



# Redbourne Parish Council

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## **MINUTES of the Parish Council Meeting of Redbourne Parish Council held on: Tuesday, 1 April 2025 19:00 at St Andrews Church, Redbourne.**

**Present:** Cllr L Wainwright (Chair), Cllr M Belza, Cllr T Eaden, Cllr P Hawley,  
Cllr P Hottam, Cllr P Stevenson

Ward Councillors - None

Parish Clerk - J Curtis

### **Public Participation**

Two residents attended to talk about the dog attack on their dog on Christmas day and their concern that if the dog is not properly controlled it might attack a child. They had contacted the police and received an incident number. However, they were advised that the police would only get involved if a human is hurt. The residents had made numerous failed attempts to get in touch with the dog warden at North Lincs Council. Cllr Foster had spoken about the incident at a recent NATS meeting and escalated the matter to NLC director level on 11 March but to date the residents had not heard anything further. The clerk would write to the Complaints Officer at North Lincs Council outlining the timeline of events, whilst emphasising the lack of responses to the concerned residents of Redbourne. It was suggested the residents write to the leader of NLC.

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**24/25 – 107      Apologies**  
Cllr J Brown, Cllr Didlock, Cllr T Foster

**24/25 – 108      Declarations of Interest**  
To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. **None**  
  
To note any dispensations granted to any member of the council in respect of the agenda items listed below – **None**

**24/25 – 109      Minutes of Previous meeting**  
The Minutes of the Parish Council Meeting held on Tuesday, 4 March 2025 were **approved** and signed by the Chair.  
  
Proposed: Cllr P Hotham                      Seconded: Cllr M Belza

**24/25 – 110      Report from Ward Councillors**  
No report

- Planning Application PA/2025/217 consultation Prior notification: Excavation/waste material at Pyewipe Farm, Redbourne, Gainsborough, DN21 4TG – WITHDRAWN – Cllr Wainwright had contacted Planning to ask why it had been withdrawn and to request that the Parish Council's comments regarding traffic management be taken into consideration.
- PA/SCR/2025/2 Proposal: EIA screening opinion request for a planning application for erection of 2 no. broiler poultry units (meat production) with feed silos, ancillary buildings and hardstanding Site Location: Land off Redbourne Road, Redbourne, Gainsborough - no decision made to date to decide whether an EIA is required.
- Comp/2025/0023 **Condition Compliance At: SLATE HOUSE FARM, REDBOURNE ROAD, HIBALDSTOW, BRIGG, DN20 9NN** – the clerk had written to NLC for an update on the remaining modules on the airfield as they should have been removed by the end of November 2024. The Planning Enforcement officer has investigated the complaint and will keep us informed of the progress and final outcome of the case (reference PA/2022/951,1282, 1294 - Breach of planning – for reference and update)

Planning applications for reference and monitoring

- i. Update PA/2024/791 - Planning permission to erect a detached garage/garden room at 8 The Old School Yard, Redbourne, Gainsborough, DN21 4QN. for reference and monitoring
- NLC Land – Hibaldstow Airfield – update study for the feasibility and installation of green energy to benefit the local communities. – for reference
  - Update on Redbourne Flood Mitigation Scheme – A15 Attenuation Pond – the completion of the upstream attenuation pond on the A15 at Island Pond Plantation is vital and the major prevention for further flooding in the village. Until this part of the scheme is completed the village remains at risk of further flooding. - Formal request to be made to NLC asking for update and timescale for completion.  
  
Cllrs Belza and Hotham had recently attended the Ancholme Catchment Conference. The outline objective was to finalise the Catchment Strategy and Action Plan. They had spoken with other delegates and were informed that the flood alleviation could be starting soon. The clerk will write to the drainage board for clarification.
  - PA/2019/235 - Update on planning breaches at Slate House Quarry – for reference. Continue to monitor.

## 24/25 – 112 Governance & Financial Matters

### i. To receive the Bank Reconciliation up to end March 2025 **Approved**

Invoice Date	PAYEE	Description	Invoice/Reference	TOTAL RECEIPTS	TOTAL PAYMENTS	VAT	Transfers from Savings	BALANCE
04/03/2025	J Curtis	salary expenses	February	0.00	373.40			36653.69
04/03/2025	HMRC	income tax February 2025	391PC001832562511	0.00	87.60			36566.09
04/03/2025	CPRE	best kept village comp	2025	0.00	25.00			36541.09
11/03/2025	British Gas	electricity 21 Jan to 22 Feb	10311636	0.00	43.47	2.07		36497.62
03/03/2025	HSBC	transfer of funds between accounts		0.00	0.00		2000.00	36497.62
19/03/2025	Phoenix Accounting	January to March payroll	6301	0.00	26.40	4.40		36471.22
26/03/2025	J Curtis	salary and expenses	March	0.00	373.40			36097.82
26/03/2025	HMRC	income tax March 2025	391PC001832562512	0.00	87.60			36010.22
25/03/2025	Zurich Insurance	claim for village sign	27250048129	652.25	0.00			36662.47
07/03/2025	HSBC	GROSS interest	March	162.28	0.00			36824.75
22/03/2025	HSBC	bank charges	February	0.00	5.00			36819.75
				23034.47	22781.43	2329.26	20000.00	

#### Bank Reconciliation as at 31 March 2025

Current Account	3,239.34
Savings Account	33,580.41
	<b>36,819.75</b>

### ii. To approve invoices awaiting payment for this period **Approved**

- The clerk's salary and expenses
- British Gas electricity bill

### iii. To review and approve the following policies:

- Clerk's Delegation Schedule – Reviewed and Approved with one amendment – change Chairman to Chair.
- Gardening Group Risk Assessment – Cllr Wainwright would review the risk assessment and simplify the content
- RPC Gardening Group – Reviewed and Approved
- RPC Data Protection – Reviewed and Approved
- RPC Internal Control – Reviewed and Approved

### iv. Clerk to give an update on matters attended to since the March meeting

- The AGAR had been sent from PK Littlejohn for completion
- An appointment had been booked with the internal auditor to deliver the hard copy documents for auditing.
- The VAT return for £2357.09 had submitted to HMRC.

## 24/25 – 113 Community Safety Matters

To discuss and resolve any action on matters affecting Community Safety:

### i. To receive an update on the recent dog attacks in Redbourne.

The residents whose dog was attacked attended this meeting. Documented under public participation. The clerk would write to the Complaints Officer and include in the correspondence a reference on the Government website that it is an offense to be in possession of a dog which is out of control in a public place.

### ii. To discuss introducing traffic calming measures through Redbourne.

A resident had asked if the Parish Council could write to North Lincs Council about introducing traffic calming measures through Redbourne. After discussion, it was decided the clerk would write to North Lincs Council to ask if it was possible.

**Community Facilities and Open Space Management**

To discuss and resolve any action on:

- i. Play Area projects:  
Painting playground equipment – update  
The clerk would contact Jack Tighe one more time. Unfortunately, the MD had not contacted her, as promised.
- ii. Updates from the Gardening Group  
Cllr Wainwright had met with the grass cutter to discuss ground maintenance jobs to tidy up the village.
- iii. Proposal for Village 'Clean Up'  
The grass cutter would clear the ivy off the stone walls, dig and provide topsoil for the village beds, cut back pampas grass & shrubs and generally make tidy around the village green. His day rate was £300.  
Cllr Hawley asked if he could do the tidy up before VE day celebrations on 4th May.
- iv. Update on funding and quotes to repair the church clock.  
Nothing further to report. The clerk was asked to write to the leader of North Lincs Council.
- v. Old A15 Map and Tree planting  
No report on the old A15 in the absence of Cllr Didlock.  
Cllr Stevenson had been to a talk given by the Humber Forest and asked if it would be a good idea to invite the speaker to a parish council meeting. The clerk would extend an invitation to the June meeting.
- vi. Progress report for the damaged village sign  
The clerk had placed an order with MD Signs who had made the original sign. She had made a claim on the insurance and received the sum of £652.25. She would update the asset register to reflect the new value of the sign. The clerk would send the invoice to Cadent to request reimbursement.

**Clerk's & Councillor Updates**

- Clerk to update on outstanding Highways / Footpaths / NLC issues

Self Service Portal No.	Location	Request	Comments
FS524263098 15/06/2023	Welton Aggregates quarry PA/2019/235 breach of conditions of planning	Investigate activities. Have been working on Sundays.	Clerk to keep a log and report all breaches of planning conditions For reference/monitoring
FS569867109 14/12/2023	Drain - on High Street north of Carr Lane (B1206 adj. to house with steps).	Drain overflowing into dropped kerb and creating poor conditions (ice) during wet weather -	registered disabled person living here.
FS575991254 EN642578 09/01/2024	Footpath between Redbourne and Hibaldstow on B1206.	The grass had been trimmed back. Cllr Foster offered to investigate	The path had been cleared but could now benefit from resurfacing
FS581889545 30/01/2024	Pond Cottage	Problem with drainage - the kerb has dropped low between the road and the footpath; surface water is not being retained	Water is entering the drive making it difficult for the resident. Cllr Wainwright will speak to the homeowner.
FS598326404 21/03/2024 FS710332168 29/04/2025	Road sign fingerpost for Redbourne Hayes/ Riverhead/ Carr Lan	Cllr Foster had written to Mick Johnson to investigate, who said the missing Carr Lane/ Redbourne Hayes sign was not a NLC sign.	Cllr Wainwright said the original sign was a black and white wooden sign, same as the Scawby signs, and was definitely a NLC sign.

- All to update on items requiring attention since the March meeting not already discussed.
- VE day celebrations were arranged for 4<sup>th</sup> May in St Andrews Church. Preparations were well underway.
- Cllr Hawley was arranging for LIVES to come and deliver training on CPR and use of the defibrillator. There would be a fee involved. She would report back to the May meeting.
- To receive agenda items for the next meeting

**24/25 – 116**

**Date and time of the next meetings**

6 May 2025

Annual Parish Meeting **at 6.30pm**

Annual Parish Council Meeting **at 7.00pm**

**The Council will consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the following items to be discussed**

**24/25 – 117**

**Staff Payments**

- To authorise payment of Clerk's salary and expenses  
**Approved**