



Redbourne Parish Council

Jo Curtis – Parish Clerk
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MINUTES of the Annual Council Meeting of Redbourne Parish Council held on: Tuesday, 7 May 2024 19:00 at St Andrews Church, Redbourne.

Present: Cllr L Wainwright (Chair), Cllr M Belza, Cllr J Brown, Cllr P Hawley, Cllr P Hotham
Ward Councillors –Cllr D Garritt
Parish Clerk - J Curtis

Public Participation

No members of the public attended

24/25 – 001 Election of Chair

Cllr Brown nominated Cllr Wainwright for the position of Chair, and this was seconded by Cllr Hotham. No other nominations were received. Cllr Wainwright was unanimously voted into office. Cllr Wainwright agreed to accept the office of chair for one more year. The Declaration of Acceptance of Office was signed and received by the Clerk

24/25 – 002 Apologies

Cllr R Didlock, Cllr T Eaden, Cllr T Foster, Cllr P Stevenson,

24/25 – 003 Election of Vice-Chair

It was resolved that Cllr Belza be elected as Vice-Chair.

24/25 – 004 Election of other Committee Representatives

It was resolved that the following representatives were elected:

- Personnel Committee – Cllr Wainwright, Cllr Stevenson, Cllr Didlock
- NATS representative – Cllr Hawley

24/25 – 005 To approve the Internal Auditor for 2024/25

It was resolved to appoint Anthony Whitley as the internal auditor for the 2024/25 year.

24/25 – 006 To review and approve the following policies and procedures Resolved

- a Standing Orders & Financial Regulations were reviewed, approved, and adopted. A new set of Financial Regulations are due to be sent out this month.
- b H & S and Financial Risk Assessment policies were reviewed, approved, and adopted.

- c. Accounting Statements 2023/24
 - The Accounting Statements 2023/24 were approved by the members and signed by the Clerk and Chair. **Resolved**

- d. Agree dates for public notice for period of exercise of public rights to 2023/24 accounts
 - The public notice would be placed on noticeboards and the website from 17 June 2023 where it would remain for no less than 30 working days. **Resolved**

iii. Payments - To approve the monthly accounts for payment.

J Curtis	Salary and expenses April	347.00
HMRC	Income tax April	81.00
J Curtis	Expenses re visit to auditor	45.65
J Curtis	overtime re visit to auditor	55.88
Zurich	local council insurance premium	1043.24
Sancton Accts	Internal auditor	480.00
Cllr Brown	Plants	74.62

Approved for payment

- iv. To consider membership renewal for ERNLLCA for 2024/25. **Approved**
- v. To consider membership renewal for CPRE for 2024/25. **Approved**
- vi. To review the insurance policy determining any actions required. **Reviewed and approved**

24/25 – 012 Report from Ward Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council

- PA/2018/792 PA/2021/1240 PA/2022/1818 – Fairfield - Planning permission for residential development with all matters reserved - Carr Lane. The enforcement officer at NLC has visited the site to investigate following numerous complaints, including destruction of the ancient hedge and parking issues. Local residents had also complained about the parking and noise from generators. The enforcement officer has stated they should now be complying with planning conditions, if not get in touch.
 - NLC has a new chief executive.
 - A15 – Colin Wilkinson still trying to locate missing legal documentation and has exhausted all avenues. Only option would be to re-apply to Magistrates Court.
- Cllr Belza would look into this. The funding to repair the church clock is still available. Just waiting for the letter from the Church Conservation Trust giving permission to repair the clock.
- The missing drain covers have been ordered.

- The quarry is in the process of submitting a new application. The benefit of this would be NLC will set the conditions to suit residents.

Councillors pointed out that they do not comply with the conditions already in place, such as 95% of traffic using the haul road, noise disturbance and Sunday working. Concerns were raised about the number of extensions (3 x 20 years) already applied for when a condition on the original planning application was that the land should be returned to agricultural use after 15 years.

With regard to PA/SCR/2024/4 Screening Opinion (Environmental Impact Assessment), to determine whether the next proposed phase of the quarry requires the production of an Environmental Statement, Cllr Garritt stated that the Environment Agency are more stringent about noise impact under BS4142, and advised the parish council to gather as much documented evidence of breach of conditions as possible to report to the Environment Agency and North Lincs Council if and when the planning application is submitted.

- Flood Alleviation Scheme – A15 Attenuation Pond – The landowner’s agent is questioning some of the wording in the licensing agreement. Cllr Wainwright reported concern had been expressed to her by a resident that anyone attempting to sell their property in areas of the village prone to flooding would be at a huge disadvantage until the Redbourne Flood Alleviation Scheme was completed. Again, Councillors asked why the land could not be compulsory purchased.
- NATs meeting report – antisocial behaviour is low across Ridge Ward, a letter is going out to all shops in Ridge ward about safer neighbourhoods. A cannabis factory had been discovered at Pyewipe farm in Redbourne. There will be a spike in crime figures because it has been broken into 3 times.
- Discussion took place regarding numerous outstanding issues reported through the online portal, including the drains, blocked gulleys, footpaths including a slippery footpath on Beck Lane and the footpath on the B1206. Cllr Garritt asked the clerk to send him the list and he would make enquiries. Cllr Hawley said she would also ring Highways. Cllr Wainwright requested that Cllr Garritt view the footpath from the Red Lion to Beck Lane which is overgrown with weeds and moss, tarmac is lifting making walking difficult and slippery when wet, particularly for those with walking difficulties. This had been reported by Cllr Wainwright via the portal.

24/25 – 013 Planning

To discuss and resolve any action on:

PA/2023/1218 - Siting of a Concrete Batching Plant for the production of Ready-Mix Concrete for the construction industry.

Ongoing

PA/2022/951,1282, 1294 - Breach of planning – **Appeal refused**

Other Planning matters and applications between meetings

- NLC Land – Hibaldstow Airfield – update study for the feasibility and installation of green energy to benefit the local communities. **Ongoing**
- Update on Redbourne Flood Mitigation Scheme – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. Until this part of the scheme is completed the village remains at risk of further flooding. Formal request to be made to NLC asking for update and timescale for completion. **Refer to 24/25 – 012 Ward Councillors’ report**
- PA/2019/235 - Update on planning breaches at Slate House Quarry - **Refer to 24/25 – 012 Ward Councillors’ report**
- PA/2018/792 PA/2021/1240 PA/2022/1818 – Fairfield - Planning permission for residential development with all matters reserved - Carr Lane. **Refer to 24/25 – 012 Ward Councillors’ report**

24/25 – 014 Community Safety Matters

To discuss and resolve any action on matters affecting Community Safety

- i. To consider purchasing an Auto Speed Watch roadside unit – the clerk had made enquiries and this equipment was not currently available to purchase.
- ii. Speed watch incident – a car driver speeding through the village had stopped and given verbal abuse to a member of the speed watch group. The car driver had subsequently received a warning letter from the Chief Constable.

24/25 – 015 Community Facilities and Open Space Management

To discuss and resolve any action on:

- Play Area projects:
 - Climbing frame
 - Tennis courts

The clerk had approached 3 companies to quote. The clerk and Cllr Wainwright had met with the owner of Lincolnshire Pressure Washing. He quoted £600 daily rate for 3 men to tidy up the play equipment and tennis court. The job may take a day and half. They would remove the algae from the wooden climbing frame, wash the soft surfaces under play equipment, clean the goalpost, tidy up the tennis court surface, and remove the weeds from around the edges.

Resolved – Councillors agreed to accept the quote.

- Updates from the Gardening Group
 - Update on repairing/replacing the hedge on Vicarage Lane
The clerk would write to Andrew Taylor, lead on the Northern Forest project at North Lincs Council to ask if there are any grants available to fund the project.
 - Update on sustainable planting grant
The grant offer of £221 would need to be spent before 28 June 2024
- Update on ownership of the old A15 land.
 - Cllr Belza to contact CPRE for advice on the procedure for designating the old A15 as a public footpath.
- Updates on funding and quotes to repair the church clock
 - Cllr Hotham was still chasing the approval letter from CCT.
- Other Community Facilities and Open Space Management matters:
 - Lighting in churchyard. The light outside the church room door is on all the time. The sensor mechanism is broken. Work in progress.
- To receive an update on the 1940s event to commemorate the D-Day 80th anniversary in June 2024
All arrangements going to plan. There would be a French café in the church and arrangements at the Red Lion pub garden were going to plan.

24/25 – 016 Clerk’s & Councillor Updates

- Clerk to update on outstanding Highways / Footpaths / NLC issues
The list would be sent to Cllr Garritt to investigate the status of each job.
- All to update on items requiring attention since the April meeting not already discussed
- Cllr Hawley reported
 - A holly bush in the churchyard had been pruned and the cuttings were used to create a dead hedge to fill in the gaps in the tree line.
 - Breast Cancer week 12 – 18 August afternoon Cllr Hawley asked if anyone was interested in organising the event at the church. It was decided to advertise it as a residents’ event, not a parish council event.
- Cllr Belza reminded councillors that the U3A walk was taking place on Wednesday 15 August.
- To receive agenda items for the next meeting
Clerk requested any agenda items to be sent before 11 June meeting

24/25 – 017 Date and time of the next meeting
Tuesday, 11 June 2024 at 7.00pm

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

24/25 – 018 Staff Payments

- To authorise payment of Clerk’s salary and expenses
Approved