



Redbourne Parish Council

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Dear Councillor

You are hereby summoned to attend the **Parish Council Meeting** on **Tuesday, 2 April 2024**. The meeting will be held at **St Andrew's Church**, Redbourne and will commence at **19:00**.

The agenda is set out below.

Members of the public and press are welcome.

Jo Curtis

Jo Curtis – Parish Clerk
25 March 2024

Public Participation

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda. Meetings may be recorded.

Agenda

23/24 – 102 Apologies

To note apologies for absence

23/24 – 103 Declaration of Interest

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

To note any dispensations granted to any member of the council in respect of the agenda items listed below

23/24 – 104 Minutes of Previous meetings

To approve the Minutes of the Parish Council Meeting held on Tuesday, 5 March 2024.

23/24 – 105 Report from Ward Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council

- Update on License of land off A15 refer email 7 Dec 2023

23/24 – 106 North Lincolnshire Council Matters

To discuss and resolve any action on:

- Existing matters/issues
- Issues reported at the meeting

23/24 – 107 Governance & Financial Matters

- i. To receive the Bank Reconciliation up to end March 2024
- ii. To approve invoices awaiting payment for this period
- iii. To review end of year finance report
- iv. To consider adopting Scribe Lite as the financial package for Redbourne parish accounts.
- v. To consider councillors having .gov email addresses
- vi. To consider councillors' training requests
- vii. To consider a pay increase for the clerk on attaining the ILCA qualification as set out in her contract of employment
- viii. Clerk to give an update on matters attended to since March meeting
- ix. To approve the use of St Andrews Church as a polling station for Police and Crime Commissioner elections on Thursday, 2 May 2024 and to agree the fee.
- x. To agree and sign off the community emergency plan

23/24 – 108 Planning

To discuss and resolve any action on:

PA/2023/1218 - Siting of a Concrete Batching Plant for the production of Ready-Mix Concrete for the construction industry.

PA/2022/951,1282, 1294 - Breach of planning

Other Planning matters and applications between meetings

- NLC Land – Hibaldstow Airfield – update study for the feasibility and installation of green energy to benefit the local communities.
- Update on Redbourne Flood Mitigation Scheme – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. Until this part of the scheme is completed the village remains at risk of further flooding. Formal request to be made to NLC asking for update and timescale for completion.
- PA/2019/235 - Update on planning breaches at Slate House Quarry
- PA/2018/792 PA/2021/1240 PA/2022/1818 – Fairfield - Planning permission for residential development with all matters reserved - Carr Lane.
- PA/2023/1982 - Planning permission for a pergola structure and 8m flagpole

23/24 – 109 Community Safety Matters

To discuss and resolve any action on matters affecting Community Safety:

- i. To consider purchasing an Auto Speed Watch roadside unit

23/24 – 110 Community Facilities and Open Space Management

To discuss and resolve any action on:

- i. Play Area projects:
 - Climbing frame
 - Tennis courts
- ii. Updates from the Gardening Group
 - Update on repairing/replacing the hedge on Vicarage Lane
 - Update on the flower bed near the bus stop on B1206
 - Update on sustainable planting grant
- iii. Update on ownership of the old A15 land.
- iv. Updates on funding and quotes to repair the church clock.

- v. Other Community Facilities and Open Space Management matters
 - Lighting in churchyard
- vi. To receive an update on the 1940s event to commemorate the D-Day 80th anniversary in June 2024

23/24 – 111 Clerk's & Councillor Updates

- Clerk to update on outstanding Highways / Footpaths / NLC issues

Self Service Portal Number	Location	Request	Comments
FS495617233 EN 631009 07/03/2023	1 St Albans House	Occupier parking car on pavement. Reported to parish council on 7 March	Nothing parked when inspected on 14/03/2023, 22/03/2023, 05/04/2023 Report again
FS523367908 EN 634775 13/06/2023	The Falconers on Vicarage Lane	At the entrance to The Falconers block paving was broken and loose.	Reported again as someone has hit the slab and broken it. Clerk to request update
FS524288207 FS522748517 EN 634915 15/06/2023	Metal Fingerpost for Redbourne Hayes/ Riverhead/ Carr Lane	Reported missing needs replacing	Email FP 261 and 267a should be replaced within the next 2 weeks.
FS524263098 15/06/2023	Welton Aggregates quarry PA/2019/235 breach of conditions of planning	Investigate activities. Have been working on Sundays.	Clerk to keep a log and report all breaches of planning conditions
FS550163767 EN638609 27/09/2023	Trash screen in grass verge on B1206	It needs filling with top soil and reseeding.	Keep job open until Spring
FS556909345 25/10/2023	Metal Fingerpost for Redbourne Hayes/ Riverhead/ Carr Lane	Reported again still missing	Email FP 261 and 267a should be replaced within the next 2 weeks
FS569867109 14/12/2023	Drain - on High Street north of Carr Lane (B1206 adj. to house with steps).	Drain overflowing into dropped kerb and creating poor conditions (ice) during wet weather -	registered disabled person living here.
FS577363997 EN 642826 14/01/2024	Fingerpost - wooden	The public footpath fingerpost at corner of Carr lane/Park Lane is lying on the grass verge. It is rotten at the base	
FS575991254 EN642578 09/01/2024	Footway between Redbourne and Hibaldstow on B1206.	grass needs trimming back. Also at the entrance to the airfield where the modules are stored is covered in mud where wide loads have driven over the kerb and grass verge	Sheena Alexander rang the clerk on 30 Jan 24 to discuss. Will chase
FS577532280 23/01/2024	Drain covers stolen	in addition to these 2 covers there are further thefts of covers along B1206 Redbourne Mere towards the A15	Crime number: 24000005746
FS581889545 30/01/2024	Pond Cottage	Problem with drainage - the kerb has dropped low between the road and the footpath, surface water is not being retained	Water is entering the drive making it difficult for the resident.
FS582100373 31/01/2024	Manhole cover stolen west side of village green (1mt from B1206) -	AWA informed and visited – they reported back it is NLC highways issue (surface road water) - open hole is now covered (temporary) but cover needs permanent replacement.	FYI - numerous drain grids in the village were stolen at the same time
FS596333626 EN 646111 18/03/2024	Missing sign "Haybery" Carr Lane, Redbourne	replace the dog fouling sign on lamp post top of the drive	Update: We have carried out an assessment appropriate action will now be taken.

- All to update on items requiring attention since the March meeting not already discussed
- To receive agenda items for the next meeting

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

23/24 – 112 Staff Payments

- To authorise payment of Clerk's salary and expenses

23/24 – 113 Date and time of the next meetings

Annual Parish Meeting 7 May 2024 at 6.30pm

Annual Parish Council meeting 7 May 2024 at 7.00pm