



# Redbourne Parish Council

Jo Curtis – Parish Clerk  
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## **MINUTES of the Council Meeting of Redbourne Parish Council held on: Tuesday, 4 April 2023 19:00 at St Andrews Church, Redbourne.**

**Present:** Cllr L Wainwright - Chair, Cllr J Brown, Cllr G Hawley, Cllr P Hawley  
Parish Clerk - J Curtis

### **Public Participation**

1 resident attended the meeting

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**22/23 – 099**

#### **Apologies**

Cllr P Stevenson and Cllr P Hotham

**22/23 – 100**

#### **Declaration of Interest**

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. **None**

To note any dispensations granted to any member of the council in respect of the agenda items listed below: **None**

**22/23 – 101**

#### **Minutes of Previous meeting**

The minutes of the Parish Council Meeting held on Tuesday 7 March 2023 were approved and signed by Cllr Wainwright.

Proposed: Cllr G Hawley

Seconded: Cllr J Brown

**22/23 – 102**

#### **Report from Ward Councillor**

No ward report in the absence of Cllr Foster.

**22/23 – 103**

#### **Other North Lincolnshire Council Matters**

- Removal of litter bin in the play area - It had been reported numerous times but there had been no indication when it would be replaced. Cllr G Hawley asked, if Redbourne PC purchased a bin for the playground would it be emptied by NLC? Cllr Foster had asked the clerk to write a strongly worded complaint to him and he would action it.

**22/23 – 104**

#### **Governance & Financial Matters**

- To receive the Bank Reconciliation up to end March 2023. Approve payments for this period.  
The clerk had signed up to do the ILCA Qualification, as requested at interview, and had one year to complete the course. **Approved**

**Redbourne Parish Council Accounts 2022/23 MARCH**

Invoice Date	PAYEE	Description	Invoice/ Reference	TOTAL RECEIPTS	TOTAL PAYMENTS	Transfers from Main Account	Transfers from Savings account	BALANCE
28/02/2023	HMRC	February Income Tax <b>TO PAY</b>	INCOME TAX	0.00	75.00			29694.31
01/03/2023	Vision ICT	201, email hosted 1 April 2023 to 31 March 2024	16221	0.00	21.60			29672.71
03/03/2023	HSBC	Bank interest	Interest	64.95	0.00			29737.66
24/03/2023	British Gas	Electricity 21 February to 21 Mar 23 <b>TO PAY</b>	4395054	0.00	24.37			29713.29
26/03/2023	CPRE North Lincolnshire	Best kept village competition		0.00	30.00			29683.29
11/03/2023	SLCC Enterprises	Jo Curtis ILCA qualification	QL202648-1	0.00	144.00			29539.29
29/03/2023	VANL	payroll Feb and March	2231	0.00	15.00			29524.29
31/03/2023	HMRC	March income tax <b>TO PAY</b>	INCOME TAX	0.00	75.00			29449.29
31/03/2023	J Curtis	salary, expenses and wfh allowance March 23 <b>TO PAY</b>	Salary/Expenses	0.00	323.00			29126.29
22/03/2023	HSBC	BANK CHARGES TO 28 FEBRUARY 2023	bank charges	0.00	5.00			29121.29
				23909.35	24793.88	0.00	25000.00	

Bank Statements as at 31 March 2023

Current	946.49
Savings	28,672.17
<b>Sub Total</b>	<b>29,618.66</b>
Invoices to pay	497.37
<b>Total</b>	<b>29,121.29</b>

Bank statement reconciles with ledger

- ii. Payment of invoice for ERNLLCA membership 2023-24 **Approved**
- iii. Approve payment of clerk’s salary for March 2023. **Approved.**
- iv. Resolution to adopt the Health and Safety Policy, which had been circulated the members prior to the meeting. All members agreed. **Resolved**
- v. Parish Council Elections 4 May 2023. Cllr Brown had hand delivered the nomination forms to the Returning Officer, Church Square House

**22/23 – 105 Planning**

To discuss and resolve any action on:

- i. PA/2022/951,1282, 1294
  - **Update on PA/2022/951 PA/2022/1282 PA/2022/1294**

**Deferred to next meeting**

Other Planning Matters

- **NLC Land – Hibaldstow Airfield** – update study for the feasibility and installation of green energy to benefit the local communities as discussed at RPC mtg 04 October 22. The entrance to the NLC land has been blocked by digestate stored in white wrap. This has been reported to enforcement comp-2022/373. The area, which had been cleared, is also now strewn with building rubble and soil which had previously been on the road leading to the NLC land.

Cllr Foster said there was nothing new to report. Cllr Wainwright requested that Redbourne Parish Council receive all updates especially as the majority of land was located within Redbourne Parish.

- **Update on Redbourne Flood Mitigation Scheme** – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. We understand there are land acquisition issues between the landowner and North Lincolnshire Council? Rob Waltham at the meeting in October indicated that work would start in spring 2023. Have the land acquisition issues now been resolved or a move to compulsory purchase? Until this part of the scheme is completed the village remains at risk of further flooding.

**Deferred to next meeting**

**22/23 – 106 Community Safety Matters**

To discuss and resolve any action on matters affecting Community Safety.

- i. FS495617233 – Reported parking on grass verges – The clerk had received notification that an inspection had been carried out on 14/03/2023. N Lincs would need to check adopted layer to see if this was part of the adopted highway.
- ii. FS502698274 – Reported dogs allowed to run loose when out walking with owners in the village. The clerk had submitted a complaint to the Dog warden at N Lincs Council. Awaiting a response.

**22/23 – 107 Community Facilities and Open Space Management**

To discuss and resolve any action on:

- i. Play Area
  - Cllr Stevenson had emailed the latest playground inspection sheet:
    - The litter bin was still missing. The clerk had sent a strongly worded email to Cllr Foster, at his request, for him to escalate the request. There had been no progress to date. The clerk would send another email to Cllr Foster and copy in Cllr R Waltham, leader of NLC.
    - N Lincs Council had removed a fallen tree from the park but left the stump. Cllr G Hawley had filled in the hole and worked on the stump to create a safe space for children to play on. It was suggested grassing the mound.
    - The framework of the woodland climber and the goal posts needed painting. Wicksteed had been booked to conduct the annual playground inspection in April 2023. The parish council decided to wait for the report before carrying out any work on equipment. If there were any areas of concern then a quote for remedial work would be requested.
  - The contact mobile number on the play area sign was no longer applicable. The clerk has asked Wicksteed to advise if it can be covered over and replaced with the clerk's email address.
- ii. The commemorative plaque had arrived. Cllr Wainwright would put it in place.
- iii. Gardening Group Update:
  - As part of the flood alleviation scheme, the Environment Agency had laid rubber matting on the grass verge of the B1206 in order to enable any required maintenance works to be carried out. The area had been seeded but the grass has died and requires re-seeding. The clerk would report it to the EA.
  - Redbourne has entered the CPRE "Best Kept Village" competition again this year.

- iv. Update on ownership of the old A15 land.  
**Deferred until the next meeting**
- v. Updates on funding and quotes to repair the church clock.  
**Deferred to the next meeting.**  
  
Note: Cllr Wainwright had recently shown the Hunt family around St Andrews Church. They had kindly donated £20 towards repairing the tower clock. The clerk would set up a spreadsheet to record all donations received.
- vi. Condition of footpaths on Vicarage Lane, School Lane, and High Street, School Lane/Little Redbourne Snicket - re-surfacing.  
**Deferred until next meeting**
- vii. Coronation event – Since Cllr Stevenson had put a notice on the Redbourne Community Facebook page asking residents for ideas for an event from 13:30 to 16:00 on 8 May 2023, more interest had been shown and several residents said they were willing to help. It was decided to form a sub-committee. Various activities were suggested, such as crown making, face painting, a duck race, bean bag relays, egg and spoon race, a tombola and bran tub. It was debated whether to provide a picnic lunch or invite people to bring their own. It was decided to allocate £300 to pay for the event. **Approved.**
- viii. Councillors’ Consultation meeting deferred to the next meeting.  
**Deferred until next meeting.**
- ix. Update on lack of landscaping around Biomass.  
Future Biogas had sent Cllr Wainwright photos of the tree planting, as seen from Carr Lane. Tree planting had been a condition of the planning application but it had not been carried out at the time. Consequently, 10 years of growth had been lost and it would take years for the planting to become effective screening

**22/23 – 108 Clerk & Councillor Updates**

- i. A member of the public had emailed the clerk to report the amount of dog faeces he and his family had encountered when they were walking around the village and through the fields towards Redbourne Hall. They have a small child who could not move away from their side as there was so much mess. This has put them off returning to the village. The clerk would report the incident on the North Lincs portal and request some “dog poo” signs to put up in the village.
- ii. The clerk and Cllr Brown had attended the Funding Fair at the Baths Hall on 29 March 2023. They had listened to a presentation by English Heritage but it became evident, because RPC did not own the clock, they would not support an application for funding. Matthew Godfrey of Idox Software also emphasised it may prove difficult obtaining funding. However, he offered to run a report to find any potential funding opportunities, which he would then forward to the clerk.

- iii. Cllr G Hawley had recently met with Peter Clegg and reported the loose stone on the trusses, the leaking door to the tower and the plumbing. Cllr Hawley said he would repair the water leak in the toilet the following day. He had also offered to unlock the church door each day because the current keyholder was experiencing difficulties.
- iv. The third quote for repairing the church clock was still awaited. Cumbria Clocks had indicated that they would be able to make a site visit after Easter. The clerk would give them another call to pinpoint a date. As soon as the quote was received, it would be forwarded to Cllr Foster and the North Lincs Grants team in support of the grant application. Cllr G Hawley would compare the three quotes.
- v. The clerk had contacted ERNLLCA who had confirmed that the council can contribute to or pay for the costs of repair and or maintenance of the church clock from their own funds. There is a caveat, which states that the church clock is in effect a public clock because it can be seen from the village, making it of “public benefit” in having a working clock.
- vi. Several Councillors reported a bad smell in the village, it was thought this could be coming from the Anaerobic Digestate plant as the wind was blowing from that direction. Photo’s showing ‘leachate’ had been forwarded to Cllr Foster.
- vii. The Clerk read out an email from The Conservation Volunteers (TCV) based in Hull offering their services to get involved in any future projects. It was queried whether they would charge a fee.
- viii. George Fillingham, the new grass cutting contractor intended doing the first cut of the season on Thursday, 6 April.
- ix. Cllr P Hawley made a request to the Chair to include in her annual report reference to what the parish council does on behalf of Redbourne residents. Examples being, keeping the bus shelter and street signs clean, as well as major projects.

**22/23 – 109 Date and time of the next meeting**

It was agreed to hold the annual parish meeting on 23 May at 6.30 pm followed by the annual parish council meeting at 7.00 pm.

Meeting closed at 9.09 pm