



Redbourne Parish Council

Andy Hopkins – Parish Clerk
2 School Lane, Snitterby, DN21 4TS
clerk@redbourneparishcouncil.gov.uk
www.redbourneparishcouncil.gov.uk

Minutes of the meeting of Redbourne Parish Council held on Monday 21 February 19:00 St Andrews Church, Redbourne.

Present: Cllr Lynn Wainwright (Chair), Cllr Pauline Hawley, Cllr Phil Hotham, Cllr Judy Brown. Co-opted at the meeting Cllr Geoff Hawley.

Andy Hopkins – Parish Clerk

Cllr Neil Poole – Ridge Ward Councillor

Public Participation

There were no members of the public present.

Agenda

21/22 – 0101 Apologies

Apologies were received from Cllr Penny Stevenson (it was noted that there may be absence for a period of time) & Ward Councillor Cllr Trevor Foster.
Cllr Salvatierra had been unable to attend due to last minute work commitments.

21/22 – 0102 Declaration of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

Cllr Pauline Hawley for payment for gardening group purchase.

- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

There were none.

21/22 – 0103 Co-option of Councillor

- a) An expression of interest to join the Council had been received from Geoff Hawley.

All Councillors were in favour of this appointment.

Resolved – That Geoff Hawley become a Redbourne Parish Councillor and the acceptance form was duly signed and witnessed by the Clerk.

Cllr Geoff Hawley joined the meeting.

21/22 – 0104 Parish Clerk & Responsible Financial Officer

- a) Following an interview process, Andy Hopkins had been appointed as Clerk under delegated powers. A formal contract had been agreed and signed. This was this first meeting since the interviews.

Resolved - That Andy Hopkins be appointed Parish Clerk from 15th December 2022

21/22 – 0105 Minutes of Previous meeting

- a) **Resolved** - The Minutes of the Parish Council Meeting held on Monday 15th November 2021 were approved as a true and correct record.

21/22 – 0106 Report from Ward Councillors

Cllr Poole updated the council that full council at North Lincolnshire Council were setting the budget.

Cllr Poole recommended applying for a Community Grant for photovoltaic lights for the snicket, and he would send details to the Clerk. It was pointed out that there were existing lamp columns at either end of the snicket, that could be utilised for power.

The works at Emerson House, to help with the flooding issue, were due to be completed mid-March and NLC would be looking to resurface the path. Concerns were raised over what material would be used and whether this would cause any run-off into residents' gardens, perhaps permeable material could be used. The Clerk would contact the relevant NLC Officer.

The main flooding alleviation at the A15 was still subject to discussion with the landowner, although plans had been drawn up.

Cllr Wainwright expressed her concern at the lack of communication and requested regular updates, as had been promised, from NLC so the residents could be kept up to date.

21/22 – 0107 Revised Members Code of Conduct

- a) The Clerk had distributed a new Code of Conduct. This was based on a version sent through by NLC, following national work by the Local Government Association.

Resolved - That the new Members Code of Conduct be adopted.

21/22 – 0108 Policy Updates

- a) To receive draft Adult's Safeguarding Policy for adoption

The Clerk had revised the Adult's Safeguarding and Child Protection Policy at the request of NLC. This was a requirement of the Community Grant that had been applied for to help fund the Speed Sign.

Resolved - That the Adult's Safeguarding Policy be adopted.

- b) To receive draft Child Protection Policy for adoption

Resolved - That the Child Protection Policy be adopted.

21/22 – 0109 Financial Matters

a) The following were resolved for payment:

DATE	PAYEE	NET	VAT		TOTAL
08/12/2021	British Gas Lite	38.82	6.82		45.64
13/12/2021	Vision ICT biennial Domain Name renewal - Feb 2022 - Jan 2024	108.00	18.00		126.00
20/12/2021	Clerks Wages & Expenses				
22/12/2021	JB Rural Services - PROW Cutting October	456.00	76.00		532.00
07/01/2022	British Gas Lite - Electric	46.56	2.22		48.78
07/01/2022	Autela Q3 Payroll	50.40			50.40
15/01/2022	Bank Charges to 24th December 2021	5.80			5.80
24/01/2022	Transfer	0.00		3000.00	3000.00
07/02/2022	British Gas Lite - Electric	37.94	1.81		39.75

b) The Bank Reconciliation up to the end of January 2022 was resolved as correct.

21/22 – 0110 Appointment of Internal Auditor

a) The Council considered appointment of an Internal Auditor for the year 2022/23.

It was resolved that Carl Thomas, a CiLCA qualified Clerk who also audits for a Local Council Association be appointed. The fee would be £250.

21/22 – 0111 North Lincolnshire Council Matters

a) Flooding – a report from NLC had been circulated to Councillors. The Emmerson House works are taking longer than expected. Finalised drawings for the Trash Screen and Upstream Storage Area have been forwarded and circulated to Cllrs via email.

Snicket – NLC have confirmed ownership.

Airfield trees – NLC Officer has confirmed that the area will not be planted with trees. Cllr Wainwright commented that she believed NLC had taken ownership of this land c2000, in order to allow disposal of used tyres stored there and that a community woodland had been agreed together with The Community Woodland Project funded through the then Landfill Tax Credit Scheme and NLC, she stated that this is an ideal opportunity to resurrect the project during the Queens Platinum Jubilee Year together with the environmental benefits gained. The Clerk would send details to Cllr Poole to investigate. Another area of potential planting, an avenue of trees from the roundabout to the A15 on the unused road, would be raised with NLC.

FS395662164 Redbourne Road B1206

- Safety concerns have been raised with the Road Safety Partnership
- Highways issues with regards to the mud, verges have been raised

Devolution – NLC Officer been to discuss responsibilities that may be devolved to Parish Council:

- Sign cleaning that would come with a small budget
- Inter town mowing (verges between villages) the Clerk had expressed an interest in the verge from Merlin entrance to the Village
- Assisting volunteer litter pickers with equipment etc.

FS399105015 Roundabout – the missing safety signs had been reported

FS398418960 Tree on the Green – NLC were contacted to inform them that the operatives that removed the fallen branch, during the recent storm, stated that the tree was rotten and needed attention. An NLC Officer had confirmed that the Red Lion tenants had been made aware.

The lack of amenity planting at the Merlin site was discussed. This was a stipulation of the planning application. Merlin had been approached and had said that trees had been planted and needed time to grow. This would be explored further, perhaps with the planning department.

Cllr Poole outlined the cycle path being developed along the River Ancholme.

21/22 – 0112 Community Safety Matters

- a) There were no matters to raise from the Police.
- b) There were no matters to raise from the last Neighbourhood Action Team meeting.
- c) The Speed sign had been delivered. The Clerk was awaiting a quotation for the posts from NLC. Once installed the Council will then need to work out how to use, install and move between the two locations.

A Grant application of £1299.95 had been submitted to NLC for a contribution, further information had been requested to progress and the Clerk was dealing with this.

The insurance of the Speed Signs was raised, and the Clerk will contact the insurers.

21/22 – 0113 Planning

- a) Planning applications received

PA/2022/285 Kennington Lodge Redbourne Park Redbourne DN21 4JG
Planning permission to erect a single-storey extension to the dwelling and an extension to detached garage

There was no objection to this application.

- b) Other Planning matters and applications between meetings

PA/2021/2094 Straw Farm, Redbourne Road, Redbourne, DN21 4TF

Planning permission for change of use of land and buildings for the siting of biomass boilers and associated works

Concern was raised over the potential noise to the nearby properties, and the fact that the Noise Impact Assessment was hard to understand and made it difficult to comment on

PA/2022/164 Willow Cottage, Beck Lane, Redbourne, DN21 4QS
Tree/hedge work

Majority were happy with the maintenance work required with care being taken when removing the conifer so not to damage the stream bank

DECISION PA/2021/1240

Approval of matters reserved for subsequent consideration by outline planning permission dated 06/08/2018 (ref PA/2018/792) namely the layout, scale, and appearance, means of access to, and landscaping of six dwellings at Carr Lane, Redbourne, DN21 4QZ

21/22 – 0114 Community Facilities and Open Space Management

Playground repairs were being arranged by the Clerk for:

- the wooden ladder/ramp to the slide needs some attention as is beginning to rot
- the tennis court gate and fence need some maintenance

It was agreed that Wicksteed be approached to complete the annual playground inspection.

Planting of new trees on the playing field was discussed, it was agreed that this would now be planted with wildflower plugs.

Cllr Geoff Hawley had reset the telephone box door. A budget of £200 was resolved for the interior to be improved.

Anglian Water have been reminded about the blocked culvert under the pumping station, they have forwarded to their Maintenance Manager again.

Lives have not been able to confirm ownership of the defibrillator at the Red Lion, they have been in contact with NLC but are awaiting a reply. The Clerk was asked to contact NLC to discuss. The incident when the defibrillator was removed for two weeks was not acceptable for the safety of residents.

A resident had agreed to fix the lights and replace with LEDs at St Andrew's Church, this would include a daylight sensor for turning on and off. Cllr G Hawley would speak with the local Blacksmith to ascertain if he could repair the lamppost doors and request a quote.

Cllr Wainwright was sourcing the Platinum Jubilee Tree, an increased budget of £1000 was resolved.

The picnic table that had been bought for the for the Green had been returned as a bench was delivered, not a table. There seems to have been confusion over the order and the Council will be refunded, less a delivery charge. An alternative from KBS Depot was resolved at a cost of £650 plus VAT.

The Council agreed to enter the Best kept Village 2022, the Clerk would complete the application.

Cllr Pauline Hawley presented receipts for materials required for the gardening group, £15.92, and this was resolved to pay.

Cllr Judy Brown raised a concern about the beam in the Church and Cllr Phil Hotham will raise.

It was discussed that the plough and the Fire Engine Shed needed to be painted.

The Hawleys were thanked for all their hard work on the Green.

21/22 – 0115 Clerk’s & Councillor Updates

A dead swan in the Beck, had not been dealt with by DEFRA or NLC, the landowner had removed in the end despite concerns over bird flu (the guidance had changed after being reported).

Litter bins had been reported as overfull with dog waste around Village, this was sorted by NLC promptly

21/22 – 0116 Date and time of the next meeting

a) The next meeting of Redbourne Parish Council will be held on Monday 21 March 2022 in St Andrew’s Church

The Council resolved to exclude the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

21/22 – 0117 Staff Payments

a) Resolved that Clerk’s salary and expenses be paid

Signed _____ Position _____ Date _____