



Redbourne Parish Council

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**Minutes of the Annual Council Meeting of Redbourne Parish Council held on:
Thursday 17 May 2022 19:00 at St Andrews Church, Redbourne.**

Present: Chair Cllr Lynn Wainwright, Cllr Judy Brown, Cllr Pauline Hawley.

Andy Hopkins – Parish Clerk

Ward Councillor – Trevor Foster

Public Participation

There were no members of the public present.

22/23 – 001 Election of Chairman

It was **Resolved** that Cllr Wainwright be elected as Chairman, as proposed by Cllr Brown and seconded by Cllr P Hawley.

Cllr Wainwright duly signed the Acceptance of Office form.

22/23 – 002 Apologies

Apologies were received from Cllrs G Hawley, P Hotham and P Stevenson.

22/23 – 003 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

There were none.

- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

There were none.

22/23 – 004 Election of Vice Chairman

As there were several absences it was decided to defer this to the next meeting.

22/23 – 005 Minutes of Previous meeting

Resolved - The Minutes of the Parish Council Meeting held on Monday 21st April 2022 were approved as a true and correct record, following an amendment to a planning reference.

22/23 – 006 Governance & Financial Matters

The Clerk had circulated the Year End Accounts 2021/2022, the Income/Expenditure Report 2021/22, the Bank Reconciliation 2021/22, and the Variance Report 2021/22. All of these were approved by the Council.

It was **Resolved** to approve the Annual Governance Statement 2021/22 and the Accounting Statements 2021/22 as prepared by the Clerk. These were signed off by the Chairman

The Internal Auditors Report for 2021/22 was received by the Council. Things were much improved on the previous year following measures put in place by the Council.

As all the year-end finances were now approved the Clerk would prepare the Exercise of Public Rights.

The Council was subject to an Intermediate Review by the External Auditor, PKF Littlejohn, this year. The Clerk would now prepare the all the required paperwork and await their response.

It was **Resolved** to make the following payments:

| DETAILS | | | | | RECEIPT | PAYMENTS | | |
|------------|--|-----------------|-------|---------------------------|----------|----------|--------|----------|
| Date | Description | Notes/Reference | Trans | Transfers to Main Account | TOTAL | TOTAL | VAT | BALANCE |
| 01/04/2022 | Opening Balance - Current | | | | | 71.71 | | 71.71 |
| 01/04/2022 | Opening Balance - Savings | | | | | 29934.11 | | 29934.11 |
| 01/04/2022 | Opening Balance - Total | | | | | 30005.82 | | 30005.82 |
| 29/04/2022 | NLC Precept & Grant | Precept | BP | | 12752.00 | 0.00 | | 38554.83 |
| 09/05/2022 | British Gas - Electricity | DD | DD | | | 32.14 | | 38522.69 |
| 12/05/2022 | Lawn n Order - Grass Cutting 28/04/22 | INV11686 | BP | | | 696.60 | 116.10 | 37826.09 |
| 12/05/2022 | Lawn n Order - Grass Cutting 12/05/22 | INV11717 | BP | | | 696.60 | 116.10 | 37129.49 |
| 12/05/2022 | Transfer from Savings Account | TRANS | BP | 3000.00 | | 0.00 | | 37129.49 |
| To Pay | To Pay Carl Thomas Internal Audit £200 | Audit | | | | 200.00 | | 36929.49 |
| To Pay | Scott Roberts Painting Ploughs x2 | Maintenance | | | | 60.00 | | 36869.49 |
| To Pay | Cllr Wainwright Jubilee Tree (Linden) | Jubilee Tree | | | | 171.00 | | 36698.49 |
| To Pay | Cllr Wainwright Compost (Linden) | Exp Gard Group | | | | 31.50 | | 36666.99 |
| To Pay | Cllr Brown Plants (Brigg GC) | Exp Gard Group | | | | 87.20 | 14.48 | 36579.79 |
| | | | | | | 0.00 | | 36579.79 |

22/23 – 007 Report from Ward Councillors

A meeting had been held between the Council, NLC Ward Councillors and the Head of Planning at NLC, on 16th May 2022, to discuss some planning issues.

There had been two good decisions recently, but the impact of other decisions was affecting the environment of the Village and causing concern to residents.

The main issue was the container storage at Hibaldstow Airfield. The Council had objected to the original application **PA/2021/1110** , but nothing had come of it. Planning had considered the application to be within Hibaldstow Parish and this was not the case.

It had been confirmed that a Planning Officer had visited the site prior to making their decision.

Hedgerows have been maintained on the Hibaldstow side but not the Redbourne side giving a clear view of the containers. Verges are being destroyed by lorries driving over them and, at the entrance to the site driving over the pavement. NLC Highways have already committed to putting bollards at the entrance.

It was thought that the number of containers on site was far more than the number permitted and that it was extending past the area approved on the application.

It was difficult to understand the benefits of storing the units so far from the place of manufacture, which was also better suited to the national motorway network.

It was stressed, by the Council, that views of residents need to be taken more seriously when it comes to planning, because of local knowledge, and it was admitted that lessons did need to be learnt.

It was also mentioned that a retrospective planning application might be submitted to cover what was actually happening on site.

It had been agreed that an Enforcement Officer would attend the site within the next three weeks, to check on compliance with the application conditions, and any action would be taken from there.

22/23 – 008 Planning

This had been discussed during the previous item and there were no other planning matters between meetings.

22/23 – 009 North Lincolnshire Council Matters

NLC had been chased about the correct posts for the speed signs being replaced. The officer had confirmed the specification with the manufacturer and would be speaking to the installation team shortly.

The snicket was due to be treated in July but no confirmation of the surfacing to be used had been received from NLC.

A table of outstanding NLC matters had been prepared by the Clerk and this will be included with the minutes from now on.

22/23 – 010 Community Safety Matters

Cllr Stevenson was progressing the Community Speedwatch training with the volunteers.

As soon as the correct posts were in place for the speed-sign an on-site meeting would be arranged to see how best to proceed with the deployment.

22/23 – 011

Community Facilities and Open Space Management

The Clerk had been asked to speak to the grass cutting contractors to cut the area at the Falconers that had been missed, and request that the areas that had bulbs growing in them be cut now as they were starting to get overgrown.

A quote for £60 had been received from N Elder to replace the plough handles in oak. This was approved by the Council.

Cllr Wainwright had purchased a cornus tree to mark the Queen's Platinum Jubilee, as previously agreed by Council.

A young lady undertaking the Duke of Edinburgh award was keen to get involved in planting in the Village. In conjunction with Cllr Stevenson, they had proposed to plant in the playing field. It was **resolved** that the Merlin Grant be used to purchase bulbs for this area.

It was possible that a refund might be given, or replacements sent in September, for the daffodils bought last year that had not been very successful.

The painting of the ploughs had been completed and Cllr Brown was asked to get a quote for painting the benches, at the Falconers, from Scott Roberts.

22/23 – 012

Clerk's & Councillor Updates

The new Redbourne Community Facebook page was up and running and membership was increasing by the day.

There had been little interest shown for having a Jubilee Picnic, there were other private parties going on in the village. It was decided not to proceed with holding an event.

22/23 – 013

Date and time of the next meeting

It was **resolved** that the next meeting would be Tuesday 12 July 2022.

The Council resolved to exclude the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

22/23 – 014

Staff Payments

It was **resolved** that Clerk's salary and expenses be paid.

Signed _____ Position _____ Date _____

**North Lincolnshire Council
Outstanding Enquiry Tracker**

| Enquiry No. | Date Raised | Description | Update |
|--------------------|--------------------|---|--|
| NA | 23/06/2022 | Poor reinstatement of ground by Quickline (Officer TC) | |
| FS429862584 | 15/06/2022 | Flytipping of building material blocking pavement to Hibaldstow | |
| FS415241812 | 13/04/2022 | Pavement South to Roundabout - overgrown or untreated weeds | |
| FS395662164 | 21/01/2022 | Pavement/Redbourne road North to Merlin. Dirty signs/bollards, narrow footpath due to encroachment, proximity of path to road. Lorries driving on verges/pavement | NLC to install bollard at entrance to Merlin to prevent lorries driving on footpath and path to be put on ritting programme. No action to signs/proximity of path to road. |
| NA | February | Incorrect speedsign posts fitted (Officer JL) | Awaiting replacement, invoice not paid |
| FS37738754 | 09/11/2021 | Street light on Carr Lane removed | Replacement ordered, awaiting installation |
| FS363163107 | 14/09/2021 | Hedge obstructing pavement on Carr Lane | |
| FS353045880 | 30/07/2021 | Pavement surface breaking up along School Lane | In schedule for 2022/23 |
| FS258741447 | 08/10/2020 | Request for dropped kerb to be replaced with standard kerb – Redbourne Road at Bus Stop | In schedule however not priority as aesthetic only |
| | Unknown | Narrowing of FP261 across arable field | Owner informed |