) & 2) - **Ag 1901/11b**
- e. Notified CCT as per min 1811/12 c 3) - **Ag 1901/11c**
- f. NLC - Reported FP 263 as per min 1811/a i)
- g. Added Poppy Sculpture/Slate Memorial/Limestone plinth to insurance as per min 1811/14 a ii)
- h. Researched PC Contracts - **Ag 1901/11e**
- i. Reported Highway drainage issues on the B1206 between Lodge to Red Lion & Hibaldstow Road
- j. Circulated P&TC Liaison meeting 29th November NLC Winter Service Arrangements for the 2018/19 & Community Speed-watch Pilot.
- k. Discuss 2017/18 AGAR Sect 3 sects 3) 6) 9) as per min 1811/12 g
- l. Cheques paid for Approved Payments as per min 1811/13
- m. Submitted NLC Winter Bloom Grant - **Ag 1901/11a**
- n. Issued Notice of Completion of 2017/18 Audit

1901/05 **Report from Ward Cllrs on NLC issues**

Cllr Poole confirmed that he had been contacted by a resident regarding a disturbance on local land over the bank holiday period. He had advised local Police and Environmental Health. Police have been in attendance.

Meeting with crime commissioner held in Hibaldstow.

Date for streetlights to be changed has been set for May – program date to be confirmed.

Budget being developed currently, with expectation more funds will be available for highways and the quality of the patches will be improved. Community grant scheme being kept in the budget, along with rural transport provision although this is currently under-utilised.

Cllrs requested additional information regarding the calculation (1901 11e) on grass cutting funding. Funding of 5p per metre on Parish Paths for two cuts, current year of 8p per metre which allows enough funding for 3 – 4 cuts on most highly utilised paths with flexibility for Parish Council to decide where the spend should go. Cutting maps have not yet been made available despite requests.

Cllrs requested information on timing for stump grinding, as trees removed early 2018 are all sprouting.

Redbourne Parish Council Minutes

Residents who collect rubbish in the village requested bins for removal so waste can be collected and or recycled instead of disposed in general waste. Specifically require somewhere to put glass.

Flashing speed signs no longer rotated into Redbourne, need to request speed monitoring within the village.

1901/06 Police Matters / NATs

Next meeting 16 January 2019; 1900 at Scawby

1901/07 Play Area Health & Safety

November and December reports received, no items require attention

1901/08 Highways / Footpaths / NLC issues

Dealt with in 1901/05, although noted drains to be watched

1901/09 Planning

- a. To consider the following Planning Application: (none received)
- b. To be notified of the following planning decisions received from NLC: (none received)

1901/10 Parish Projects/Delegate Reports

Garden Group

- a) Quotes received for lawnmower, strimmer and storage area - £500 allocated and agreed for Cllr Hawley to proceed with purchases
- b) Winter bloom project – intention to put shrubs in the planters and red cornice behind poppies. Application requested £150 excluding VAT but no response received

1901/11 Correspondence for Discussion/Decision (Cllr Poole departed at this point)

- a. Winter bloom application as 1901/10 b)
- b. Rev Eames has confirmed Scawby PCC to take over the cutting for the churchyard and funds received for prior year of £660. First invoice for current year received and forwarded. No further obligation for Parish Council.
- c. Church Conservation Trust, St Andrew's not now classed as a Parish Church and for secular use so payments would be treated as a grant or rent. Supply of electricity in Parish Council name and contract in place until 2020. Majority of cost relates to floodlighting for security lights on from dusk to dawn. **Proposed to continue to pay for internal use of electrics only and not the security lighting, seconded and agreed.** Clerk to contract CCT to discuss.
- d. Provisionally requested that Redbourne would be interested in the community speed watch pilot, potentially shared with other villages.
- e. Grass cutting agreement as discussed 1901/05 with no map received. Proposed to reply with potential interest but require additional information and request clarification on number of cuts per year.
- f. Invite to Trade watch launch, no interest

1901/12 Correspondence for Information

- a. HU0192 2017/18 AGAR Sect 3 Interim Ext Auditor Report - certified as complete - **circ 26/11**
- b. ERNLLCA's November & December Newsletters - **circ 30/11 & 19/12**
- c. Analytics Report for the October website traffic - **circ 01/12**
- d. May 2019 Elections - **circ 6/12** - £1,500 allocated
- e. Speed Watch Update - **circ 20/12**

1901/13 Accounts

- a. Resolved to approve the following payments: -

08/01/2019	55	Owatrol	Oil & Can	£40.63
08/01/2019	56	L Wainwright	Garden group items	£43.90
08/01/2019	57	Mill View Fencing	Grass Cutting PROW	£770.00
		Lawn N Order Ltd	Churchyard	£176.00
08/01/2019	58		Maintenance	
08/01/2019	59	BK Brooks	Clerk services	£1125.00

Redbourne Parish Council Minutes

08/01/2019	60	Tesco Mobile	Clerk's mobile contract	£11.00
------------	----	--------------	-------------------------	--------

- b. Resolved to approve and sign the bank reconciliations as @ 08 January.
- c. 2019/20 budget reviewed and totals £10,200
- d. Expected year-end balance of circa £18,000 and precept requirement of £12,500 including grant requirement
- e. Agreed for Natasha Vick to amend the bank mandate for the new Clerk position
- f. RFO training and travel spend approved for Natasha Vick

1901/14 Minor Items

- a. Grass cutting
- b. Great British Spring Clean event invite on January 17, Cllr Hawley to attend

1901/15 Agenda Items for the next meeting

To be advised to the Clerk by 25th February 2019

1901/16 To confirm the date and time of the next meeting as being Tuesday 5th March 2019 at 7pm in St Andrews Church.

- 1901/17** a) Clerk's contract of employment was approved and signed
- b) Agreed temporary Clerk to oversee new Clerk for six months as required

The meeting closed at 2102