



Redbourne Parish Council

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MINUTES of the Council Meeting of Redbourne Parish Council held on Tuesday, 6 February 2024 19:00 at St Andrews Church, Redbourne.

Present: Cllr L Wainwright - Chair, Cllr M Belza, Cllr J Brown, Cllr R Didlock, Cllr T Eaden, Cllr P Hawley, Cllr P Hotham, Cllr P Stevenson,
Ward Councillors – none
Parish Clerk - J Curtis
One member of the public

Public Comment

Cllr Wainwright welcomed the member of the public to the meeting and invited them to speak. The resident reported having issues with builders working on a development across the road from their property, who were parking their vehicles outside the site and parking half on the paths. This was causing obstructions for pedestrians. They were also parking opposite peoples' drives causing problems for the residents trying to get in and out of their drives. The resident was asked to contact the clerk who would write to the relevant agencies to try and resolve the matter for the resident.

23/24 – 076

To consider a co-option to vacancy of Office for Parish Councillor and receive Declaration of Acceptance of Office

One application was received and had been circulated to councillors prior to the meeting.

Resolved – Cllr Roy Didlock was duly co-opted onto the Parish Council. He signed the declaration of office and joined the meeting.

23/24 – 077

Apologies

Cllr T Foster, Cllr D Garritt

23/24 – 078

Declaration of Interest

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

None

To note any dispensations granted to any member of the council in respect of the agenda items listed below. **None**

23/24 – 079

Minutes of Previous meetings

The Minutes of the Parish Council Meeting held on Tuesday, 12 December 2023 were approved and signed by Cllr Wainwright.

Proposed: Cllr Brown

Seconded: Cllr Hotham

23/24 – 080

Report from Ward Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council

Cllr Foster’s report was submitted by email to members in lieu of his absence.

- Mr Day reports he does not have any documentation relating to the A15. Colin Wilkinson is continuing his quest.
- The Concrete batching plant planning application is still unable to be determined in its current form. There are no time issues involved. Planning are in discussions with the applicant.
- It has been noted that airfield flat pack units have been substantially reduced. (refer to 23/24 – 83 Planning)
- Oversized units were still being brought onto site and had been reported to Planning Enforcement.
- Pursuing remedial work to be carried out on Redbourne / Hibaldstow footpath.
- The continued updates on Quarry indiscretions were invaluable in helping to build a case for strong enforcement.

23/24 – 081

North Lincolnshire Council Matters

To discuss and resolve any action on:

- Existing matters/issues – no report – deferred to next meeting
- Issues reported at the meeting – none – deferred to next meeting

23/24 – 082

Governance & Financial Matters

- (a). To receive the Bank Reconciliation for the period 1 December to 31 January 2024 **Approved by members and signed by the Chair**

Invoice Date	PAYEE	Description	Invoice/Reference	TOTAL RECEIPTS	TOTAL PAYMENTS	VAT	Transfers from Main Account	Transfers from Savings account	BALANCE
01/12/2023	HSBC	Bank interest on Business Money Manager account	bank interest	171.66	0.00				36696.14
12/12/2023	J Curtis	November salary and expenses		0.00	515.00				36181.14
12/12/2023	HMRC	November income tax	391PC001832562408	0.00	123.00				36058.14
18/12/2023	Pauline Hawley	christmas tree light switch on expenses		0.00	181.36				35876.78
18/12/2023	Pauline Hawley	keys and batteries for firestation		0.00	25.50				35851.28
22/12/2023	HSBC	bank charges November	bank charges	0.00	5.00				35846.28
12/12/2023	Vision ICT Ltd	Biennial fee for .gov.uk domain Feb 24 - Jan 26	17574	0.00	108.00	18.00			35738.28
08/12/2023	British Gas	21 Oct to 21 Nov	6181176	0.00	25.20	1.20			35713.08
05/01/2024	Phoenix Accountancy	payroll April to December 2023	5027	0.00	59.40	9.90			35653.68
07/01/2024	British Gas	21 Nov to 21 Dec 23	6431266	0.00	27.34	1.30			35626.34
05/01/2024	TRANS			0.00	0.00			3000.00	35626.34
05/01/2024	J Curtis	Dec salary and expenses		0.00	347.00				35279.34
05/01/2024	HMRC	income tax December	391PC001832562409	0.00	81.00				35198.34
22/01/2024	HSBC	BANK charges December	bank charges	0.00	5.00				35193.34
14/01/2024	Glanford & Lindsey Lions	donation for supplying Santa and sleigh		0.00	100.00				35093.34
23/01/2024	Barclaycard J Curtis	purchase plants online from Gardening Express for Gardening Group	#700086102	0.00	255.38				34837.96
07/12/2023	G H Fillingham	PAY BACK sent in error		174.00	0.00				35011.96

HSBC Bank statements reconcile with ledger

Bank Statements as at 31 January 2024

Current	3,435.84
Savings	31,576.12
Sub Total	35,011.96
Invoices to pay	0.00
Total	35,011.96

- (b) To approve invoices awaiting payment for this period – none

- Policies and Procedures to be reviewed and approved:

- Community Emergency Plan
The clerk had gathered the information to complete the Community Emergency Response Questionnaire
- To consider and update membership of the Personnel Committee following the resignation of Cllr G Hawley
Cllr Didlock agreed to join the Personnel Committee - Resolved

- iii. To discuss the Community Governance Review into all Parish Councils/Parish Meetings in North Lincolnshire.
Councillors were asked to consider the following points.
- Whether your council wants to create, merge, alter or abolish your parish? Response: **NO**
 - Does your council wish to amend the name of your parish? Response: **NO**
 - The views of your council on the electoral arrangements for your parish i.e. the ordinary year of election, council size, the number of councillors to be elected to the council and parish warding. Response: **HAPPY WITH THE CURRENT ARRANGEMENTS**
 - Does your council wish to be grouped with another parish under a common parish council or the de-grouping of parishes? Response: **NO**

The clerk will submit the parish council's collective responses to the scrutiny panel.

23/24 – 083

Planning

To discuss and resolve any action on:

PA/2023/1218 - Siting of a Concrete Batching Plant for the production of Ready-Mix Concrete for the construction industry.

Refer to 23/24 – 080 point 2 Ward Councillors report

Other Planning matters and applications between meetings

- Update on PA/2022/951,1282, 1294 –**Refer to 23/24 – 080 point 3 Ward Councillors Report** – states the number of modules had reduced. However, councillors had seen modules still arriving to site and would question whether there had been a reduction of modules on site. The deadline for removal for all modules in excess of the permitted 60 units was 29 February 2024.
- NLC Land – Hibaldstow Airfield – update study for the feasibility and installation of green energy to benefit the local communities.

Cllrs Wainwright reminded Councillors that two thirds of this land lies within Redbourne Parish and as such the parish council should have an input as to what happens with the land. Cllr Belza asked for it to be minuted that she strongly objected to installing a solar farm on the site and put forward a motion for discussion at the next meeting.

- Update on Redbourne Flood Mitigation Scheme – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. Until this part of the scheme is completed the village remains at risk of further flooding. Formal request to be made to NLC asking for update and timescale for completion.

Cllr Wainwright gave a brief summary of the scheme to help Cllr Didlock understand the importance of extending the attenuation pond to prevent flooding within the village. She referred to documentation relating to the license of land off A15.

Cllr Wainwright had emailed Cllr Foster for an update. The matter was deferred to the next meeting when Cllr Foster would be available for comment.

- PA/2019/235 - Update on planning breaches at Slate House Quarry

Refer to 23/24 – 80 point 6 of Ward Councillors report

The clerk was logging all incidences on a spreadsheet and reporting the breaches on North Lincs Planning portal.

- PA/2023/1982 - Planning permission for a pergola structure and 8m flagpole

The parish council had submitted their comments as 'no objections', before the neighbours either side had submitted their objections due to the height of the structure. The clerk was asked to contact planning to ensure that residents comments/objections were taken into account.

23/24 – 084

Community Safety Matters

To discuss and resolve any action on matters affecting Community Safety:

- There had been reports of numerous metal drain covers missing in the village, which had been reported to North Lincs Council. It appeared to be a problem in other rural areas. NLC had indicated they might be replaced with rubber covers.
- It was noted there appeared to be an increase in crime in the area following the recent late night thefts on the airfield.
- Cllr Wainwright had received a response from Future Biogas confirming that the installed lightning protection system on the Merlin Renewables site is designed to protect the building against a direct lightning strike, carrying the current safely to earth. It complies with BS7430, EN62305 and NFC 17-102 recommendations, and is independently assessed and inspected annually.

23/24 – 085

Community Facilities and Open Space Management

To discuss and resolve any action on:

i. Play Area

- Cllr Stevenson was working on updating the play area sign
- After seeking advice from North Lincs Council and Wicksteed on adapting the climbing frame to meet with the current British Standards, mentioned in the annual playground inspection, it was confirmed by Wicksteed, the manufacturer, that modifications were not necessary as the play equipment was classified as low risk.
- Cllr Didlock asked about replacing the 3 trees which had fallen down in the play area. As the play area is in a conservation area it was believed the parish council was duty bound to replace the trees with a suitable native species.

ii. Updates from the Gardening Group:

- The hedge on the Falconers, which is predominantly ivy, had fallen down and needed replacing. Cllr Hawley had contacted Cadent to let them know about the gas pipe buried in the

hedge. Action: After much discussion the clerk was asked to contact the arborist at North Lincs Council to get advice on what species to plant.

- Cllr Stevenson is awaiting a responses from Quickline and a local resident to try and establish whose responsibility it is to make good the damage to the flower bed near the bus stop when the internet cable was installed in a nearby property.

iii. Update on ownership of the old A15 land. Reference was made to North Lincs Council Rights of Way Improvement Plan, which states that by 2026 national government intend all paths and ways not shown on a definitive map may be (will be) extinguished from the definitive map.

Cllr Wainwright was concerned that ownership of the land should be established in time to have the footpath added to the definitive map. Public Footpath signage was in place marking the path. It was suggested writing to the CPRE for help.

Cllrs Didlock and Cllr Belza would set up a survey monkey questionnaire about Unnamed Paths in Redbourne parish (related to the Old A15/rights of way definative map) asking Redbourne residents if they walk on or know of any footpaths not shown on the map.

Action: For discussion at the March meeting.

iv. Updates on funding and quotes to repair the church clock.

The electrician would be fitting the quadruple socket for the clock winding provision on 7 February. The PC was still awaiting a letter from the CCT, which sets out their approval and supervision of the works, which is required to assist with the community grant application.

The clerk would write to the CCT requesting the letter.

v. Other Community Facilities and Open Space Management matters:

- Lighting in churchyard – deferred to next meeting

vi. To discuss organising a 1940s event to commemorate D-Day 80 in June 2024

The working group had formulated an action plan and Cllr Eaden gave an update on progress made. The event would be held in the Red Lion pub garden. She requested tin cans, which she would decorate for children to plant up. She would donate wildflower seeds for the children to plant in their own allocated plots around the tennis courts. Cllr Hotham was negotiating having military vehicles present at the event. The church would be open on the day. The next D-Day group meeting would be 8 February at the Red Lion.

- vii. To discuss and consider taking part in the Hedgehog Highway Project
It was decided due to the cost implications not to take part in the project.
- viii. To receive an update about the gas installations in Redbourne
Cllr Wainwright had received a response from Cadent and had met with Cadent's representatives to discuss the number of green boxes being installed in the village instead of one central cabinet as appears to be the case in adjacent villages. Cllr Wainwright had walked with Cadent around the village, pointing out the numerous 'green cabinets' now in situ both in the conservation area, in residents gardens and various other locations within the village. Cadent had not consulted with the Parish Council before work had taken place. The latest addition at Carr Lane entrance was unacceptable, Cadent would seek advice on concealing the cabinets and report back.

23/24 – 086

Clerk's & Councillor Updates

- Clerk to update on outstanding Highways / Footpaths / NLC issues

Self Service Portal Number	Location	Request	Comments
FS550163767 EN638609 27/09/2023	Trash screen - grass verge on B1206	It needs filling with top soil and reseeding.	Keep job open until Spring
FS524288207 FS522748517 EN 634915 15/06/2023	Metal Fingerpost for Redbourne Hayes/ Riverhead/ Carr Lane	Reported missing needs replacing	Email FP 261 and 267a should be replaced within the next 2 weeks. Still missing
FS524263098 15/06/2023	Welton Aggregates quarry PA/2019/235 breach of conditions of planning	Investigate activities. Have been working on Sundays.	Clerk to keep a log and report all breaches of planning conditions
FS523367908 EN 634775 13/06/2023	The Falconers on Vicarage Lane	At the entrance to The Falconers block paving was broken and loose.	Reported again as someone has hit the slab and broken it. Clerk to request update
FS495617233 EN 631009 07/03/2023	1 St Albans House	Occupier parking car on pavement. Reported to parish council on 7 March	Nothing parked when inspected on 14/03/2023, 22/03/2023, 05/04/2023 Reported again
FS577363997 EN 642826 14/01/2024	Fingerpost	The public footpath fingerpost at corner of Carr lane/Park Lane is lying on the grass verge. It is rotten at the base	
FS575991254 EN642578 09/01/2024	Footway between Redbourne and Hibaldstow on B1206.	grass needs trimming back. Also at the entrance to the airfield where the modules are stored is covered in mud where wide loads have driven over the kerb and grass verge	Sheena Alexander rang the clerk on 30 Jan 24 to discuss. Will chase

FS581889545 30/01/2024	Pond Cottage	Problem with drainage - the kerb has dropped low between the road and the footpath, surface water is not being retained	Water is entering the drive making it difficult for the resident.
FS569867109 14/12/2023	Drain - on High Street north of Carr Lane (B1206 adj. to house with steps).	Drain overflowing into dropped kerb and creating poor conditions (ice) during wet weather -	registered disabled person living here.
FS577532280 23/01/2024	Drain covers stolen	in addition to these 2 covers there are further thefts of covers along B1206 Redbourne Mere towards the A15	Crime number: 24000005746
FS582100373 31/01/2024	Manhole cover stolen west side of village green (1mt from B1206) -	AWA informed and visited – they reported back it is NLC highways issue (surface road water) - open hole is now covered (temporary) but cover needs permanent replacement.	FYI - numerous drain grids in the village were stolen at the same time

- All to update on items requiring attention since the December meeting not already discussed
 - Cllr Belza had arranged a walk around Redbourne village with the Lindsey u3a's Architecture Group on 15 August 2024. All welcome to join.
 - Cllr Eaden had recently noticed someone taking photos in Redbourne. He said he was from N Lincs Council Conservation department. He was taking photos of old buildings in villages in conservation areas to check if they were listed.
 - Cllr Didlock reported a deer had been found dead on the village green. He requested getting some warning signs for deer. The clerk would contact N Lincs Council.
- To receive agenda items for the next meeting –
 - to appoint a vice chair
 - to discuss applying for a 20-mile an hour speed limit through the village.

23/24 – 087 Date and time of the next meeting
Tuesday, 5 March 2024 at 7.00pm

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

23/24 – 088 Staff Payments
• To authorise payment of Clerk's salary and expenses **Approved**

Meeting closed at 9.05 pm