

Redbourne Parish Council

Parish Clerk – Holly Hanson
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Minutes of the meeting of Redbourne Parish Council held at 7pm on Monday 21st September 2020, via a WHYPAY conference call.

Present: Chair – Cllr Lynn Wainwright.
Cllr Penny Stevenson, Cllr Judy Brown, Cllr Pauline Hawley, Cllr Phil Hotham, Cllr Gonzalo Salvatierra.
Clerk – Holly Hanson

Cllr Neil Poole

Public Participation

1 member of the public attended to discuss the flooding in November 2019, the lack of consultation and communication with effected residents from North Lincs Council and the lack of information on progress and plans for remedial works. The resident reported that they had made contact several times with Ward Councillors, Leader of the Council and Local MP in an attempt to obtain information, but on all attempts had received no update. The resident stated that they felt very frustrated by this, and completely kept in the dark, despite assurances given by Cllr Poole at the Annual Parish Meeting in March.

Cllr Wainwright read a statement from another effected resident who also cited that after immense efforts to get an update on progress with the works, they too had had no information or have been contacted re any of the planned works.

Councillors discussed that the strength of feeling in the village on this matter is significant, and this has not been helped by the lack of communication and consultation with effected residents with only two local landowners being consulted over the last 10 months.

Resolved – Councillors resolved to raise these issues in a letter to the Leader of the Council and push for a public meeting to enable effected residents to raise concerns and ask questions.

Agenda

20/21 – 0901 Apologies

Apologies were received from Cllr Tracy Eaden.

20/21 – 0902 Declaration of Interest

- a) Cllrs Wainwright, Stevenson, Hawley, and Brown item 20/21 – 0914 Sunflower Competition
Cllr Hawley – item 20/21 – 0908 a) i) PA/2020/1374 Application to fell an ash tree
- b) Dispensations granted to Cllrs Wainwright, Stevenson, Hawley, and Brown in respect of item 20/21 – 0914 Sunflower Competition

20/21 – 0903 Minutes of Previous meeting

- a) Minutes of the following Parish Council meetings were reviewed:
 - i) **Resolved** – That the minutes of the Parish Council meeting held on Monday 16th March 2020 were reviewed and agreed as an accurate and true record and signed accordingly
 - ii) **Resolved** – That the minutes of the Parish Council meeting held on Monday 4th May 2020 were reviewed and agreed as an accurate and true record and signed accordingly

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- iii) Amendment to item 2007/04 To confirm appointment of Clerk – *Recommended to make an appointment to Holly Maddox starting on July 7* should read *Recommended to make an appointment to Holly Hanson starting on 7th July 2020.*

Amendment to item 2007/06 Report from Ward Councillors – *Planning application at St Georges Court was rejected due to sustainability aspect* should read *Planning application number PA/2020/565 - Outline planning permission to erect up to 16 dwellings on land east of St Georges Court, Redbourne was rejected due to sustainability aspect*

Resolved – Subject to the above amendments, the minutes of the Parish Council meeting held on Monday 6th July 2020 were reviewed and agreed as an accurate and true record and signed accordingly

- iv) Resolved – That the minutes of the Extraordinary Parish Council meeting held on Monday 27th July 2020 were reviewed and agreed as an accurate and true record and signed accordingly

20/21 – 0904 Report from Ward Councillors

- a) Cllr Poole gave an update from North Lincs Council, highlighting the new Just Go on demand bus service, which is accessed via a free app. Feeding back on the recent Ridge Ward HGV Transport Meetings Cllr Poole stated that they had gone well with NLC officers being made aware of the cumulative impact of the existing business practices, Cllr Poole added that as Ward Members they are keen to have a collective response to any further attempted industrialisation of our Towns and Villages in the Ridge Ward.

21/21 – 0905 Highways / Footpaths / NLC issues

- a) The Clerk updated that the hedge on Carr Lane had been reported to NLC, however nothing has been actioned. Councillors raised that this is now not only obscuring the roadworks warning signs for the works on Carr Lane, but also is causing a major visual obstruction for residents accessing properties at the top of Carr Lane.

Resolved – That the Clerk make direct contact with the Estate Agent marketing the land to request that the hedge be cut back as a matter of urgency

- b) The Clerk reported that the overhanging Trees at the Snickett (School Lane to Little Redbourne) had been reported to NLC, however nothing has been actioned.

Resolved – That the Clerk make follow up with the responsible officer at NLC to push for this to be addressed.

- c) Councillors discussed the current Verge and PROW cutting contract with CGM and highlighted the poor standard of verge cutting and lack of cuts to the PROW. Cllr Wainwright reported that the PROW at the end of Park Lane and Little Redbourne had now been cut but was unsure whether the remainder had been cut. Councillors queried whether before and after photographs had been sent by the contractor as stipulated in the contract, the Clerk confirmed that none had been received for the PROW, and it was thought that two of the scheduled PROW cuts had been missed.

Resolved – That the Clerk make CGM aware of the missed cuts.

- d) Councillors raised that there is an issue with parking on High Street, however after discussion it was agreed that there was no simple solution to this issue, as parking in alternative nearby roads would cause more obstruction and there is no parking provision at properties on that section of High Street.

20/21 – 0906 November 2019 Flood

- a) Cllr Poole gave an update that there was an NLC flooding meeting on the 23rd September 2020 where a start date should be agreed, it is anticipated that this will be in October. Cllr Poole reported that there were still some elements to finalise with landowners however a detailed report with schedule of works was expected later this week and stated that he would request that officers circulate this report.

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Cllr Wainwright cited that effected residents had not been consulted regarding any of the planned works, and that consultation had only been between NLC and two local landowners. In addition, residents had had no communication from NLC, despite a report being promised at the Annual Parish Meeting in March. Cllrs Salvatierra and Wainwright cited that it appeared that it was now too late for residents' comments to be taken into account as the schedule of works had been finalised.

Cllr Hotham cited that the lack of consultation could not be blamed on expediency as it was now 10 months since the floods.

20/21 – 0907 **Community Matters – Police and NAT**

- a) No police matters were raised
- b) No NAT matters were raised
- c) Cllr Hawley asked if the Parish Council were able to have a Christmas Tree this year. The Clerk advised that if a Christmas tree were sited in the Village, the Parish Council would have to ensure that it did not encourage residents to gather there. Councillors discussed that offers to donate a tree had been received from two local residents in previous years.

Resolved – That a Christmas tree be placed outside the Blacksmith's Shop, and that those who had offered to donate in previous years be invited to do so this year.

20/21 – 0908 **Planning**

- a) Councillors discussed the following planning applications:

- i) Application No: PA/2020/1374
Proposal: Application to fell an ash tree identified as T18 and undertake pruning on an ash tree identified as T19 both in and subject to Tree Preservation (School Lane, Redbourne) Order 1998
Site Location: 4 The Old School Yard, Redbourne, DN21 4QN

Resolved – Councillors had no comments or objections to application PA/2020/1374

- ii) Application No: PA/2020/1363
Proposal: Planning permission to erect a dwelling and detached garage including associated works
Site Location: Keepers Hide, Vicarage Lane, Redbourne, DN21 4QW

Resolved – Councillors objected to application PA/2020/1363 on the grounds that it was outside the defined development limits for the village and is in opposition to Policy CS3 – Development Limits, of NLC Core Strategy; with concerns that if this development were approved it would set a precedent within the Village. It was also noted that this development is also at odds with CS2 Delivering More Sustainable Development, and CS8 – Spatial Distribution of Housing Sites, of the Core strategy and RD2 – Development in the Open Countryside of the North Lincolnshire Local Plan. Councillors also highlighted concerns over access to the proposed development.

- b) No decisions had been received from North Lincolnshire Council

20/21 – 0909 **Community Facilities and Open Space Management**

- a) Councillors received the Annual Inspection Report from North Lincs Council, and thanked Cllr and Mr Hawley for the swift remedial action to the highlighted loose shackle Bolt.
- b) Councillors reviewed and discussed the quote for Arboricultural works in the Play Area
Resolved – To accept the quote from Alpine Tree Care for Arboricultural works in the Play Area
Councillors wished to extend thanks to Mr Hawley for all his hard work culminating in the installation of the new play equipment.
- c) The Clerk reported that advice had been sought from NLC Planning Department who had confirmed that no planning permission was required for the new noticeboard on School Lane, and that this had now been installed.

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Councillors wished to extend thanks to Mr Wainwright for making and installing the new Community Noticeboard.

- d) Cllr Wainwright gave an update from the Gardening Group stating that due to COVID-19 restrictions and Gas Works in the Village, there had been little progress this year. The flowerbeds did require a tidy up ahead of winter, and this would take place over the next couple of months.

20/21 – 0910 Banking Provision

- a) Councillors discussed whether to continue with HSBC for the Banking Provision for Redbourne Parish Council.

Resolved – To continue with HSBC for the Banking Provision for Redbourne Parish Council.

- b) Councillors discussed which Councillors would become authorised signatories on the account

Resolved – Cllrs Wainwright, Stevenson and Hotham will become authorised signatories on the account

20/21 – 0911 Standing Orders

- a) Councillors reviewed the NALC (2018) Model Standing Orders

Resolved – The NALC (2018) Model Standing Orders were adopted

20/21 – 0912 Financial Regulations

- a) Councillors reviewed the NALC (2019) Financial Regulations

Resolved – The NALC (2019) Financial Regulations were adopted

20/21 – 0913 Welton Aggregates

- a) Councillors discussed the recent resident complaints re the number of Welton Aggregates Lorries travelling through the Village.

Resolved – That the Clerk write to Welton Aggregates to request that lorries use an alternative route.

20/21 – 0914 Sunflower Competition

- a) Councillors reviewed entries into the Sunflower Competition and judged them according to height and width of seed head.

Resolved – The Gardening Group awarded Master Jackson a £10 book token for the tallest sunflower at 3.45m, Cllr Hawley's grandchildren Benjamin & Callum a £10 book token for the widest seed head at 42cm, and Miss Jackson a £10 book token as a runner up prize for the best photograph.

Resolved – That the book tokens be purchased from Gardening Group budget.

20/21 – 0915 Phone Box Book Club

- a) Councillors discussed the Phone Box Book Club and cited that several bags of books had been left in the phone box. Councillors discussed who would take on responsibility for managing the books etc and queried who owned the phone box.

Resolved – That the Clerk investigate ownership of the phone box.

20/21 – 0916 Clerk's Report

- a) The Clerk updated Councillors on the work that she had been doing over the last 2 months.

i) Issues with the re-instatement of the verges following gas works in the village had been resolved satisfactorily with the Parish Council being re-imbursed for the cost of a professional contractor to re-instate the grass.

ii) The SSE grant towards the cost of the new playground equipment had been received, and the Chair and Clerk are working towards securing additional local grant funding.

iii) Formal notification of exempt status has been received from PKF Littlejohn in respect of the 2019/20 audit.

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- iv) NLC had re-imbursed the Parish Council for the cost of the bench damaged by officers earlier in the year
- v) The process of obtaining quotes for the 2021/22 grass cutting contract had been started and the Clerk requested that Councillors let her know of any local parishes that have been particularly well kept over the last year.
- vi) A formal letter has been sent to Newton's Solicitors requesting the deeds to Parish Council land
- vii) Enquiries have been made with Npower regarding the missing account details and documents for payments from October 2018 to date.
- viii) Confirmation had been received from ERNLLCA that as the Church is no longer used for ecclesiastical purposes, the building and its environs can be treated as that of a community building and the Parish Council can fund the organisation for a variety of activities from S137 and other powers.
- ix) Request has been made to replace the dropped curb next to the bus stop with standard kerbs
- x) The Clerk updated that Waddingham Village Hall is unable to be booked at the moment, and with tighter COVID-19 restrictions in place it is not possible to hold Speedwatch training.
- xi) Priorities for the Clerk over the next 2 months would be VAT reclamation, as this hadn't been completed since September 2018, and following up the Church contribution to grass cutting as the last donation received was November 2018.

20/21 – 0917 Accounts

- a) Councillors reviewed the current financial position
 - b) Councillors noted new bank statements, which were signed by Cllr Wainwright
- The following invoices were authorised:
- a) 6th August 2020 - Npower - £92.57
 - b) 7th August 2020 - CGM - Verges & PROW – July - £699.20
 - c) 7th August 2020 - CGM - Churchyard - £72.00
 - d) 7th August 2020 - Kyanite - Website Build and Annual Hosting - £390.35
 - e) 14th August 2020 - Sutcliffe Play - New Playground Equipment - £7,422.87
 - f) 15th August 2020 - Play - New Playground Equipment - £10,000.00
 - g) 16th August 2020 - Sutcliffe Play - New Playground Equipment - £4,776.64
 - h) 20th August 2020 - CGM - Churchyard - £72.00
 - i) 15th September 2020 - CGM - Verges & PROW – August - £699.20
 - j) 15th September 2020 - CGM – Churchyard August - £72.00
 - k) 15th September 2020 – HMRC – P32 – 06/03/2020 – 05/04/2020 - £0.48
 - l) 15th September 2020 – HMRC – P32 – 06/07/2020 – 05/08/2020 - £151.40
 - m) 15th September 2020 – HMRC – P32 – 06/08/2020 – 05/09/2020 - £14.52
 - n) 18th September 2020 - CGM - Churchyard - £72.00
 - o) 18th September 2020 – HMRC – P32 – Balance to Q2 - £214.00
 - p) 18th September 2020 – NLC – Playground Inspection - £114.00

20/21 - 0918 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) Councillors discussed the missing horse at the Blacksmiths, which has been removed for repair
- b) To discuss correspondence received and resolve any action
 - i) Councillors discussed resident correspondence requesting that the Parish Council purchase signs instructing people not to feed the ducks bread.
Resolved – That signs were not necessary, so would not be purchased
 - ii) Councillors discussed resident correspondence highlighting that the Post Box on School Lane had not been replaced like for like with a heritage one, citing that the Post Box is not on the heritage list.

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Resolved – Clerk to contact the Post Office to request that the old Post Box be repaired and re-installed and the post straightened.

- c) No matters of correspondence had arrived since agenda was posted
- d) No items for submission to Hibaldstow Village Voice
- e) Councillors requested that the Christmas Tree be placed on the agenda for the next meeting

20/21 – 0919 Date and time of the next meeting

The next meeting of Redbourne Parish Council will be held on Monday 16th November 2020

20/21 - 0920 Resolved – to exclude of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- a) To authorise payment of Clerk's salary and expenses.

Resolved – To pay Clerk's salary and expenses

- b) NJC pay scales 2020/21.

Resolved – To implement the NJC pay scales 2020/21