



Redbourne Parish Council

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MINUTES of the Parish Council Meeting of Redbourne Parish Council held on: Tuesday, 11 June 2024 19:00 at St Andrews Church, Redbourne.

Present: Cllr L Wainwright (Chair), Cllr M Belza, Cllr J Brown, Cllr R Didlock, Cllr T Eaden, Cllr P Hawley, Cllr P Stevenson

Ward Councillors –Cllr T Foster
Parish Clerk - J Curtis

Public Participation

No members of the public attended

24/25 – 019 Apologies
Cllr D Garritt, Cllr P Hotham

24/25 – 020 Declarations of Interest
To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
24/25 – 022 iv Cllr Stevenson expenses for D-Day celebrations £61.00
24/25 – 022 iv Cllr Stevenson expenses purchase of playground sign £77.11
24/25 – 022 iv Cllr Wainwright expenses sustainable planting grant

To note any dispensations granted to any member of the council in respect of the agenda items listed below - None

24/25 – 021 Minutes of Previous meeting
To approve the Minutes of the Parish Council Meeting held on Tuesday 7 May 2024.
The minutes were **approved** with 2 minor amendments.

Proposed: Cllr Belza Seconded: Cllr Brown

24/25 – 022 Governance & Financial Matters
i. To review and approve Safeguarding adults and Safeguarding Children Policies. Cllr Eaden agreed to continue as the designated protection person for both policies with the clerk designated as the deputy. **Approved**
ii. To adapt the new financial regulations to Redbourne Parish Council's needs. NALC had issued a new set of financial regulations which contained significant changes. The clerk had booked a place on a Zoom meeting, which ERNLLCA had arranged, to talk through the changes.

Signed Dated 1 of 6

- Cllr Wainwright agreed to also have a look through them with the clerk.
- iii. To receive the Bank Reconciliation up to end May 2024 **Approved**
 - iv. To approve invoices awaiting payment for this period **Approved**
 - v. To update councillors having .gov email addresses
 The clerk would send a letter to Kyanite Consulting confirming the transfer of the .gov domain from VisionICT to Kyanite to manage the councillors' email addresses.
 The chosen format is cldr.name@redbourneparishcouncil.gov.uk.
 Cllr Brown opted out of having one.
 - vi. Clerk to give an update on matters attended to since May meeting
 - The Data Protection fee will be collected 26 June 2024
 - The NALC Good Councillor Guide 2024 is only available as an electronic copy with no plans to print hard copies. ERNLLCA are considering printing copies due to numerous requests for a hard copy.
 - Future Biogas Community Fund - Redbourne Parish Council had been unsuccessful this year in obtaining a grant towards repairing the church clock even though the clerk had assured them that the grant received in 2023 would only be used for the clock repairs. Cllr Wainwright expressed her disappointment stating the village was probably closest to the Merlin operations and the resulting impact of plant operations on the village throughout the whole year. The restoration of the church clock was important to many residents, consequently funding was of primary importance.
 - NLC service level agreements – The clerk had contacted NLC to ask what services should be provided, such as, litter bin emptying and litter picking generally, gully grate clearing, sign cleaning, and bus shelter cleaning. Andy Tate said he would enquire if the plans for devolution of services would be progressed in the future.
 - Cllr Wainwright mentioned the footpath near the Red Lion was extremely slippery when wet and a resident had slipped on it and asked Cllr Foster why all requests for maintenance were being ignored. Cllr Hawley had reported the footpath on the B1206 between Redbourne and Hibaldstow. She had made at least 6 calls to speak to NLC about the condition of the footpath as well as emailing but was still waiting for a response. Cllr Wainwright had been told that NLC's intention was to spray the path with weedkiller. Cllr Foster responded that the problems were not exclusive to Redbourne but the funds are not available to do the work. NLC can only prioritise the most serious jobs due to budget constraints. The only option was to keep reporting to NLC.

24/25 – 023 Report from Ward Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council.

- Attenuation pond – the license proposal was with the landowner's solicitors. They were also, waiting for Mr Day to provide proof of ownership.
- Cllrs Foster and Garritt had recently discussed the quarry with Mr Borrill. He stated that in line with the conditions of planning approval, the haul road was to be repaired and used for most of the traffic to and from site onto the A15.

- Brown bin collections had been impacted because NLC was waiting for new small bin wagons to be delivered in the next few weeks. Cllr Foster had contacted the resident on Beck Lane whose bin was regularly missed.
- The Drain covers had been ordered. Cllr Wainwright had written 3 emails to NLC with no response pointing out that on the corner of Carr Lane when it rains dirty water is running down the gulley and building up residue around the traffic cones and sandbags left in situ for the missing drain cover.

24/25 – 024 Planning

To discuss and resolve any action on:

PA/2023/1218 - Siting of a Concrete Batching Plant for the production of Ready-Mix Concrete for the construction industry.

PA/2022/951,1282, 1294 - Breach of planning – modules – nothing to report

Other Planning matters and applications between meetings

- NLC Land – Hibaldstow Airfield – update study for the feasibility and installation of green energy to benefit the local communities. Ongoing
- Update on Redbourne Flood Mitigation Scheme – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. Until this part of the scheme is completed the village remains at risk of further flooding. Formal request to be made to NLC asking for update and timescale for completion. See Ward Councillors report
- PA/2019/235 - Update on planning breaches at Slate House Quarry – no reports
- PA/2018/792 PA/2021/1240 PA/2022/1818 – Fairfield - Planning permission for residential development with all matters reserved - Carr Lane.

Cllr Wainwright had received concerns from a nearby resident about the dismantling of a shed on the site which was thought to contain asbestos and whether it had been removed. Cllr Wainwright would make enquiries.

24/25 – 025 Community Safety Matters

To discuss and resolve any action on matters affecting Community Safety

Cllr Wainwright highlighted a recent incident with a skydiver who had landed in a tree, some distance from the drop zone and the fact that a response vehicle, 2 fire engines and an ambulance had turned up. A further skydiver had landed in a field away from the drop zone. No-one was seriously injured.

24/25 – 026 Community Facilities and Open Space Management

To discuss and resolve any action on:

- i. Play Area projects:
 - Cllr Belza offered to help Cllr Stevenson with the monthly inspections

- Tennis court – due to be cleaned together with play equipment, safety surfaces and seating on 21 June 2024
- Playground inspection
Wicksteed had undertaken the annual playground inspection on 13 May 2024. The report findings were that the equipment was classified as low risk or very low risk. However, councillors raised concerns again about the Multi-play junior equipment.
 - Finding 2: The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 for head and neck entrapment in the barriers and slide guardrail
 - Finding 3: This item has no slide bar fitted as required by BS EN 1176 Part 3 –

Both recommendations are listed as - Monitor - No remedial work recommended

After discussion, the clerk was asked to contact Zurich insurance for their advice and establish whether they considered Redbourne Parish Council has taken reasonable care to ensure the equipment is safe for children to use and confirm that it is covered under the public liability section of the policy.
- ii. Updates from the Gardening Group
 - Update on repairing/replacing the hedge on Vicarage Lane – it was decided to wait until the Autumn to plant the whips. It had been reported there were a lots of roots needed digging up before planting could commence. Cllr Stevenson and Cllr Didlock would inspect the area and report back to the clerk.
 - Update on sustainable planting grant – Cllr Wainwright had purchased perennial plants under the sustainable planting scheme offered by NLC. The clerk would submit the claim to Community Grants by 28 June 2024.
- iii. Proposal for Village 'Clean Up' – Cllr Wainwright proposed employing a handyman to do a one-off general clean-up of the village, to include cleaning the pavements, street signs, bus shelters, etc. Action: Item to be discussed further at the July meeting.
- iv. Update on ownership of the old A15 land. Cllr Wainwright asked Cllr Foster if the legal department at NLC could help. Cllr Foster stated that because of the vast amount of paper documents involved in the transfer in the 1990s, many documents were lost or stored badly making them illegible. No-one had been able to ascertain where the legal document had been lodged, either in Beverley or Grimsby, rendering it almost impossible to find. Cllr Didlock asked if the legal document might be stored in the Lincolnshire archives in the local courts. Cllr Didlock suggested an alternative approach. Residents of the village already have prescriptive rights to walk the footpath, which has been in continuous use for 20 years or more, establishing public right of access. Cllr Didlock also suggested approaching a solicitor for advice. After discussion Cllrs Belza, Eaden, Stevenson, and Didlock would form a task and finish group to try and find the document and progress the matter to a positive conclusion.

- v. Updates on funding and quotes to repair the church clock. Cllr Hotham had written to the CEO but he was still waiting for the letter. Cllr Belza had contacted Peter Clegg, who has said that the new Conservation Project Manager is working with the Head of Conservation on the documentation and more information is imminent. Peter Clegg and the new Head of Region were visiting St Andrews Church on 12 June. Councillors agreed that the clerk should also write to the CEO and Board of Trustees.
- vi. CPRE Best Kept Village competition – The clerk made a note of which categories to enter and would submit the entry form before the end of June.
- vii. Other Community Facilities and Open Space Management matters
 - Lighting in churchyard – deferred to next meeting.
- viii. To receive an update on the 1940s event to commemorate the D- Day 80th anniversary in June 2024
Everyone agreed the event had been a huge success and thanks were given to the organisers.

24/25 – 027

Clerk's & Councillor Updates

- Clerk to update on outstanding Highways / Footpaths / NLC issues

Self Service Portal No.	Location	Request	Comments
FS495617233 EN 631009 07/03/2023	1 St Albans House Cllr Foster would check with the legal team whether it was illegal to park on verges	Occupier parking car on pavement. Reported to parish council on 7 March	Nothing parked when inspected on 14/03/2023, 22/03/2023, 05/04/2023 Reported again still happening
FS524263098 15/06/2023	Welton Aggregates quarry PA/2019/235 breach of conditions of planning	Investigate activities. Have been working on Sundays.	Clerk to keep a log and report all breaches of planning conditions
FS550163767 EN638609 27/09/2023	Trash screen in grass verge on B1206	It needs filling with top soil and reseeded.	Keep job open until Spring
FS569867109 14/12/2023	Drain - on High Street north of Carr Lane (B1206 adj. to house with steps).	Drain overflowing into dropped kerb and creating poor conditions (ice) during wet weather -	registered disabled person living here. Replacement covers ordered
FS577532280 23/01/2024	Drain covers stolen	in addition to these 2 covers there are further thefts of covers along B1206 Redbourne Mere towards the A15	Crime number: 24000005746 Replacement covers ordered
FS575991254 EN642578 09/01/2024	Footpath between Redbourne and Hibaldstow on B1206.	grass needs trimming back. Also at the entrance to the airfield where the modules are stored is covered in mud where wide loads have driven over the kerb and grass verge	Sheena Alexander rang the clerk on 30 Jan 24 to discuss. June 2024 - Cllr Hawley has tried to make contact without success
FS581889545 30/01/2024	Pond Cottage	Problem with drainage - the kerb has dropped low between the road and the footpath; surface water is not being retained	Water is entering the drive making it difficult for the resident.

FS596333626 EN 646111 18/03/2024	Missing sign "Haybery" Carr Lane, Redbourne	replace the dog fouling sign on lamp post top of the drive	Update: Cllr Foster has the replacement dog sign
FS524288207 FS522748517 EN 634915 FS556909345 FS598326404 21/03/2024	Metal Fingerpost for Redbourne Hayes/ Riverhead/ Carr Lane	Reported again still missing	Email FP 261 and 267a should be replaced within the next 2 weeks
FS614472630 14/05/2024	The verge on the opposite side of the road to the entrance to Southfield House, High Street Redbourne	NLC have recently be doing some road drain works. large heavy old round manhole cover has been left on the verge and area has been left in a poor condition with rough bare soil	old manhole cover has been removed but the verge needs making good

- All to update on items requiring attention since the May meeting not already discussed
 - Cllr Hawley asked if the lawnmower could be serviced as it needed a new blade. Councillors approved.
 - Cllr Foster offered his apologies for the July and September meetings.
- To receive agenda items for the next meeting

24/25 – 028 Date and time of the next meeting
9 July 2024 at 7.00pm

The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed

24/25 – 029 Staff Payments

- To authorise payment of Clerk's salary and expenses