



Redbourne Parish Council

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MINUTES of the Council Meeting of Redbourne Parish Council held on:

Tuesday 6 September 2022 19:00 at St Andrews Church, Redbourne.

Present: Chair Cllr Lynn Wainwright, Cllr Judy Brown, Cllr Geoff Hawley, Cllr Pauline Hawley & Cllr Phil Hotham

Andy Hopkins – Parish Clerk

Jo Curtis – to be appointed the new Parish Clerk

Trevor Foster – Ward Councillor

Public Participation

There were no members of the public present.

22/23 – 032 Apologies

Cllr Stevenson

22/23 – 033 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

Cllr Wainwright payments 22/23 – 038.

- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

There were none.

22/23 – 034 Appointment of Parish Clerk & Responsible Financial Officer

Cllr Wainwright outlined the recruitment process and presented the recommendation from the Personnel Committee to appoint Jo Curtis as the Clerk and Responsible Financial Officer. It was **resolved** to appoint Jo Curtis and a Contract of Employment was signed.

22/23 – 035 Minutes of Previous meeting

Resolved - The Minutes of the Parish Council Meeting held on Tuesday 12th July 2022 and the Extraordinary Parish Council meeting held on Thursday 4th August 2022 were approved as a true and correct record.

22/23 – 036 Report from Ward Councillors

Cllr Foster updated the Council that NLC had just come back from recess.

The Community Champion Awards were still open if the Council wanted to make a nomination.

There would be some Winter in Bloom grants available again this year. No dates for applications had been received, as yet.

Councillors raised concerns about the potential risk of flooding again in the main problem areas of the village. Cllr Wainwright pointed out that it was almost 3 years since the commencement of the Redbourne Flooding Project and, although much work had been undertaken at Emmerson House, until the attenuation pond was addressed homes in Beck Lane were still at risk. Lesley Potts, a senior officer at NLC, who dealt with planning matters as part of her role would endeavour to get an update on the attenuation pond. The land had already been cleared for the pond. Cllr Wainwright once again requested a timeframe for the work.

NLC had emailed the clerk that their operatives would be undertaking some finishing works to the flood mitigation project within Emmerson House later in the week. Whilst on site they had observed debris build up was starting to occur at various sections along School Lane. This section of the beck was not the responsibility of NLC to maintain because it was within private ownership, however as they were onsite in this particular instance with resource and equipment, they would undertake a refresh cleanse of this beck section to ensure the driveway culverts were clear and unobstructed.

22/23 – 037 North Lincolnshire Council Matters

A resident had raised an issue about the continued non-emptying of his waste bins by NLC. This had been reported to NLC, who said that it was due to staffing shortages. Cllr Foster was already aware of the issue.

The resurfacing of the snicket had not been completed by the date given by NLC, Cllr Foster would chase up when this would happen.

The litter bin by the playing field gate on Vicarage Lane had disappeared, the Clerk was asked to make enquiries of NLC.

22/23 – 038 Governance & Financial Matters

It was **Resolved** to accept the Bank Reconciliation up to the end August 2022 and approve the following payments:

DETAILS				PAYMENTS			
Date	Description	Notes/Reference	Trans	Transfers to Main Account	TOTAL	VAT	BALANCE
21/07/2022	CPRE Membership	Mem Fee 2022/23	DD		36.00		36267.35
27/07/2022	Transfer from Savings Account	TRANS	BP	3000.00	0.00		36267.35
27/07/2022	Lawn n Order - Grass Cutting	INV11793	BP		696.90	116.10	35570.45
27/07/2022	Autella Paroll Charges	RPC 9132	BP		64.02		35506.43
08/08/2022	British Gas - Electricity	DD	DD		18.34		35488.09
15/08/2022	Bank Charges	August	DD		5.00		35483.09
15/08/2022	JB Rural Services Ltd PROW Cut	JB1526	BP		456.00	76.00	35027.09
15/08/2022	Lawn n Order - Grass Cutting	INV11821	BP		696.90	116.10	34330.19
15/08/2022	Andrew Hopkins Aug	Salary/Expenses	BP		338.80		33991.39
15/08/2022	NLC Posts	T0019198	BP		600.00	100.00	33391.39
15/08/2022	PV Hawley Expenses	Exp Gard Group	BP		35.94		33355.45
20/08/2022	HMRC Aug	PAYE	BP		73.60		33281.85
30/08/2022	MISC HSBC Refund	Credit	DD		0.00		33297.04
					0.00		33297.04
					0.00		33297.04
					0.00		33297.04
	To Pay				0.00		33297.04
					0.00		33297.04
	A Hopkins Final Salary & Expenses TBC by payroll provider				0.00		33297.04
	L Wainright Expenses 36.96 new planter				0.00		33297.04
	Lawn & Order 11837 696.90				0.00		33297.04

Following the recommendations of the Internal Audit report the Council **resolved** to adopt the draft Internal Control Document and Gardening Group Terms of Reference as prepared by the Clerk.

22/23 – 039 Planning

Members referred to the 4 planning applications below. Concerns were raised that Redbourne Parish Council was not being informed of all planning applications for Hibaldstow Airfield. Numerous objections to the planning applications listed below had been submitted through the North Lincs planning portal. Residents of Redbourne village were increasingly concerned about the impact on the environment if planning was approved. It was felt that the landowners had already breached planning regulations on permitted development with little or no regard for local residents. Lorries were entering and exiting the site outside permitted hours, which impacted residents. There were also far more units on site than agreed. The area was in danger of losing its rural charm by becoming more and more industrialised. The site had already been referred to as a brownfield site which it wasn't. The planning applications would be going before the planning committee in September and Councillor Foster said that he would be voicing his many objections including asking for brownfield to be removed from the documents. Residents could also request permission to speak at the meeting. They would be allowed 5 minutes each.

PA/2022/1168: Proposed Development planning permission to install a 10m high lightning conductor mast – NOT YET DETERMINED

PA/2022/1294: Proposed Development planning permission for a temporary change of use for the storage of prefabricated units NOT YET DETERMINED

PA/2022/1282: Proposed Development Planning permission for a temporary change of use for the storage of prefabricated units NOT YET DETERMINED
PA/2022/951: Proposed Development Planning permission to vary condition to of PA/2021/1110 namely to allow storage of smaller units NOT YET DETERMINED

PA/2022/1422: Trees at: Sunnyside, High Street, Redbourne, DN21 4QT
Proposal: Notice of intention to fell 4 fir trees, situated within Redbourne Conservation Area: APPLICATION APPROVED – FELLING TO BE CARRIED OUT WITHIN 2 YEARS.

22/23 – 040 Community Safety Matters

The posts for the speed sign had been moved by NLC. Cllr G Hawley had put up the brackets, but padlocks for security would be required. A Hopkins would help with IT requirements. Operation would be discussed with the Community Speed-watch volunteers, who would continue with Speed-watch activities twice a month.

A resident had raised a concern with speeding farm vehicles on Carr Lane. Cllr Stevenson had confirmed that this road could be added to the list of streets that could be observed by Community Speed-watch and it was hoped that this presence would help slow vehicles down.

22/23 – 041 Community Facilities and Open Space Management

The Council was updated that Cllr Stevenson was undertaking the play area inspections and would send her sheets in electronically.

All the flower beds would need cutting down and digging over in the next month.

Cllr G Hawley suggested that the Jubilee Tree be planted in the bed at the junction of School Lane. Some concern was raised over whether this would cause visual obstruction for vehicles exiting School Lane onto the main Road and it was **resolved** to agree the position at the next meeting.

The chime from the Church bell was not working due to a broken cog. The Church Conservation Trust were looking into the cost of replacing it. It was discussed as to whether the Council could contribute to this. Cllr Foster suggested putting in a bid to Community Grants. A gentleman called Mr Ablett used to service the clock. Cllr Wainwright thought Mr Ablett may have retired, the clerk was requested to ascertain alternative clocksmiths.

22/23 – 042 Clerk's & Councillor Updates

Cllr P Hawley asked about the poppies that were put on the Church gates, it was decided not to put them up this year.

It was agreed that 25th November would be the date of the Christmas light switch on. Cllr P Hawley asked for the receipts from last year so that she could work out the quantities required for the refreshments on the night. Scawby School had been invited and Glanford Lindsey Lions would be coming. The Christmas tree was being sourced from Fillingham Trees and Cllr Hawley was waiting on a call back from them.

The Clerk was asked to produce a draft A4 poster for the event, which could also be reduced to A5 for flyers to go through doors. She was asked if it could be ready for the next meeting.

It was reported that a resident had expressed an interest in being co-opted onto the Council, there had been no formal request received by the Clerk.

22/23 – 043 Date and time of the next meeting

It was **resolved** that the next meeting be held on 4th October 2022.

Signed _____ Position _____ Date _____

**North Lincolnshire Council
Outstanding Enquiry Tracker**

Enquiry No.	Date Raised	Description	Update
NA	30/08/2022	Number of missed residents' collections	Trevor Foster aware of issues
NA	23/06/2022	Poor reinstatement of ground by Quickline (Officer TC)	
FS415241812	13/04/2022	Pavement South to Roundabout - overgrown or untreated weeds	
FS395662164	21/01/2022	Pavement/Redbourne road North to Merlin. Dirty signs/bollards, narrow footpath due to encroachment, proximity of path to road. Lorries driving on verges/pavement	NLC to install bollard at entrance to Merlin to prevent lorries driving on footpath and path to be put on ritting programme. No action to signs/proximity of path to road.
FS363163107	14/09/2021	Hedge obstructing pavement on Carr Lane	
FS353045880	30/07/2021	Pavement surface breaking up along School Lane	In schedule for 2022/23
FS258741447	08/10/2020	Request for dropped kerb to be replaced with standard kerb – Redbourne Road at Bus Stop	In schedule however not priority as aesthetic only
	Unknown	Narrowing of FP261 across arable field	Owner informed