

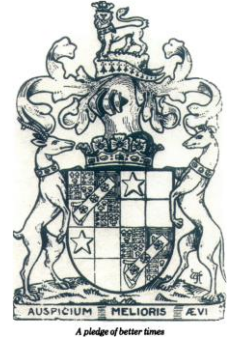
Redbourne Parish Council Minutes

Parish Clerk – Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Minutes of the Annual Meeting of the Parish Council held at 7.15pm on Wednesday 27th May, 2015 at St Andrews Church, Redbourne.

Present: Cllr Carr, Cllr L Lurie (Chair), Cllr M Muggleton, Cllr Wainwright, Cllr Ward & Cllr Wright

Also Present: Cllr Poole & 2 residents.
Deb Hotson – Clerk to the Council.



1. **Election of Chairman and to receive the Chairman's Declaration of Acceptance of Office**

It was resolved that Cllr Lurie is elected as Chairman. Cllr Lurie signed the Declaration of Acceptance of Office.

2. **Election of Vice - Chairman**

It was resolved that Cllr Muggleton is elected as Vice Chairman.

3. **To receive the Declaration of Acceptance of Office from all Cllrs.**

Declarations received from all Cllrs.

4. **Election of Committee Representatives**

- Play Area Weekly Inspections - Cllr Ward was elected as representative.
- Police NATS representative - Cllr Wright was elected as representative.
- Flood Warden/Snow Warden - Cllr Carr was elected as representative.
- Internal Auditor - Richard Dixon was elected as Internal Auditor.
- ERNLLCA District Committee - Cllrs Muggleton and Ward.
- Personnel Committee - Cllrs Lurie, Muggleton & Wright.

5. **To review and approve Standing Orders and Financial Regulations**

It was resolved that the Standing Orders and Financial Regulations are approved.

6. **To review and approve the Asset Register**

It was resolved that the Asset Register is approved with the amendments discussed.

7. **To review and approve the Financial and H & S Risk Assessment**

It was resolved that the Risk Assessment is approved.

8. **To review and approve the Complaints Procedure**

It was resolved that the Complaints Procedure is approved.

9. **To review and approve the Freedom of Information Act 2000**

It was resolved that the procedure for handling FOI requests is reviewed and approved.

10. **To review and approve the Data Protection Act 1998 policies.**

It was resolved that the procedure for Data Protection Policy is reviewed and approved.

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11. To adopt an Equal Opportunity Policy

It was resolved to adopt the Equal Opportunity Policy.

12. To adopt a Co-option Policy

Resolved – adopt the draft policy, advertising the 2 vacancies and a meeting to be arranged in June to co-opt onto the Council.

13. To adopt the Personnel Committee Terms of Reference

Resolved – adopt the terms of reference with the agreed amendments.

14. To adopt the Disciplinary & Grievance Hearing Procedure

Resolved – adopt the procedure.

15. To set out the dates of the ordinary Parish Council Meetings for 2015/16

Dates agreed – this can be amended as and when necessary.

16. To confirm all Councillors have completed their Register of Interests

ROI's received from all Cllrs.

The meeting closed at 7.40pm