



Redbourne Parish Council

Jo Curtis – Parish Clerk
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MINUTES of the Council Meeting of Redbourne Parish Council held on: Tuesday, 7 March 2023 19:00 at St Andrews Church, Redbourne.

Present: Cllr L Wainwright - Chair, Cllr J Brown, Cllr P Stevenson,
Cllr G Hawley, Cllr P Hotham,
Ward Councillor T Foster, Cllr D Garritt
Parish Clerk - J Curtis

Public Participation

2 residents attended the meeting

22/23 – 088 Apologies
Cllr P Hawley submitted apologies.

22/23 – 089 Declaration of Interest
To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. **None**

To note any dispensations granted to any member of the council in respect of the agenda items listed below: **None**

22/23 – 090 Minutes of Previous meeting
The minutes of the Parish Council Meeting held on Tuesday 7 February 2023 were approved with one amendment and signed by Cllr Wainwright.

22/23 – 091 Report from Ward Councillor
Cllr Foster introduced Cllr David Garritt to the members. Cllr Garritt is a councillor for Kirton Town Council. He will be standing as a ward councillor for Ridge Ward in the May elections. He advised members he would be working alongside Cllr Foster offering advice and support to RPC with the intention of getting things done.

- i. Airfield planning applications to be heard at 8 March Planning Committee meeting.
 - o The Appellants' agent had indicated an appeal would be lodged if planning was refused. They had 28 days to lodge an appeal.
 - o Currently the Planning inspectorate were taking a minimum of 6 to 7 months to process appeals.

- Planning enforcement was going through due process to issue formal Enforcement Notice to facilitate removal of excess units (circa 200). Any appeal against enforcement would run concurrently with any planning appeal. He advised members that the law does not allow the application of pecuniary penalties by local authorities and unfortunately the appellants are allowed to continue with what they are doing during the appeal process. Eventually there should only be the original permitted 60 modules left on site until November 2024.
- ii. Church clock repairs.
- Cllr Foster had enquired whether the repair of the clock would be eligible for funding. He was advised that it would be because the clock was classed as an asset for community use.
 - He suggested applying for 90% of total cost and submitting the application as soon as possible. Cllr Foster advised the clerk to send the application to him and he would liaise with Cllr. Julie Reed.
 - RPC was still waiting for the quote from Cumbrian Clocks.
 - Cllr Wainwright suggested getting quotes for converting the mechanism to an automatic rewinder. However, it was decided to proceed with the quotes from Time Assured and Smith of Derby for the initial repairs and look at conversion later.
 - The clerk had already submitted an application for funding from Merlin Renewables.
- iii. Old A15 planting query
- Cllr Foster had been in touch with Colin Wilkinson, who had confirmed that the right of way for motorists was removed by Humberside County Council but the relevant documentation was missing after the transfer to North Lincolnshire Council in 1996. He considered that eventually the probable way forward would be to go ahead with the tree planting.
However, Cllr Wainwright said she had spoken with the former chairman of the RPC who had stated that at that time the parish council were really concerned that the land in question should be properly and legally designated a PROW for the future.
Cllr Wainwright read out an extract from an email received from the former Chair:

“Dear Clerk,

*On reading the minutes of the April Parish Council meeting I was interested to see the comments regarding the public right of way on the old A15. I was Chairman of the Parish Council at the time and can assure you that this matter took some time to accomplish what would be of benefit to Redbourne, its residents and others enabling people to enjoy a nice long walk along the road at all times of the year. Lt. Col. George Athey who was a Parish Councillor at that time and I had to attend a meeting with officials of Humberside County Council at Beverley to put our case to them for maintaining a right of way. The Parish Council had to be consulted on the closure of the road and they were anxious that when the matter went to court Redbourne Parish Council agreed. My recollection is that the part of the road which has the right of way is the left-hand side from the opening at the roundabout where it is sign posted. **It was important from the Parish Council's point of view that this should be done properly so that in future years there be no misunderstanding of people's rights to be able to walk this public right of way.***

Cllr Foster asked Cllr Wainwright to send the information to him.

Cllr Stevenson mentioned that work had begun on constructing a storage tank near the public right of way, which made it doubly important to establish ownership of the land to avoid any further conflicts of interest.

- Concerns were also voiced about the movement of modules on site. The entrance to the access road on the B1206 was blocked and if there was a fire at the AD, fire and safety vehicles would not be able to get through. When the first enforcement officer had visited the airfield, the Skydive operation had raised concerns about the dangers of the anaerobic digester full of methane gas being sited close to the runway, where small aircraft were taking off and landing, and being within 354 metres of the residential areas of Redbourne and Hibaldstow. In accordance with planning permission, the digestate waste should have been piped away using the old irrigation system, The digestate is being removed by tankers. The AD also uses LPG gas which was delivered by tanker. Action: Cllr Foster would contact Cllr Briggs about fire hazard permissions and inspections on the airfield.

22/23 – 092 Other North Lincolnshire Council Matters

- Cllr Foster confirmed that the resurfacing of the snicket on School Lane and the footpaths in Redbourne were in the system and would eventually be attended to. It was noted that the footpath outside the Huntercombe Centre on the B1206 was particularly bad, making it difficult for wheelchair users.
- Removal of litter bin in the play area - It had been reported numerous times but there had been no indication when it would be replaced. Cllr G Hawley asked, if Redbourne PC purchased a bin for the playground would it be emptied by NLC? Cllr Foster asked the clerk to write a strongly worded complaint to him and he would action it.

22/23 – 093 Governance & Financial Matters

- To receive the Bank Reconciliation up to end February 2023. Approve payments for this period. **Resolved.**

Redbourne Parish Council Accounts 2022/23

February

Invoice Date	PAYEE	Description	Invoice/Reference	TOTAL RECEIPTS	TOTAL PAYMENTS	VAT	Transfers from Savings account	BALANCE
31/01/2023	British Gas	Electricity 21 Dec to 21 January 23	4033617		28.93	1.38		30229.91
31/01/2023	HSBC	BANK CHARGES TO 30 Nov 22	bank charges		5.00			30224.91
31/01/2023	HSBC	BANK CHARGES TO 31 Dec 22	Bank charges		5.00			30219.91
16/02/2023		Transfer from Savings Account	TRANS		0.00		2000.00	30219.91
16/02/2023	P Hawley	Jubilee clips Howarth Timber/Quick acting fuses CEF for speed	Disbursement		18.60	3.10		30201.31
22/02/2023	HSBC	BANK CHARGES TO 31 JANUARY 2023	bank charges		5.00			30196.31
09/12/2022	ElanCity	solar speed sign	SAJ-UK/2022/00910		2269.92	378.32		27926.39
22/02/2023	NLC	grant for speed sign	CGF0081	945.80	0.00	0.00		28872.19
23/02/2023	HMRC	VAT return	VAT return	1450.28	0.00			30322.47
24/02/2023	British Gas	Electricity 21 Jan 23 to 21 Feb 23	4222741		30.24	1.44		30292.23
28/02/2023	The Sign Maker	plaque for Queen's tree	2302.SS.027		199.92	33.32		30092.31
28/02/2023	J Curtis	February salary inc expenses and w/h TO PAY	Salary/Expenses		323.00			29769.31
28/02/2023	HMRC	February Income Tax TO PAY	INCOME TAX		75.00			29694.31

Bank Statements as at 28 February 2023

Current	1,515.33
Savings	28,607.22
Sub Total	30,122.55
Invoices to pay	428.24
Total	29,694.31

Bank statement reconciles with ledger

- ii. Approve payment of clerk's salary for March 2023. **Resolved.**
- iii. To review the Financial Risk Assessment:
The clerk talked through the FRA – the main points to note were:
 - o The new speed sign had been added to the asset register. The clerk would check with Zurich that there was sufficient insurance in place.
 - o Glovers had been appointed to conduct the internal audit of the 2022/2023 financial year accounts.
 - o A VAT return of £1460.28 had been received February 2023
 The financial risk assessment was **approved** and would be uploaded to the website.
- iv. To review the Safeguarding Adults and Safeguarding Children policies. North Lincs Council had updated both these policies. They had been sent to members for reading prior to the meeting. Cllr P Hotham was appointed as the designated protection person and the clerk would be the deputy designated protection person for both policies.
Resolution to adopt both policies. **Resolved**
- v. Invoices presented at the meeting for payment: None

22/23 – 094 Planning

To discuss and resolve any action on:

- i. PA/2022/951,1282, 1294
 - **Update on PA/2022/951 PA/2022/1282 PA/2022/1294**

Refer to item 22/23 – 91

Other Planning Matters

- **NLC Land – Hibaldstow Airfield** – update study for the feasibility and installation of green energy to benefit the local communities as discussed at RPC mtg 04 October 22. The entrance to the NLC land has been blocked by digestate stored in white wrap. This has been reported to enforcement comp-2022/373. The area, which had been cleared, is also now strewn with building rubble and soil which had previously been on the road leading to the NLC land.

Cllr Foster said there was nothing new to report. Cllr Wainwright requested that Redbourne Parish Council receive all updates especially as the majority of land was located within Redbourne Parish.

- **Update on Redbourne Flood Mitigation Scheme** – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. We understand there are land acquisition issues between the landowner and North Lincolnshire Council? Rob Waltham at the meeting in October indicated that work would start in spring 2023. Have the land acquisition issues now been resolved or a move to compulsory purchase? Until this part of the scheme is completed the village remains at risk of further flooding.

Cllr Foster assured members that the scheme would go ahead but not imminently. NLC were waiting for the landowner to sign over the necessary land. It is now 3 years since the last flooding event – 19 November 2019 and in 2007 flooding happened in June. Fortunately, 2022-23 had been a dry winter.

22/23 – 095 Community Safety Matters

- To discuss and resolve any action on matters affecting Community Safety.
- i. The second speed sign was up and running. A small percentage of drivers were still speeding through the village. Speeds of 85 mph upwards had been recorded. Cllr Stevenson would download the stats and send them to the clerk.

22/23 – 096 Community Facilities and Open Space Management

To discuss and resolve any action on:

- i. Play Area – Cllr Stevenson submitted an inspection sheet for March 2023. It was noted that the litter bin was missing and the framework of the woodland climber needed painting.
- ii. Wicksteed had been booked to conduct the annual playground inspection in April 2023
- iii. The commemorative plaque had been ordered.
- iv. Gardening Group Update – the logs in the car park had been cleared, ivy had been removed from the walls and the car park had been cleaned up.
- v. Cllr G Hawley reported that the blacksmith was now making the doors for the two lamp posts in the churchyard. As soon as they were ready, Cllr G Hawley would fix them on. Chris Halmshaw was arranging for an electrician to fix the sensor for the lights. It was anticipated both jobs would be completed by the end of March.
- vi. It was reported that a resident was parking on the path outside their house on the Main Road (B1206) instead of in the designated parking space allocated to the property. This could cause a problem for wheelchair users and pushchairs trying to pass. Various options were discussed to prevent the car being parked on the pavement. The clerk would report the matter to Highways on the NLC self-service portal.
- vii. Coronation event –The church was booked for 8 May 2023. Cllrs P and G Hawley had been speaking with residents about how to celebrate the Coronation but there had been little interest shown. It was suggested forming a committee to organise an event. Various ideas were discussed, such as a volunteer day and tidying up the churchyard, providing refreshments of coffee/tea and cake, and holding a raffle. Cllr Stevenson would put a notice on the Facebook page, inviting ideas from residents. Cllr Brown would approach the pub landlord to see if they were organising anything.
- viii. Councillors' Consultation meeting deferred to the next meeting.
- ix. Lack of landscaping around Biomass deferred to next meeting.

22/23 – 097 Clerk & Councillor Updates

Cllr Wainwright asked if there was any progress with getting the water leak in the toilet repaired. Cllr Hotham agreed to organise a plumber. It was resolved to authorise a budget up to £200. The Church Conservation Trust had agreed to reimburse the cost of the work.

The clerk and Cllr Brown would attend a Funding Fair at the Baths Hall on 29 March 2023, organised by Voluntary Action North Lincolnshire, to see if there were any possible sources of funding available to repair the clock.

22/23 – 098 Date and time of the next meeting

It was agreed to hold the next meeting on Tuesday, 4 April at 7.00pm.

Meeting closed at 9.09 pm