



Redbourne Parish Council

Andy Hopkins – Parish Clerk
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**Minutes of the Council Meeting of Redbourne Parish Council held on:
Tuesday 12 July 2022 19:00 at St Andrews Church, Redbourne.**

Present: Chair Cllr Lynn Wainwright, Cllr Judy Brown, Cllr Geoff Hawley, Cllr Pauline Hawley, Cllr Phil Hotham & Cllr Penny Stevenson

Andy Hopkins – Parish Clerk

Trevor Foster – Ward Councillor

Public Participation

There were no members of the public present

22/23 – 015 Apologies

There were no apologies.

22/23 – 016 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

Cllr Wainwright and Cllr Brown for payments 22/23 - 021.

- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

There were none.

22/23 – 017 Election of Vice Chairman

It was **resolved**, as proposed and seconded by Cllr Stevenson and Cllr Hotham, that Cllr Geoff Hawley be elected as Vice Chairman of the Parish Council.

22/23 – 018 Minutes of Previous meeting

Resolved - The Minutes of the Parish Council Meeting held on Tuesday 17 May 2022 were approved as a true and correct record.

22/23 – 019 Report from Ward Councillors

The NLC deadline to complete the work on the snicket was two weeks away. Nothing had been heard about the type of surfacing that was to be used.

Cllr Foster had no further updates on the A15 attenuation pond negotiations with the landowner.

Cllr Poole was now the Cabinet Member for Highways.

A new pot hole machine had been hired in with a focus to improve pot holes and road edge repairs.

Free swimming was available for children during the school holidays.

Cllr Foster reiterated the Community Grant pot was still available for projects.

The Council would soon go into recess for the summer holidays.

22/23 – 020 North Lincolnshire Council Matters

It was assumed that the Redbourne Beck clearance work by NLC had been completed successfully.

The poor reinstatement work done by Quickline telecoms had been reported to NLC.

It was agreed to extend the devolved NLC grass cutting contract until March 2026.

22/23 – 021 Planning

Application No: PA/2022/951

Proposal: Planning permission to vary condition to of PA/2021/1110 namely to allow storage of more smaller units

Site Location: Slate House Farm, Redbourne Road, Hibaldstow, DN20 9NN

The Council had raised its objection to this retrospective planning application, following the discussions with planning and the visits by an Enforcement Officer. The situation was getting worse and disappointment that no action could be taken yet by planning was voiced. Cllr Foster indicated that the application would be called in by Councillors so that it was not purely an officer decision.

Concerns would be raised with Humberside Fire Service about the activities on site and potential fire hazards that could arise.

Application No: PA/2022/643
Proposal: Planning permission to erect a single storey side extension
Site Location: Springfield, Beck Lane, Redbourne, DN21 4QS

There was no objection to this application.

22/23 – 022 Governance & Financial Matters

It was **Resolved** to accept the Bank Reconciliation up to the end June 2022 and approve the following payments:

RPC Accounts 2022/23

DETAILS				RECEIPT	PAYMENTS				
Date	Description	Notes/Reference	Trans	TOTAL	TOTAL	VAT	Transfers from Main Account	Transfers from Savings account	BALANCE
16/05/2022	Bank Charges	April	BP		5.00				37124.49
18/05/2022	Andrew Hopkins May	Salary/Expenses	BP		338.80				36785.69
18/05/2022	HMRC May	PAYE	BP		73.40				36712.29
18/05/2022	L Wainwright Jubilee Tree & compost	Exp Gard Group	BP		202.50				36509.79
18/05/2022	J Brown gardening purchases	Exp Gard Group	BP		87.20	14.48			36422.59
18/05/2022	Scott Roberts Painting Ploughs	Painting	BP		60.00				36362.59
03/06/2022	Interest	BP	BP	3.41	0.00				36366.00
07/06/2022	British Gas - Electricity	DD	DD		31.25				36334.75
12/06/2022	Transfer from Savings Account	TRANS	BP		0.00			3000.00	36334.75
12/06/2022	Lawn n Order - Grass Cutting 25/5/22	INV11732	BP		696.60	116.10			35638.15
12/06/2022	Lawn n Order - Grass Cutting 10/06/22	INV11751	BP		696.60	116.10			34941.55
12/06/2022	JB Rural Services Ltd PROW 24/5/22	INVJB1406	BP		456.00	76.00			34485.55
15/06/2022	Bank Charges	April	DD		5.00				34480.55
16/06/2022	Andrew Hopkins June	Salary/Expenses	BP		338.80				34141.75
16/06/2022	HMRC June	PAYE	BP		73.40				34068.35
23/06/2022	Kyanite Annual Maintenance & Hosting	INV7500	BP		216.37	36.06			33851.98
24/06/2022	ICO Annual Data Protection Fee	DD	DD		35.00				33816.98
27/06/2022	A Hopkins Plantscape Bulb order for Play Area	Order 148970	BP		289.99	48.33			33526.99
28/06/2022	NLC Grass Cutting Payment 1	BP	BP	4166.00	0.00				37692.99
					0.00				37692.99
					0.00				37692.99
To Pay	Carl Thomas Audit	200.00			0.00				37692.99
To Pay	Lawn n Order 24/6/22	696.90			0.00				37692.99
To Pay	Andrew Hopkins July	338.80			0.00				37692.99
To Pay	HMRC July	73.40			0.00				37692.99
					0.00				37692.99

The Council reviewed the recommendations of the Internal Audit report and asked the Clerk to produce an Internal Control Document and a Terms of Reference for the Gardening Group for the September meeting.

The Clerk had completed an annual policy review and had forwarded to all the Councillors. It was **resolved** to adopt these with an amendment to the Complaints Policy to take out Cllr Wainwright's personal details.

22/23 – 023 Community Safety Matters

Cllr Stevenson updated that Community Speedwatch had undertaken the training and had done a trial and live "watch" with the volunteers.

The posts for the speed signs still needed moving by NLC.

22/23 – 024 Community Facilities and Open Space Management

Cllr Stevenson agreed to carry on doing the monthly playground inspections using the existing form.

The cost of the grass cutting contractor was raised, it was agreed that this would go out to tender again by the end of the year.

Northern Power Grid were to do some work on the green and the play area that involved some light pruning for their overhead cables.

The bulbs for the play area had been ordered and were due to be delivered in September.

A working group would be set up to agree Christmas events.

It was decided to agree the position of the Jubilee Tree at the next meeting, Highways had still not replied on positioning.

It was agreed to pay a quote, presented by Cllr Wainwright, of £280 to replace the softwood slats on the bench at the Falconers.

22/23 – 025 Clerk's & Councillor Updates

It was mentioned that there may be the possibility of co-opting new members in the future.

The Clerk had forwarded an email from NLC for Councillors to do an Annual Review of their Declarations of Interest.

22/23 – 027 Parish Clerk

Following the Clerk's resignation discussions were held over the recruitment process

It was **resolved** that a Personnel Committee of Cllr Wainwright, Cllr Geoff Hawley and Cllr Stevenson undertake shortlisting, interviewing and recommendations on appointments for the September meeting.

22/23 – 027 Date and time of the next meeting

It was **resolved** that the next meeting would be Tuesday 6 September 2022.

Signed _____ Position _____ Date _____

**North Lincolnshire Council
Outstanding Enquiry Tracker**

Enquiry No.	Date Raised	Description	Update
NA	30/08/2022	Number of missed residents collections	
NA	23/06/2022	Poor reinstatement of ground by Quickline (Officer TC)	
FS429862584	15/06/2022	Flytipping of building material blocking pavement to Hibaldstow	Removed
FS415241812	13/04/2022	Pavement South to Roundabout - overgrown or untreated weeds	
FS395662164	21/01/2022	Pavement/Redbourne road North to Merlin. Dirty signs/bollards, narrow footpath due to encroachment, proximity of path to road. Lorries driving on verges/pavement	NLC to install bollard at entrance to Merlin to prevent lorries driving on footpath and path to be put on ritting programme. No action to signs/proximity of path to road.
NA	February	Incorrect speedsign posts fitted (Officer JL)	Awaiting replacement, invoice not paid
FS37738754	09/11/2021	Street light on Carr Lane removed	Light Replaced
FS363163107	14/09/2021	Hedge obstructing pavement on Carr Lane	
FS353045880	30/07/2021	Pavement surface breaking up along School Lane	In schedule for 2022/23
FS258741447	08/10/2020	Request for dropped kerb to be replaced with standard kerb – Redbourne Road at Bus Stop	In schedule however not priority as aesthetic only

	Unknown	Narrowing of FP261 across arable field	Owner informed
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