



Redbourne Parish Council

Jo Curtis – Parish Clerk
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MINUTES of the Council Meeting of Redbourne Parish Council held on:

Tuesday, 7 February 2023 19:00 at St Andrews Church, Redbourne.

Present: Cllr Lynn Wainwright - Chair, Cllr Judy Brown, Cllr Geoff Hawley, Cllr Pauline Hawley, Cllr Phil Hotham
Ward Councillor T Foster
Parish Clerk - Jo Curtis

Public Participation

4 residents attended the meeting to voice their concerns about retrospective planning applications PA/2022/951,1282,1294 for permission of a temporary change of use for the storage of prefabricated units on Hibaldstow airfield and to ask Ward Councillor Foster when the applications would be going before the Planning committee.

Cllr Foster believed they would be on the agenda for 8 March planning committee. He gave a brief outline of the process. If the applications were refused then the enforcement action would begin immediately to have the unpermitted units removed. The original planning application PA/2021/1110 had been approved for 60 units.

If the landowners chose to appeal this could delay the removal of the units indefinitely. Although legally no more units should be arriving to the site, North Lincolnshire Council would have to take the matter to court. If the court ruled in NLC's favour they would most likely have to pay someone to remove the units and charge back to the landowners. Cllr Foster explained that North Lincs Council were duty bound to work within the parameters of the Planning laws which in turn were exacerbated by the lack of planning officers nationally.

He emphasised that everything possible was being done to get the units removed but there were no guarantees.

22/23 – 077 Apologies
Cllr Penny Stevenson submitted apologies.

22/23 – 078 Declaration of Interest
To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr P Hawley submitted receipts for reimbursement for purchases from Howarth Timber and CEF in relation to the speed sign, totalling £18.60.

Approved for payment Cllr J Brown and Cllr G Hawley

To note any dispensations granted to any member of the council in respect of the agenda items listed below: None

22/23 – 079 Minutes of Previous meeting

The minutes of the Parish Council Meeting held on Tuesday 12 December 2022 were approved and signed by Cllr Wainwright.

22/23 – 080 Report from Ward Councillor

- Airfield planning applications should be heard at 8 March Planning Committee meeting
- Attenuation pond negotiations are ongoing.
- There is a £250 grant available for community groups and town and parish councils to apply for the King's Coronation celebrations.
- NATs meeting report – there has been a spate of burglaries and car thefts over the Christmas period. An arrest had been made. Incidences of anti-social behaviour in Kirton, Hibaldstow and Messingham had been reported. The culprits had been tracked down and dealt with.
- NLC had achieved an award for achieving 10 years of world leading participation in the Imagination Library scheme, delivering over 800,000 books to children during that time. The cost to NLC was between £250K - £500k per annum.
- NLC Children's services had been rated by OFSTED as outstanding in all categories with no areas for improvement, making them the best in the country.

22/23 – 081 North Lincolnshire Council Matters

- Cllr P Hawley informed Cllr Foster that the general waste bin in the play area had been removed from the wall but had not been replaced. In its place, an old black, plastic bin displaying vape stickers had been attached to a wooden post on the footpath in the churchyard. A resident had written a complaint to the Parish Council. Cllr Hawley had rung NLC street cleaning department to try and ascertain who had authorised the replacement bin and who would be emptying it. NLC had subsequently removed the vape bin so at the moment there was no bin in the play area. NLC stated there was no money left in the budget for this financial year. The clerk would request a replacement bin using the NLC self-service portal and give Cllr Foster the reference number.
- Cllr Hotham briefed Cllr Foster about the poor condition of the church clock and the quotes for repairs of £17,000 from Smith of Derby and £10,000 from Time Assured. The parish council wanted to apply for grant funding to help with the cost of the repairs. However, even though it is a public amenity because the clock dial faces outwards, the PC needed to establish who owned it: the Diocese; the parish or the Church Conservation Trust and who paid for it. NLC guidance stipulates only the owner of the clock can apply for a community grant.

If the CCT owned it then the parish council wanted to submit a joint application. Cllr Foster said Cllr Julie Reed was the person to get involved and he was happy to help. Cllr Hotham would forward any information to him. Cllr Wainwright pointed out that funding had been obtained in the past from Glanford Borough Council.

- Cllr Foster provided an update on the resurfacing of the School Lane snicket. Highways had assessed the job and intended doing more substantial work which would prevent run off into neighbouring gardens.
- Cllr Wainwright reported that many of the footpaths in Redbourne needed resurfacing. She pointed out that the footpaths in Scawby and Hibaldstow had been resurfaced. Cllr Foster said they had only just been done. The clerk had reported the footpaths numerous times on the self-service portal.
- Cllr P Hawley reported a pothole next to the drain cover outside the Huntercombe Centre, High Street, Redbourne. The clerk would report it to NLC.

22/23 – 082 Governance & Financial Matters

- To receive the Bank Reconciliation up to end January 2023. Approve payments for this period. **Resolved.**
- Approve payment of clerk’s salary for December 2022 and January 2023. **Resolved.**

Redbourne Parish Council Accounts 2022/23 DECEMBER and JANUARY

Invoice Date	PAYEE	Description	Invoice/Reference	TOTAL RECEIPTS	TOTAL PAYMENTS	VAT	Transfers from Savings account	BALANCE
13/12/2022		Bank transfer			0.00		2000.00	31373.53
08/11/2022	British Gas	Electricity 21 Oct 2022 to 21 Nov 2022	3778377		29.92	1.42		31343.61
02/12/2022	HSBC	Bank Interest	Interest	31.90	0.00			31375.51
18/12/2022	P Hawley	purchase hay bales	no receipt		20.00			31355.51
18/12/2022	Scott Roberts	planting daffodils bulbs	Invoice 34		200.00			31155.51
24/12/2022	British Gas	electricity 21 Nov to 21 Dec 2022	3915906		32.05	1.53		31123.46
24/12/2022	Autela Payroll Services	Q3 payroll Oct, Nov, Dec 22	10541		52.31	8.72		31071.15
17/01/2023	J Curtis	Dec salary inc expenses and wfh	Salary/Expenses		323.00			30748.15
17/01/2022	HMRC - J Curtis	Dec income tax paid			75.00			30673.15
31/01/2023	Autela Payroll Services	Q4 payroll 01/01/23 - 31/03/23 1 month payroll January	11058		16.31	2.72		30656.84
31/01/2023	British Gas	Electricity 21 Dec to 21 January 23	4033617		28.93	1.38		30627.91
31/01/2023	HSBC	BANK CHARGES TO 30 Nov 22	bank charges		5.00			30622.91
31/01/2023	HSBC	BANK CHARGES to 31 Dec 22	Bank charges		5.00			30617.91
31/01/2023	J Curtis To Pay	January salary inc expenses and wfh	Salary/Expenses		323.00			30294.91
31/01/2023	HMRC	January income tax			75.00			30219.91

Bank Statements as at 31 January 2023

Current	2,452.01
Savings	28,211.14
Sub Total	30,663.15
Invoices to pay	443.24
Total	30,219.91

- Invoices presented at the meeting for payment:
 - Approved reimbursement of receipts submitted by P Hawley for purchases for the speed sign from Howarth Timber and CEF totalling £18.60. **Resolved**

22/23 – 083 Planning

To discuss and resolve any action on:

- i. PA/2022/951, 1282, 1294
 - **Update on PA/2022/951 PA/2022/1282 PA/2022/1294**
See Public Participation section
- ii. PA/2022/1798 and 1799
 - **Update on PA/2022/1798 PA/2022/1799**
Agric. Det. - Prior approval NOT required

ii. Other Planning Matters

- **NLC Land – Hibaldstow Airfield** – update study for the feasibility and installation of green energy to benefit the local communities as discussed at RPC mtg 04 October 22. The entrance to the NLC land has been blocked by digestate stored in white wrap. This has been reported to enforcement comp-2022/373. The area, which had been cleared, is also now strewn with building rubble and soil which had previously been on the road leading to the NLC land.

Cllr Wainwright asked for an update. Cllr Foster said that Hibaldstow Parish Council were actively pushing to get something done with this piece of land. However, it wasn't considered to be a priority. Cllr Wainwright reminded the council that the majority of this land was within Redbourne Parish

- **Update on Redbourne Flood Mitigation Scheme** – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. We understand there are land acquisition issues between the landowner and North Lincolnshire Council? Rob Waltham at the meeting in October indicated that work would start in spring 2023. Have the land acquisition issues now been resolved or a move to compulsory purchase? Until this part of the scheme is completed the village remains at risk of further flooding. (note that it is now 3 years since the last flooding event – 19 November 2019)

Cllr Foster reported that Cllr Neil Poole, Highways cabinet member regularly checks the attenuation pond for flooding when there has been heavy rainfall. He also checks that the pipe behind Emerson House is clear so there is no great build-up of water. Flooding is now on the NATs meeting agenda so flooding issues would not be forgotten. Cllr Hawley reported that his culvert was blocked and needed clearing.

Ascertain ownership of the old A15 land – Cllr Foster was given a brief outline of the situation. Under the Humber Forest scheme Redbourne PC wanted to plant trees along the public footpath. They had been in touch with Colin Wilkinson who had been trying to find the downgrading order which was the legal event needed to add the former A15 to the definitive map. The Highways team had searched their archived paper records in the hope of locating the order. Colin Wilkinson had also looked for a copy of it among the historical public rights of way files inherited from former authority Humberside County Council. Unfortunately, neither had a copy. Cllr Foster asked the clerk to send him the email trail and he would see what he could do.

22/23 – 084 Community Safety Matters

To discuss and resolve any action on matters affecting Community Safety.

1. The second speed sign was up and running. The clerk would send the paperwork and invoice to NLC community grants team in order to receive the grant awarded in March 2022. Cllr Hotham reported that having the speed signs at both ends of the village had not deterred some drivers of speeding through the village. A speed of 112 mph had been recorded one lunchtime

22/23 – 085 Community Facilities and Open Space Management

To discuss and resolve any action on:

- i. Play Area – The clerk enquired whether monthly inspections were carried out. She had updated the inspection form. Cllr Hotham asked her to send the form to him.
- ii. The Queen’s tree. The wording for the commemoration plaque was approved. It was agreed slate would be used if it came within the £150 budget. Cllr Wainwright would order the plaque.
- iii. Gardening Group Update –Cllr Brown commented that the Aconites and snowdrops were coming through in the churchyard but not under the Yew trees which were blocking the light. It was suggested contacting Riseholme College to find out if it was feasible for the students to practice tree surgery on the Yew trees. The clerk would contact the college.
- iv. Grass cutting tender for 2023 – The clerk had received 4 quotes from contractors. After discussion, councillors agreed to award the contract to George Fillingham. The clerk would contact him and prepare the contract. It was decided to include a termination clause just in case the workmanship was not up to standard. **Resolved.**
- v. Coronation Event – Cllr Hotham had booked the church on 8 May 2023. Cllrs P and G Hawley had been speaking with residents about how to celebrate the Coronation. Because Monday, 8 May 2023 had been designated as National Volunteer Day, it was suggested having a volunteer day tidying up the churchyard and invite the people from Huntercombe Centre to take part. The clerk would advertise it on the website and it would be advertised on the Redbourne Community Group page on Facebook. Refreshments of coffee/tea and cake would be provided.
- vi. Cllr Wainwright asked what progress had been made on repairing the leak in the church. The stopcock had been located but it was further down the road and it would mean shutting the water off at other properties on School Lane. Cllr G Hawley was liaising with the blacksmith to fix a date to carry out the work. Peter Clegg at CCT said they would pay for the work. Cllr Hotham would let him know that the stopcock had been located.

- vii. Cllr G Hawley provided an update on the two lights in the churchyard. It was no longer possible to obtain the doors. He knew someone who could make some doors by bending steel to the correct dimensions and fixing them with bands. Cllr Hawley said if his contact could not do the work then he would buy some plastic pipe to make coverings and do the job himself. The timer for the floodlights needed adjusting to turn them off in daylight hours.
- viii. Cllr G Hawley reported that the fire station alarm appeared not to be working. He would check the batteries. Cllr Wainwright had an electronic manual which she would forward to him.
- ix. Councillors' Consultation meeting to be deferred to next meeting.
- x. EV charging points – the representative met with Cllr P Hawley and the clerk. After checking various sites for charging points, it was evident there wasn't anywhere suitable.

22/23 – 086 Clerk & Councillor Updates

Clerk's report

- The Playground inspection was due in April 2023 at a cost of £120 plus VAT. Councillors approved. The clerk would contact Wicksteed.
- An Internal auditor had been appointed – Glovers, Oswald Road, Scunthorpe.
- The Policies for Safeguarding Adults and Safeguarding Children needed updating.
- Payroll changeover to ERVAS would commence with the February payroll – The clerk had paid the last invoice from Autela
- The Community Emergency Plan required updating. The clerk would forward the latest version to Cllr Wainwright for checking.

22/23 – 087 Date and time of the next meeting

It was agreed to hold the next meeting on Tuesday, 7 March at 7.00pm.

Meeting closed at 9.52 pm