



Redbourne Parish Council

Jo Curtis – Parish Clerk
clerk@redbourneparishcouncil.gov.uk
www.redbourneparishcouncil.gov.uk

MINUTES of the Council Meeting of Redbourne Parish Council held on Tuesday, 3 October 2023 19:00 at St Andrews Church, Redbourne.

Present: Cllr L Wainwright - Chair, Cllr M Belza, Cllr J Brown, Cllr T Eaden, Cllr P Hotham, Cllr P Stevenson,
Ward Councillors – Cllr T Foster
Parish Clerk - J Curtis

Public Participation

There were no members of the public present.

23/24 – 040

Apologies

Cllr G Hawley, Cllr P Hawley, Cllr D Garritt

23/24 – 041

Declaration of Interest

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

To note any dispensations granted to any member of the council in respect of the agenda items listed below. **None**

23/24 – 042

Minutes of Previous meetings

The minutes of the Parish Council Meeting held on Tuesday, 5 September 2023 were **approved** and signed by Cllr Wainwright.

Proposed: Cllr T Eaden

Seconded: Cllr J Brown

23/24 – 043

Report from Ward Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council

1. Redbourne Flood Alleviation Scheme A15 Attenuation Pond – A 25-year lease agreement between the landowner and N Lincs Council had been signed, which meant that the flood alleviation project could at last move forward towards completion.
2. Quarry – the operator's license was up for renewal on 24 February 2024. Cllr Foster would send the Planning inspector's report containing the original conditions of operations to Cllr Wainwright for information. Cllr Wainwright questioned why the planning application PA/2023/1218 to Site a Concrete Batching Plant for the production of Ready-Mix

Concrete for the construction industry was still on the planning portal and open for posting comments even though the planning officer stated it should not have been submitted due to the lack of information. Cllr Foster was surprised it was still on the planning portal and would investigate. It was decided to wait until a more detailed planning application was submitted before posting further comments from the parish council. A letter would be drafted for discussion.

3. PROW snicket – Cllr Foster had spoken to Highways and the surface improvement work was scheduled to go ahead in October as planned even though there was no budget allocated. The lack of funding meant that a previous request for lighting in the snicket would not be possible.
4. No further progress had been made in finding the document to prove the old A15 is designated a Public Right of Way. Reference item 23/24 – 031. The legal requirement is that it should be shown on the definitive map as a public right of way confirming it is not privately owned. Cllr Wainwright asked whether it would be possible to start the process again of registering the PROW on the definitive map considering the length of time it has taken to unsuccessfully locate the document. RPC wanted to plant a tree for every resident of Redbourne, as part of the Humber Forest scheme, and promote it as a great area for families to walk, run or cycle. Concern was raised again about the digestate storage tanks located close to the PROW The clerk would contact NLC to ask about the tree planting scheme. Cllr Foster said he would speak to as many people as possible in NLC to promote the tree planting scheme.

23/24 – 044 North Lincolnshire Council Matters

To discuss and resolve any action on:

- Nothing further to report

23/24 – 045 Governance & Financial Matters

- i. To receive the Bank Reconciliation up to end October 2023 and approve payments for this period: Approved

Invoice Date	PAYEE	Description	Invoice/Reference	TOTAL RECEIPTS	TOTAL PAYMENTS	VAT	Transfers from Main Account	Transfers from Savings account	BALANCE
29/08/2023	TRANS			0.00	0.00			2000.00	38634.94
31/08/2023	HSBC	Gross Interest received	Aug-23	151.51	0.00				38786.45
14/09/2023	G H Fillingham	CUT 9 August 2 cuts PROWs May and August	GFC0043	0.00	1980.00	330.00			36806.45
25/09/2023	ERNLLCA	PUBLICATION	1361	0.00	12.35	0.10			36794.10
25/09/2023	British Gas	21 August to 21 September	5686630	0.00	20.85	0.99			36773.25
25/09/2023	TRANS			0.00	0.00			3000.00	36773.25
20/09/2023	Scawby Parochial Church Council	payment to repair the church fencing	cheque022720	450.00	0.00				37223.25
25/09/2023	Scott Roberts Gardening Services	painting buss shelters and church railings	78	0.00	160.00				37063.25
25/09/2023	L Wainwright (Humber Merchants)	church keys	SS279124/SS278822	0.00	6.48	1.08			37056.77
25/09/2023	L Wainwright (Bennets Merchants)	hardwood bench slats and flange nuts	IVB32999	0.00	241.11	39.35			36815.66
25/09/2023	Yale Security Alarms	fire station yale alarm service and test adjust siren tamper	inv-2011	0.00	150.00	25.00			36665.66
25/09/2023	HSBC	bank charges up to 31 August 23	bank charges	0.00	5.00				36660.66
29/09/2023	North Lincs Council	grant for grass cutting 2nd instalment	BWM account	4290.00	0.00				40950.66

HSBC Bank statements reconcile with ledger

Bank Statements as at 30 September 2023	
Current	3,567.05
Savings	37,404.46
Sub Total	40,971.51
Invoices to pay	20.85
Total	40,950.66

ii. Policies and Procedures to be reviewed and approved:

- **Community Emergency Plan**

The clerk had attended a Town and Parish Liaison meeting at North Lincs Council. Agenda items were Community Emergency Planning; Devolution Offer and the Winter Maintenance Programme

The CEP focus was on encouraging Town and Parish Councils to prepare a Community Emergency Plan, keep the plan up to date (every 1 -2 years) and share it with heps@eastriding.gov.uk. The template had been recently updated, which could be used to update RPC's existing plan.

The sub-committee (Cllr Stevens, Cllr Eaden, and the clerk) formed at the previous RPC meeting arranged to meet in October to look at the existing plan and report back to full council at the November meeting.

- The clerk gave a brief update on proposed ideas for further devolution of services, which could impact Redbourne, such as cleaning road signs and bus shelters.

23/24 – 046 Planning

To discuss and resolve any action on:

PA/2023/1218 - Siting of a Concrete Batching Plant for the production of Ready-Mix Concrete for the construction industry.

- Dealt with under Ward Councillor's report.

PA/2023/1436 - Planning permission for aircraft hangar extension.

The clerk had been contacted by Keystone Architecture regarding two documents which should have been included with the planning application on NLC's planning portal. They had noted Redbourne Parish Council's objections to the planning application due to lack of information and asked the clerk to forward the documents to councillors for their consideration.

- After discussion councillors agreed to continue with their current objections.

Other Planning Matters

- Update on PA/2022/951,1282, 1294

No further updates. The appeals were still with the Planning Inspectorate and it was expected that a decision would be reached by the end of year.

Cllr Wainwright and Cllr Brown informed Cllr Foster that there had been some criminal activity on the airfield where the modules are stored. Police had visited several properties on Carr Lane to ask residents if they had seen anything suspicious. Several containers had been broken into and equipment had been stolen.

- NLC Land – Hibaldstow Airfield – update study for the feasibility and installation of green energy to benefit the local communities as discussed at RPC mtg 04 October 22.

Councillors discussed turning it into a nature reserve. Cllr Foster would speak with Cllr David Rose, Cabinet member for Environment and Strategic Planning at North Lincs about options.

- Update on Redbourne Flood Mitigation Scheme – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. Until this part of the scheme is completed the village remains at risk of further flooding. Formal request to be made to NLC asking for update and timescale for completion.
 - Discussed in the ward councillor’s report

23/24 – 047 Community Safety Matters

To discuss and resolve any action on matters affecting Community Safety

Councillors were made aware of door to door sellers visiting the area including Redbourne. The sellers may say that they are on a “rehabilitation course” arranged by probation services or other organisations trying to find people work. Probation services do not run such schemes. A notice would be placed on the website informing residents

23/24 – 048 Community Facilities and Open Space Management

To discuss and resolve any action on:

- i. Play Area
 - The clerk would contact Sutcliffe’s about the Orchard Toot slide to find out if it was still under guarantee and discuss the findings in the annual inspection report.
 - The clerk was asked to contact NLC to find out if they could recommend any tradespeople to repair the large climbing frame which did not pass BS EN 1176 standard because it didn’t have a slide bar fitted. It also needed a refurbishment.
- ii. Updates from the Gardening Group
 - It was acknowledged that a valued member of the gardening group had recently passed away. A family member had kindly donated bags of compost and various plants to the gardening group, for planting in the village.
 - Cllr Brown had attended the CPRE presentation evening. Redbourne had been awarded “highly commended” in the small village category.
- iii. Update on ownership of the old A15 land.
Dealt with under Ward Councillor’s report.

- iv. Condition of footpaths on Vicarage Lane, School Lane, and High Street, School Lane/Little Redbourne Snicket - re-surfacing.
The problem was first reported on the portal in July 2021 and again in November 2022 (Enquiry no. 612929). The response was that the resurfacing was scheduled in the 2022/2023. Cllr Foster advised the clerk to write to Sheena Alexander at NLC for an update.
- v. Updates on funding and quotes to repair the church clock.
The clerk had obtained redated quotes from the suppliers and sent them to Cllr Reed. Cllr Reed had indicated there could be a problem with the grant application due to Redbourne PC not owning the clock. After discussion, Cllr Foster would contact Cllr Reed for clarification. Cllr Hotham had completed the CCT Stage 1 and 2 Community Initiative Project forms, which would be going before the CCT committee in October.
- vi. Councillors' Consultation meeting
The sub-committee had met to organise a Consultation event on 29 October at St Andrews Church. Residents will have an opportunity to meet with councillors and Peter Clegg from the Church Conservation Trust who will be asking residents for their ideas on how to use St Andrews Church as a community space for the village. Children will be invited to create a new playground sign and write their own rules when using the playground. Their rules will be included on the new sign. A notice will be posted on the Redbourne Community Facebook page and the Redbourne Parish Council website to advertise the event.
- vii. Other Community Facilities and Open Space Management matters
- The grass verge adjacent to the Trash screen – a resident had reported the exposed rubber meshing as a trip hazard. The clerk had reported it again on the NLC self-service portal (Enquiry no 638609). After discussion, Councillors Belza and Eaden offered to repair the grass verge, filling the holes with top soil and reseeding it. Councillors voted and agreed to allocate £100 to purchase top soil and grass seed.
 - On a positive note, Cllr Belza had used the NLC portal to report the footbridge on footpath 267 between Little Redbourne and River Head having some rotten treads and it was repaired within the week.
 - Cllr Wainwright proposed that RPC obtain quotes to repair the toilet, which appeared to have a leaking pipe as the floor was often wet. The extractor wasn't working. Cllr Eaden knew an electrician who lived in Redbourne and would ask him. Cllr Brown and the clerk would also make enquiries.
- viii. Update on replacement fencing at St Andrews Church, School Lane
A cheque for £450 had been received from Scawby Parochial Church Council and banked. J Waterman Timber Services were booked to install the new fencing on 23 November.

23/24 – 049 Clerk’s & Councillor Updates

- Clerk to update on outstanding Highways / Footpaths / NLC issues
It was proving difficult to ascertain the status of cases because the online reporting system didn’t give live updates.
- Cllr Wainwright mentioned the missing fingerpost at Redbourne Hayes. The clerk would make enquiries and update the reporting log. (Enquiry no. 634915)
- Further to the quarry breaching planning conditions by operating on Sundays, Cllr Belza suggested keeping a log of dates and times. Cllr Wainwright would speak to the resident who had initially reported the matter at a previous meeting to keep a record. Cllr Stevenson would ask another resident who lived close to the quarry to record any Sunday working. Action: She would forward the list of dates and times the quarry had previously worked on Sundays to the clerk who would keep a central record. Cllr Foster suggested the clerk report the findings to NLC’s Environmental Team.
- Cllr Wainwright asked Cllr Foster why it was no longer possible to investigate the archives on the planning portal to look at old planning applications. She also queried what the WD prefix on some of the Planning applications stood for. The clerk informed councillors that at the last Town and Parish Liaison meeting, planning was requested as an agenda item for the next meeting. If it wasn’t, Cllr Foster proposed inviting Nigel Sherwood to a parish meeting.
- To receive agenda items for the next meeting
 - To organise a 1940s event.
 - It was decided that councillors would forward agenda items to the clerk 2 weeks prior to the next meeting

23/24 – 050 Date and time of the next meeting

It was agreed to hold the next parish council meeting on 7 November 2023 at 7.00 pm

23/24 – 051 Staff Payments

The clerk’s salary and expenses were **approved** for payment.

Meeting closed at 8.48pm