

# Redbourne Parish Council

Parish Clerk – Holly Hanson  
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## Minutes of the meeting of Redbourne Parish Council held at 7pm on Monday 20<sup>th</sup> September 2021, in St Andrews Church, Redbourne.

**Present:** Chair – Cllr Lynn Wainwright.  
Cllr Penny Stevenson, Cllr Judy Brown, Cllr Pauline Hawley, Cllr Phil Hotham.  
Clerk – Holly Hanson

### Public Participation

No members of the public attended.

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### Agenda

#### 21/22 – 0901 Apologies

- a) Apologies received from Cllr Salvatierra, and Ward Councillors Cllrs Poole, Foster and England.

#### 21/22 – 0902 Declaration of Interest

- a) Cllr Wainwright – item 21/22 – 0911 m) Invoices for Payment

#### 21/22 – 0903 Minutes of Previous meeting

Resolved – That the minutes of the Parish Council Meeting held on Monday 19<sup>th</sup> July 2021, were reviewed and agreed as an accurate and true record and signed accordingly.

#### 21/22 – 0904 Flooding Update

- a) Cllr Wainwright stated that there had been no real progress or update since the July Parish Council meeting and that the monthly update meetings had also ceased. Cllr Wainwright expressed disappointment that Cllr Poole had not attended to give an update on the progress of the flood alleviation scheme. All Councillors shared this view.

#### 21/22 – 0905 Report from Ward Councillors

- a) No Ward Councillors attended.

#### 21/21 – 0906 Highways / Footpaths / NLC issues

- a) The Clerk cited the following outstanding highways issues:
  - i) To discuss the following highways issues:
    - i) CRM Ref : FS258741447 – 08/10/2020 - Request for dropped kerb to be replaced with standard kerb – Redbourne Road at Bus Stop
    - ii) Resurfacing of public footpath from School Lane to Little Redbourne
    - iii) CRM Ref : FS297765920 - 04/01/2021 - Request for additional street lighting on the footpath from School Lane to Little Redbourne
    - iv) CRM ref - FS143688262 – 14/09/2019 - Blocked drain on east side of B1206, opposite the Red Lion
    - v) CRM Reference - FS353045880 – 30/07/21 – Pavement surface breaking up along School Lane
    - vi) Rotten planks on the bridge on FP267.

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vii) Pavement surfaces in poor condition around the Village, Councillors discussed that pavement surfaces were breaking up throughout the Village, especially in the following locations:

- School Lane, from the Church down
- Main Road, from the Green to Carr Lane
- Around the Green
- Vicarage Lane

viii) CRM Ref : FS363163107 – 14/09/21 – Hedge obstructing pavement on Carr Lane

Resolved – Clerk to send details of all highways issues to Ward Councillors

## **21/22 – 0907 Community Matters – Police and NAT**

a) Cllr Hawley raised that there appeared to be some confusion over the names and rank of members of the Community Policing Team for Ridge

Resolved – Clerk to confirm names of members of the Community Policing Team and request posters for noticeboards.

- b) No NATs matters were raised
- c) No other Community Matters were raised.

## **21/22 – 0908 Planning**

- a) No planning applications received
- b) No planning decisions received
- c) No other planning matters were raised

## **21/22 – 0909 Community Facilities and Open Space Management**

a) Councillors received the Annual Playground Inspection Report noting that a bolt on the swings appeared loose.

Resolved – Cllr Hawley to investigate and tighten bolt as necessary

b) Councillors discussed Planting areas and Jubilee Planting plans.

Resolved – That a full discussion on the Jubilee Project be put as an agenda item for the October Meeting.

c) Cllr Wainwright gave an update on behalf of the Gardening Group, stating that Redbourne had been awarded joint 3<sup>rd</sup> place in the Small Village Group of the Best Kept Village competition.

Resolved – Clerk to put results on the Parish Council website.

- i) Councillors reviewed spending to date, £690.58 spent to date from Annual Budget of £1,500.00.
- ii) Cllr Wainwright requested a budget of £200 for Gardening Group spending over the forthcoming 2 months.

Resolved – Cllr Hotham proposed a £200 budget for Gardening Group spending, this was seconded by Cllr Stevenson.

d) The Clerk updated on the Merlin Grant Application that had been submitted. Councillors discussed the short window for purchase of Daffodil bulbs, and the risk of not being able to obtain stock for planting this Autumn.

Resolved – That 1,000 Narcissus Lobularis and 1,000 Narcissus Obvallaris be purchased.

Councillors also discussed ideas for projects that could be supported by the 2021/22 funding which opens for applications in October 2021.

e) Cllr Wainwright stated that she had had many comments about how nice the Village was looking and what a good job the new Verge cutting contractors were doing..

Cllr Hawley reported that the Defibrillator training would take place on Saturday 20<sup>th</sup> November 2021 with a combined a coffee morning / fundraiser.

Councillors hoped to plan a full Christmas Light switch on event for the Village this year.

Resolved – That the Christmas Tree and Christmas Light switch on be an agenda item at the October Meeting.

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Cllr Hotham stated that he had been looking into the impact of Hibaldstow Skydive on residents in the Village, and whether there was any agency that controlled operations such as this and had made some headway, but would report back fully at the October meeting.

## 21/22 – 0910 **Clerk's Report**

The Clerk updated Councillors on matters that had required attention since the July meeting that were not otherwise on the agenda.

## 21/22 – 0911 **Accounts**

- a) Councillors reviewed the current financial position  
Resolved – That the Financial Summary and Bank Reconciliation be noted and signed by Cllr Wainwright.
- b) Councillors reviewed the bank statements.  
Resolved – That the documents be noted and signed by Cllr Wainwright.  
Councillors noted the following invoices already paid:
  - c) 21<sup>st</sup> July 2021 – CPRE – Annual Membership - £36.00
  - d) 28<sup>th</sup> July 2021 – Lawn N Order – Verges July 2- £696.60
  - e) 28<sup>th</sup> July 2021 – Kyanite – Annual Website Hosting - £163.90
  - f) 3<sup>rd</sup> August 2021 – British Gas Lite – Electricity - £23.53
  - g) 14<sup>th</sup> August 2021 – JB Rural Services – PROWs - £456.00
  - h) 6<sup>th</sup> September 2021 – Lawn N Order – Verges August - £696.60
  - i) 8<sup>th</sup> September – British Gas Lite – Electricity - £39.53
  - j) 14<sup>th</sup> September 2021 – PKF Littlejohn LLP – External Audit - £240.00
  - k) 14<sup>th</sup> September 2021 – Lawn N Order – Verges August 2 - £696.60
  - l) 14<sup>th</sup> September 2021 – Lawn N Order – Verges September - £696.60Councillors authorised the following invoices for payment:
  - m) Cllr Lynn Wainwright – Flowerbeds - £10.00
  - n) Scott Roberts Gardening Services – Painting Railings – £185.00

## 21/22 - 0912 **Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) Cllr Stevenson asked if there was any progress with the Speedwatch Group. The Clerk reported that she had only had one resident e-mail her to express an interest, and that it may be worth exploring a partnership with Hibaldstow to form a group that covered both Villages. Clerk to investigate and report back at October Meeting.
- b) No items of correspondence had been received.
- c) No matters of correspondence had arrived since agenda was posted
- d) No articles for submission to Hibaldstow Village Voice
- e) The Christmas Tree and light switch on, Jubilee Project and Speedwatch / Speed signs were put forward for the October Agenda

## 21/22 – 0913 **Date and time of the next meeting**

The next meeting of Redbourne Parish Council will be held on Monday 25<sup>th</sup> October 2021 in St Andrew's Church.

## 21/22 – 0914 **Resolved – to exclude of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

- a) To authorise payment of Clerk's salary and expenses.  
Resolved – To pay Clerk's salary and expenses.