



Redbourne Parish Council

Jo Curtis – Parish Clerk
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Dear Councillor

You are hereby summoned to attend the **Annual Parish Council Meeting on Tuesday, 23 May 2023**. The meeting will be held at **St Andrew's Church**, Redbourne and will commence at **19:00**.

The agenda is set out below.

Members of the public and press are welcome.

Jo Curtis

Jo Curtis – Parish Clerk
17 May 2023

Public Participation

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda. Meetings may be recorded.

Agenda

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| 23/24 – 001 | Election of Chairman
To appoint the Chairman of Redbourne Parish Council for 2023/24 and signing of the Chairman's Declaration of Acceptance of Office |
| 23/24 – 002 | Apologies
To note apologies for absence |
| 23/24 – 003 | Declaration of Interest
To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

To note any dispensations granted to any member of the council in respect of the agenda items listed below |

- 23/24 – 004** **Election of Vice-Chairman**
To appoint the Vice-Chairman of Redbourne Parish Council for 2023/24 and signing of the Vice-Chairman’s Declaration of Acceptance of Office
- 23/24 – 005** **Minutes of Previous meeting**
To approve the Minutes of the Parish Council Meeting held on:
Tuesday 4 April 2023
- 23/24 – 006** **Declarations of Interest**
To confirm all Councillors have reviewed their Declarations of Interest
- 23/24 – 007** **Governance & Financial Matters**
- i. Year End Accounts - to receive and approve reports
 - Income/Expenditure Report 2022/23
 - Bank Reconciliation 2022/23
 - Variance Report 2022/23
 - To review and approve the asset register.
 - ii. Governance Statements – to receive and sign off
 - Internal Auditor’s Report 2022/23
 - Annual Governance Statement 2022/23
 - Accounting Statements 2022/23
 - To consider and approve Certificate of Exemption 2022-23
 - Agree dates for public notice for period of exercise of public rights to 2022-23 accounts
 - iii. Payments
 - To receive invoices and approve payments for this period
- 23/24 – 008** **Report from Ward Councillors**
Ward Councillors to update the Parish Council on activities within North Lincolnshire Council
- 23/24 – 009** **Planning**
To discuss and resolve any action on:
- Update on PA/2022/951,1282, 1294
- Other Planning Matters
- **NLC Land – Hibaldstow Airfield** – update study for the feasibility and installation of green energy to benefit the local communities as discussed at RPC mtg 04 October 22. The entrance to the NLC land has been blocked by digestate stored in white wrap. This has been reported to enforcement comp-2022/373. The area, which had been cleared, is also now strewn with building rubble and soil which had previously been on the road leading to the NLC land.
 - **Update on Redbourne Flood Mitigation Scheme** – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. We understand there are land acquisition issues between the landowner and North Lincolnshire Council? Rob Waltham at the meeting in October indicated that work would start in spring 2023. Have the land acquisition issues now been resolved or a move to compulsory purchase? Until this part of the scheme is completed the village remains at risk of further flooding.

- Other Planning matters and applications between meetings
 - Decision notice for APPLICATION NO: PA/2022/1818

23/24 – 010

North Lincolnshire Council Matters

To discuss and resolve any action on:

- Existing matters/issues
- Issues reported at the meeting

23/24 – 011

Community Safety Matters

To discuss and resolve any action on matters affecting Community Safety

23/24 – 012

Community Facilities and Open Space Management

To discuss and resolve any action on:

- i. Play Area
 - annual playground inspection.
- ii. Existing Parish Projects
- iii. Updates from the Gardening Group
- iv. To review the grass cutting contract
- v. Update on ownership of the old A15 land.
- vi. Condition of footpaths on Vicarage Lane, School Lane, and High Street, School Lane/Little Redbourne Snicket - re-surfacing.
- vii. Updates on funding and quotes to repair the church clock.
- viii. Update and review of the Coronation event held 8 May.
- ix. Councillors' Consultation meeting
- x. Update on landscaping around Biomass.
- xi. Other Community Facilities and Open Space Management matters
 - Dog fouling

23/24 – 013

Clerk's & Councillor Updates

- Clerk to update on outstanding Highways / Footpaths / NLC issues
- All to update on items requiring attention since the April meeting not already discussed
- To receive agenda items for the next meeting

23/24 – 014

Date and time of the next meeting

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

23/24 – 015

Staff Payments

- To authorise payment of Clerk's salary and expenses