



# Redbourne Parish Council

Jo Curtis – Parish Clerk  
clerk@redbourneparishcouncil.gov.uk  
www.redbourneparishcouncil.gov.uk

## **MINUTES of the Council Meeting of Redbourne Parish Council held on Tuesday, 7 November 2023 19:00 at St Andrews Church, Redbourne.**

**Present:** Cllr L Wainwright - Chair, Cllr M Belza, Cllr J Brown, Cllr G Hawley, Cllr P Hawley, Cllr P Hotham, Cllr P Stevenson,  
Ward Councillors – Cllr T Foster  
Parish Clerk - J Curtis

### **Public Participation**

There were 2 members of the public present.

The first resident reported activity on the airfield, which was believed to be in breach of the recent appeal conditions in respect of planning applications PA/2022/951,1282, 1294. The landowner had been instructed to remove all modules over the permitted 60 from the site by February 2024. The resident had taken photos on 5 November 2023 and 7 November 2023 showing modules being brought onto site. Cllr Foster had spoken with the Enforcement Officer, who assured him that if the ruling was not complied with, the case would be taken to Court.

Action: the clerk would keep a log of any breaches of planning and report them on the planning portal.

The quarry was continuing to work on Sundays. The resident offered to record all incidents.

A member of the public put forward an idea to plant fruit and nut trees in suitable countryside verges that are classified as “no man’s land” to provide free food for people and animals. One of the areas suggested was the old A15. Cllr Foster explained the situation about the area not being shown on the definitive map as a public footpath. Councillors agreed they were in favour of the project.

---

**23/24 – 052**

### **Apologies**

Cllr T Eaden, Cllr D Garritt

**23/24 – 053**

### **Declaration of Interest**

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

Item 23/24 – 057: - Cllr Wainwright expenses claim for the purchase of plants for the gardening group

To note any dispensations granted to any member of the council in respect of the agenda items listed below. **None**

**23/24 – 054 Minutes of Previous meetings**

The minutes of the Parish Council Meeting held on Tuesday, 3 October 2023 were **approved** and signed by Cllr Wainwright.

Proposed: Cllr P Hotham

Seconded: Cllr J Brown

**23/24 – 055 Report from Ward Councillors**

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council

- i. Redbourne Flood Alleviation Scheme A15 Attenuation Pond – Ongoing – nothing further to report.
- ii. Quarry – Cllr Wainwright again questioned why the planning application PA/2023/1218 to Site a Concrete Batching Plant for the production of Ready-Mix Concrete for the construction industry was still on the planning portal. Refer to Item 23/24 – 43. Cllr Foster would investigate and report back to the next meeting.
- iii. PROW snicket – The snicket had been resurfaced and Cllr Wainwright had received positive comments from residents.
- iv. Old A15 – Cllr Foster reported that Colin Wilkinson intended discussing the issue of the missing documentation for the public right of way with a local landowner at the next North Lincs Council Local Access Forum. Cllr Belza reported the N Lincs Rights of Way Improvement Plan stated that by 2026 the Government intends that all paths and ways should be shown on a definitive map otherwise they could be extinguished.

**23/24 – 056 North Lincolnshire Council Matters**

To discuss and resolve any action on:

- Nothing further to report

**23/24 – 057 Governance & Financial Matters**

- i. To receive the Bank Reconciliation up to end October 2023 and approve payments for this period: **Approved**

Invoice Date	PAYEE	Description	Invoice/ Reference	TOTAL RECEIPTS	TOTAL PAYMENTS	VAT	Transfers from Main Account	Transfers from Savings account	BALANCE
01/10/2023	J Curtis	salary and expenses September	28/09/2023	0.00	323.00				40627.66
01/10/2023	HMRC	September income tax	Sep-23	0.00	75.00				40552.66
04/10/2023	G H Fillingham	2 cuts in September	GFC0051	0.00	1080.00	180.00			39472.66
04/10/2023	J Curtis (Cartridge Discount)	Canon print cartridges for Cllr Wainwright's printer	2302554	0.00	39.32	6.55			39433.34
25/10/2023	S&L Electrical Installations	refit pipework to toilet and plumbing	101295	0.00	300.00	50.00			39133.34
25/10/2023	S&L Electrical Installations	Install extract fan	101292	0.00	150.00	25.00			38983.34
23/10/2023	J Waterman	install Lincolnshire fencing	3985	0.00	540.00	90.00			38443.34
22/10/2023	HSBC	BANK charges up to 30 September	bank charges	0.00	5.80				38437.54

HSBC Bank statements reconcile with ledger

Bank Statements as at 31 October 2023

Current	1,108.08
Savings	37,404.46
<b>Sub Total</b>	<b>38,512.54</b>
Invoices to	75.00
<b>Total</b>	<b>38,437.54</b>

- Reference Gardening Group: Payment of expenses to Cllr Wainwright of £15.92 for purchase of plants – **Approved**

- ii. To consider the budget and approve the precept for 2024/25.  
It was agreed to earmark funds at £15,000 for refurbishment of the playground and £5,000 towards repairing the church clock.  
It was **resolved** to set the precept at the current rate of £12,500.
- iii. Policies and Procedures to be reviewed and approved:
  - Community Emergency Plan  
The clerk had been collating information to update the CEP. However the plan document was in pdf format which meant it couldn't be edited.  
The clerk had tried to contact HEPs at Beverley without success, to request the plan in a different format.

**23/24 – 058**

**Planning**

To discuss and resolve any action on:

PA/2023/1218 - Siting of a Concrete Batching Plant for the production of Ready-Mix Concrete for the construction industry.

- Dealt with under Ward Councillor's report.

PA/2023/1436 - Planning permission for aircraft hangar extension.

- Nothing to report.

Other Planning Matters

Update on PA/2022/951, 1282, 1294

There was an incident on Redbourne High Street around 6pm on 31 October involving a lorry carrying a wide load of modular units that completely restricted both sides of the road to other traffic users. A Range Rover mounted the pavement in front of East Field cottage in order to get out of the way of the oncoming lorry. Two residents of the village, one being an 8-year old child, managed to get into the doorway of East Field cottage (which is recessed from the pavement by about a foot). If they had not been able to do this, they would have been hit by the Range Rover. Concerns were raised that Modular Movements were still bringing wide loads through the village at later times than permitted. Cars are often forced onto verges and footpaths and this incident illustrates how dangerous this practice is.

Cllr Stevenson would speak to the resident with a view to reporting the matter to North Lincs Planning.

- NLC Land – Hibaldstow Airfield – update study for the feasibility and installation of green energy to benefit the local communities as discussed at RPC mtg 4 October 22.

Ongoing - Nothing further to report

- Update on Redbourne Flood Mitigation Scheme – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. Until this part of the scheme is completed the village remains at risk of further flooding. Formal request to be made to NLC asking for update and timescale for completion.
  - Discussed in the ward councillor's report

23/24 – 059

### **Community Safety Matters**

To discuss and resolve any action on matters affecting Community Safety:

Cllr P Hawley raised concerns about a lorry full of sugar beet travelling through Redbourne, which was not covered with sheeting. She was concerned about the potential risks if a sugar beet should fall off the lorry. She would contact British Sugar Beet to check if the correct safety measures had been followed.

23/24 – 060

### **Community Facilities and Open Space Management**

To discuss and resolve any action on:

i. Play Area

- Four children had attended the Councillor Consultation event. They had made drawings and written their rules for the new playground sign. Cllr Stevenson would collate all the information.
- The clerk had contacted NLC to find out if they could recommend any tradespeople to repair the large climbing frame. To date no recommendations had been received.

ii. Updates from the Gardening Group

Cllrs Brown and Wainwright were tidying up the planters and flower beds ready for the winter.

iii. Update on ownership of the old A15 land.

Dealt with under Ward Councillor's report.

iv. Condition of footpaths on Vicarage Lane, School Lane, and High Street, School Lane/Little Redbourne Snicket - re-surfacing.

The clerk had written to Sheena Alexander at NLC to report the problem (Enquiry no. 612929). The response received on 7 November stated that the footpaths in Redbourne were inspected on 6 November 2023 and no defects were found, only slurry seal loss and some cracking. However the job would be included on a wish list for the footpaths to be slurry sealed on High Street, Beck side, Vicarage Lane. Cllr Wainwright voiced her disappointment and stated that Redbourne had been scheduled for resurfacing in 2023 when an earlier problem had been reported; she noted that Scawby and Hibaldstow's main footpath areas had already been resurfaced.

v. Updates on funding and quotes to repair the church clock.

The CCT committee met in October and supported the plan in principle. They required oversight of any relevant documents on any work already done, any work or inspections commissioned and reassurance that on a long-term basis ongoing maintenance and servicing would be factored in. They suggested the Parish Council should consult the Local Authority with regard to whether Listed Building Consent was needed.

Cllr Hotham had contacted Felix Mayle, Environment Officer (Built Conservation) at NLC, who confirmed that to refurbish the clock did not require Listed Building Consent. However, he asked for the plan showing the extent of the works to provide the electricity socket outlet.

Cllr Wainwright would ask Mr Halmshaw if his electricians would provide a quote to install two double electrical sockets for the automatic rewind mechanism and automatic regulator and the installation of an uninterrupted power supply (UPS) device that powers the clock in the event of grid power failure.

vi. Councillors' Consultation meeting

Some of the residents who had attended the event on Sunday, 29 October 2023 admitted they knew very little about the parish council. They asked questions and were interested in finding out more.

vii. To discuss and consider the budget for Christmas lights switch on 24 November 2023

It was agreed to purchase the tree from Fillingham Christmas trees and have the leaflets printed at Nettl. Cllr P Hawley would collect the leaflets when ready. A budget of £350 was approved for the event.

The clerk had contacted Hibaldstow Voice but it was too late to include the event in the next edition, however they would advertise it on the Hibaldstow Community Group Facebook page.

viii. Other Community Facilities and Open Space Management matters

- A local resident had replaced the floodlighting in the churchyard with LED's, at his own expense. The lighting to the 2 lampposts has a cable fault between the church and the lampposts and he would need to check whether new cables were required, which could be costly. He would report back to Cllr Wainwright exactly what was required. He would reinstall the lantern back on the outside wall to the church room. It was noted the spotlights were back on.
- Cllr P Hawley commented on the hazardous condition of the churchyard footpath especially near the gate, where it was darkest.

ix. Update on replacement fencing at St Andrews Church, School Lane

The work was completed satisfactorily on 23 October by J Waterman Timber Services and the invoice paid.

**23/24 – 061 Clerk's & Councillor Updates**

- Clerk to update on outstanding Highways / Footpaths / NLC issues:

Self Service Portal Number	Location	Request	Comments
FS550163767 EN638609	Trash screen in grass verge on B1206	It needs filling with top soil and reseeding.	Keep job open until Spring
FS524288207 FS522748517 EN634915	Fingerpost for Redbourne Hayes/ Riverhead/ Carr Lane	Reported missing needs replacing	emailed 24 October requesting an update
FS524263098 EN 631009	Welton Aggregates quarry PA/2019/235 breach of conditions of planning	Investigate activities. Have been working on Sundays.	Clerk to keep a log and report all breaches of planning conditions
FS523367908 EN 634775	The Falconers on Vicarage Lane	At the entrance to The Falconers block paving was broken and loose.	Reported again as someone has hit the slab and broken it. Clerk to request update
FS495617233	1 St Albans House	Occupier parking car on pavement. Reported to parish council on 7 March	Nothing parked when inspected on 14/03/2023, 22/03/2023, 05/04/2023 Still doing it, sometimes overnight. Report again

- Clerk to report other Highways / Footpaths / NLC issues:  
The footpath on the B1206 between Redbourne and Hibaldstow was covered in mud and treacherous to pedestrians. The clerk would report it.  
The signage on the roundabout at Redbourne Mere had been damaged. The clerk would report it.
- The clerk had received correspondence from Neighbourhood Watch
- The clerk continued to receive emails from British Gas asking for a meter reading. Cllr Wainwright would send the reading to the clerk.

**23/24 – 062      Date and time of the next meeting**

It was agreed to hold the next parish council meeting on 12 December 2023 at 7.00 pm

**23/24 – 063      Staff Payments**

The clerk's salary and expenses were **approved** for payment.

The new pay scales had been received today and NALC had requested that the back pay from 1 April 2023 be paid as early as possible. **Approved**

Meeting closed at 8.58pm